



# **CYNGOR CYMUNED DYSERTH COMMUNITY COUNCIL**

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**Minutes of the Meeting of Dyserth Community Council,**

**Held in The Sports Pavilion, Thomas Avenue, Dyserth,**

**On Monday, 13<sup>th</sup> January, 2020, at 7.00pm.**

**1(A). 01/20  
PRESENT**

Councillor John Glover (Chair)  
Councillor Trebor E. Evans (Vice Chair)  
Councillor David G. Jones  
Councillor Edgar H. Jones  
Councillor Peter Newell  
Councillor Mrs. Margaret G. Williams

Councillor David G. Williams (Denbighshire County Council)

Clerk & Financial Officer R. Phillip Parry

**1(B). 02/20  
APOLOGIES**

Councillor H. Andrew Hughes  
Councillor Emyr W. Morris  
Councillor David H. Parry  
Councillor Mrs. Julie M. Peters  
Councillor James K. Williams

**1(C). 03/20**

Members stood in silence in memory of the following: Mr. David Jones, Fron Deg, Dyserth – a former Dyserth Community Councillor.

**1(D). 04/20**

**Standing Orders were suspended:**

The Chair of Council Councillor John Glover welcomed Mrs. Cathy Jackson to the meeting.

Mrs. Jackson advised Members, that whilst work had commenced on the installation of the new play equipment, this had ceased due to the adverse weather conditions.

Mrs. Jackson further advised the following: The Play and Stay at Dyserth has been selected by the Blue Lion Pub in Cwm, as the beneficiary of their next fundraising event. Tesco Supermarket had included Play and Stay in their blue coin voting to provide financial assistance. The Halloween night was successful and the committee are working with the Junior Football Club for joint fundraising.

The Chair of Council Councillor John Glover, thanked Mrs. Jackson for attending and wished her good luck with the fundraising.

#### **1(E). 05/20**

**Standing Orders were restored:**

#### **2. 06/20**

##### **DISCLOSURE OF INTEREST**

There were no Disclosure of Interest Declared.

#### **3. 07/20**

##### **TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 11<sup>TH</sup> NOVEMBER, 2019**

The Minutes were proposed by Councillor Edgar Jones and seconded by Councillor Davis Jones as correct and formally agreed by the Members present.

#### **4. 08/20**

##### **MATTERS ARISING**

The Clerk referred to the following matters from the previous Minutes;

**Minute no: 4. 180/19 sub minute numbers: 4.161/19 & 4.137/19 & 4.96/19 (page 2)** - in relation to the installation of new Dyserth signage. The Clerk advised, that despite reminder e-mails, there had been no further update received from Denbighshire County Council.

**Members agreed the following:** The Clerk to further contact the Officer in Denbighshire County Council and to copy County Councillor David Williams into the e-mail to seek a response.

**Minute no: 4. 180/19 sub minute numbers: 4.161/19 & 4.137/19 & 4.116/19 (page 2)** - in relation to the purchase of Dyserth Lime Kilns. The Clerk advised, that the Council's legal firm had confirmed, that the sale had been completed, whereby the registration of the transfer was currently with the Land Registry – who had advised, that the registration will take approximately 105 working days to complete, due to a backlog.

**Minute no: 4. 180/19 sub minute numbers: 4.161/19 & 4.137/19 – Minutes pending form June 2019 (page 2)** - in relation to a formal complaint made to Mrs. Judith Greenhalgh (Chief Executive of Denbighshire County Council). The Clerk recollects to Members, the exchange of e-mails forwarded to Members from Mr. Adrian Walls (Denbighshire Highways Information Manager), in respect of the outstanding work in the area of The Waterfall.

The following update was received from Mr. Walls:

- The cleaning of the steps would take place during week commencing 20<sup>th</sup> January:
- The temporary replacement bridge is subject to an environmental assessment before consent is given to erect. The Bridges Team responsible for the work are not able to confirm as to the consent timescale:

- The longer term programme of works connected to the flood reduction is being lead by Natural Resources Wales and subject to availability of funding from the Welsh Government.
- Quotations for the handrails are as follows: Uppermost rail £1,340.00 and Lower rail £2,190.50. Denbighshire could install the uppermost rail this financial year – before 31<sup>st</sup> March and the lower rail from the new 2020 / 2021 budget after the 1<sup>st</sup> April.

**Members agreed the following:** To provide financial assistance of 50% to the cost of the uppermost handrail from the current budget (before 31<sup>st</sup> March, 2020), with a 50% contribution for the lower rail from the 2020 / 2021 budget.

**Minute no: 4. 180/19 sub minute numbers: 4.161/19 & 5.138/19 (i) (page 2)** - in relation to a meeting with a Denbighshire County Council Highways Officer and Councillors' Andy Hughes and David Jones – at a site meeting in Waterfall Road, to discuss traffic concerns. The Clerk advised that following the site meeting, Mr. Ben Wilcox-Jones (Denbighshire – Senior Engineer Road Safety and Sustainable Transportation) had advised the following actions were agreed:

- BWJ to contact Go Safe and request speed enforcement on Waterfall Road
- BWJ to liaise with North Wales Police regarding enforcement of weight restriction
- BWJ to liaise with North Wales Police regarding Community Speed Watch
- Waterfall Road to be given consideration as a potential site for Denbighshire County Council's portable 'Speed indicator device'.
- BWJ to ask VOSA to consider enforcement on Waterfall Road

Councillor David Jones advised Members, that the meeting had been productive.

**Minute no: 4. 180/19 sub minute numbers: 4.161/19 & 6(H).140/19 (page 2)** - in relation to criminal damage caused to the gate lock between the play area and playing field. The Clerk read out a report from PCSO Alex Jones, who advised that interviews had taken place, whereby the occupier of the property on Cwm Road, had been warned that should further damage be caused by contractors acting on their behalf, then the Police would take further action.

## **5. 09/20**

### **COUNTY COUNCILLOR'S REPORT (CLLR DAVID G. WILLIAMS)**

County Councillor David Williams advised Members in relation to the following:

- (i) Traffic concerns in The Bryniau area. A new 7 tonne weight limit is to be introduced in the area.
- (ii) The illegally parked vehicle in the area of Maes Glas has been removed.
- (iii) School safety initiative by Denbighshire County Council. The area between the bottom gate of Ysgol Hiraddug onto Cwm Road has been requested to be added to the scheme.
- (iv) Pot holes and sweeping of the Pandy Lane area has been completed.
- (v) Extra bollards have been installed at the junction of High Street and Thomas Avenue.

### **Members discussed the following with Councillor Williams:**

- (a) Dyserth High Street traffic improvement scheme. Councillor Williams advised that the scheme was still current, but was not able to provide a commencement date.
- (b) Traffic Calming measures are required in Thomas Avenue – in the area of Ysgol Hiraddug – such as speed bumps.
- (c) Concern was expressed in relation to the fencing that has been erected in the car park area of the former Anglia builders yard – together with the reduction of vehicle parking spaces adjacent to the Prestatyn walkway

- (d) Councillor David Jones referred to the previous discussions and site visit to the area in Tre Castell on Newmarket road, and in particular, the parking of vehicles on the grass verge. Councillor Jones advised, that under the Local Government Act, the County Council had a duty to keep the roadside banks in good order and have the power to tarmac. Whilst the County Council have placed a number of bollards along the road, the area opposite the residential properties has now become a quagmire and looks unsightly. The County Council also have the power to provide decent off road parking for residents on this stretch of road.

**Members agreed the following:** The Clerk to contact Denbighshire County Council in relation to the above concerns (a) Dyserth High Street Road improvement scheme (b) Traffic calming measures in Thomas Avenue (c) Fencing and lack of car parking spaces adjacent to the Prestatyn Walkway (d) Grass verge concerns in Tre Castell. The Clerk to copy County Councillor David Williams into the correspondence.

- (e) Double yellow lines on Maes Hiraddug require extending around the corner. Councillor Williams will contact Highways to seek their views.  
(f) Concern expressed with the dog fouling on the Prestatyn Walkway.

## 6(A). 10/20

### CORRESPONDENCE

**The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:**

- (1) The Clerk advised that the following updated report had been received from North Wales Police, in relation to reported criminal offences within the Community Council area in 2019: August 10 crimes; September 10 crimes; October 32; November 10 crimes. The reported offences related to anti-social behaviour, burglary and theft, public order, vehicle crime, sexual offences, criminal damage and arson
- (2) Denbighshire County Council – Consultation in relation to the Local Development Plan 2018 to 2033 – and in particular, Additional Planning Candidate sites. There were four candidate sites within the Council area of Dyserth.

**Members agreed the following:** To object to the following additional candidate site being included in the Denbighshire Local Development Plan 2018 – 2033: Site Reference: CS-42E-093 / Proposed Use: Residential / Site name: Land Off Meliden Road, Dyserth. The Community Council object on the following grounds: (i) Loss of agricultural land (ii) Overdevelopment of a rural area.

- (3) Denbighshire County Council – Notification of Confirmed Order – Diversion of Footpath number 9, Near Water Treatment Works, Dyserth.
- (4) Denbighshire County Council – Annual Report of the County Council’s Scrutiny Committees 2018 – 2019. Send by e-mail to Councillors.
- (5) Notification from Welsh Assembly Government in relation to the appropriate sum under Section 137. From the 1<sup>st</sup> April, 2020 - the present sum of £8.12 per elector, will be increased to £8.32 per elector.
- (6) Request from PCSO Alex Jones (North Wales Police), that the Community Council consider an area to plant a new tree to assist with the environment.

**Members agreed the following:** Authorised the PCSO to plant a tree in the area of St. George’s Playing field – but to firstly advise the Clerk of the planting position.

**6(B). 11/20**  
**CLERK'S REPORT**

- ❖ The Clerk advised Members of a deposit to the Council's bank account, the sum of £14,083.00, being the third payment of the 2019 / 2020 precept for the current financial year, received from Denbighshire County Council.

**6(C). 12/20**  
**TO RECEIVE AND APPROVE THE QUARTERLY STATEMENT OF ACCOUNTS TO THE 31<sup>ST</sup> DECEMBER, 2019**

The Clerk, as Financial Officer, provided Members with a copy of the Quarterly Statement of Accounts, as at the end of December 2019, together with copies of the two Council Bank account statements. The Clerk further provided Members, with a breakdown in relation to the budget headings, which included income and expenditure to-date.

**Members agreed the following:** Approved the Statement of Accounts, whereby the document was signed by the Chair of Council – Councillor John Glover.

**6(D). 13/20**  
**TO RECEIVE, CONSIDER AND APPROVE THE BUDGET FOR THE FINANCIAL YEAR 2020 / 2021**

The Clerk as Financial Officer, provided Members with an accounts spreadsheet, which contained the current financial balances (as per the above Minute), including an estimation of Council spending / balances, as at the end of March 2020. The spreadsheet further provided Members, with details of recommended allocations for each of the Council's budget headings for 2020 / 2021 - based on previous spending.

**Following discussion, it was proposed, seconded and agreed by the Members as follows:**

- (1) To increase the precept for the forthcoming financial year to £45,500.00 – an increase of £3,250.00. The Clerk advised, that the Band D property charge would be £41.06, an increase to the current charge of £1.79p a year (4.56% = 14p a month increase) – per Band D household.
- (2) Earmarked Reserves £43,530.00 / General and Ring-fenced Reserves £20,955.00 / To transfer £4,750.00 from the 2020 / 2021 budget to General Reserves.
- (3) The Chair of Council John Glover, signed the estimates for the end of the financial year 2019 / 2020, including the precept requirement for 2020 / 2021.
- (4) The Clerk to advise Denbighshire County Council, in respect of the Community Council's financial requirements (precept) for 2020 / 2021.

**6(E). 14/20**  
**TO CONSIDER: APPOINTMENT OF INTERNAL AUDITOR – END OF YEAR AUDIT 2019 / 2020**

The Clerk advised that this matter is an annual agenda item in January of each year. The Clerk further advised, in relation to the appointment process for the Council's Internal Auditor.

**Members agreed the following:** To re-appoint JDH Business Services Ltd., as the Council's Internal Auditor for the end of year 2019 / 2020 accounts.

## **6(F). 15/20**

### **ADOPTION OF RED TELEPHONE BOX – DYSERTH HIGH STREET**

The Clerk recollected to Members an e-mail sent on the 21<sup>st</sup> November, 2019 - which advised in relation to BT placing the Red Telephone Box in Dyserth High Street for adoption – via a planning application to Denbighshire County Council. Following a unanimous consensus from Members by e-mail, that the Community Council should make an application to adopt the phone box, the Clerk confirmed, that the Council had registered their interest with both Denbighshire and BT Payphones.

**Members agreed the following:** Confirmed their intention to adopt the red phone box in Dyserth High Street.

## **6(G). 16/20**

### **CLERK'S ANNUAL APPRAISAL – 2019**

The Clerk advised and the Chair of Council - Councillor John Glover confirmed, that the Clerk's annual appraisal had been completed for year 2019.

## **7. 17/20**

### **REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)**

- (i) Councillor Mrs. Margaret Williams advised, that the little bridge in the garden area of the Waterfall – the chain will be replaced. Towards the end of the garden a new fence will be constructed.
- (ii) Councillor John Glover advised of his attendance at the funeral service of Mrs. Betty Waller – a former Member of the Council.

## **8(A). 18/20**

### **PLANNING**

**The following planning applications had been received:**

- (1) Application number: 42/2019/0980 - for the erection of first floor extension and alterations to existing dwelling, at Clog y Berth, 105 Cwm Road, Dyserth.

**Comment by Council:** Providing that the application complies with planning policy, then no objections raised.

- (2) Application number: 42/2019/1010 Re: Details of appearance, landscaping, scale and layout of dwelling submitted in accordance with condition no. 1 of outline permission code no. 42/2016/1215 (Reserved Matters application) – at land at site of former Mill House, Waterfall Road, Dyserth.

**Comment by Council:** Providing that the application complies with planning policy, then no objections raised.

- (3) Application number: 42/2019/1027 - Erection of detached garage at side of dwelling (revised details of garage approved under 42/2015/0641) (partly retrospective), at 31 Cwm Road, Dyserth.

**Comment by Council:** Providing that the application complies with planning policy, then no objections raised.

- (4) Application number: 42/2019/0157 – for the erection of 1 dwelling, detached garage, formation of new vehicular access and associated works, at Land (part garden of) Mount House, Dyserth.

**Comment by Council:** Providing that the application complies with planning policy, then no objections raised.

**(The above four applications were sent to Members for consultation in-between meetings, due to statutory time limits for observations from County Planning).**

**8(B). 19/20**

**Members formally confirmed the above decisions.**

**8(C). 20/20**

**The following planning application was dealt with by the Members at the meeting:**

- ❖ Application number: 42/2019/1066 – for Variation of Condition 2 of planning permission number: 42/2018/0923 – to allow substitution of house type at plots 37 to 29, at Land off Meliden Road, Dyserth.

**Comment by Council:** Providing that the application is subject to compliance with relevant policies and planning guidance notes, then no objections raised.

**8(D). 21/20**

**PLANNING DECISIONS**

**The following planning decision has been received from Denbighshire County Council:**

- Application number: 42/2019/0930 – for alterations and construction of balcony deck at ground floor level to rear of existing dwelling. Granted.

**9. 22/20**

**TO DISCUSS: NUMBER OF CHRISTMAS TREES FOR DECEMBER 2020 (CLLR MRS. MARGARET WILLIAMS)**

Councillor Mrs. Margaret Williams addressed Members in relation to the number of Christmas Trees the Community Council purchase each year, and suggested that the number be reduced to two.

**Members agreed the following:** To purchase two Christmas Trees in the future – to be sited in the following areas: one in the Waterfall garden with a second one in a new position on the Bodunig Public House Car Park in the High Street.

**10. 23/20**

**APPROVAL OF ACCOUNTS FOR PAYMENT**

Cheque Number	Payee	Net £	Vat £	Total £
	<b><u>Payment to be confirmed made in between meetings:</u></b>			
	<b>Standing Order:</b> R. P. Parry - Clerk to Council (Monthly salary & home working allowance for			

	<p>November) Payments dated 2<sup>nd</sup> December, 2019</p> <p><b>Standing Order:</b> R. P. Parry - Clerk to Council (Monthly salary &amp; home working allowance for December) Payments dated 2<sup>nd</sup> January, 2020.</p> <p><b>Standing Order:</b> H. M. Revenue &amp; Customs. Clerk's PAYE &amp; Clerk &amp; Council NI - October, November &amp; December 2019 – payment dated 6<sup>th</sup> January, 2020). Amount due £500.31. Council in credit with HMRC following overpayment in October, 2019 of £499.69. Amount due for payment £0.62p Payment dated 8<sup>th</sup> January 2020.</p>	0.62		0.62
736	<p>D M Jones (Meadowbank Farm, Rhuddlan. Supply of Christmas Trees to Council for the period 2016 – three trees £360.00 / 2017– four trees £560.00 / 2018 – four trees £600.00</p> <p><b><u>Payments for consideration at meeting:</u></b></p>	1,420.00	284.00	1,704.00
737	AURA Leisure – Play area inspection and fitting of parts April to October, 2019	753.57	150.71	904.28
738	Society of Local Council Clerks (Quarter payment with other Councils - membership fee of £227.00)	56.75		56.75
739	Halkyn Community Council (Quarter payment of new Council colour printer with other Councils – as agreed by Chair and Vice Chair in-between meetings). Full purchase cost of £191.66 plus VAT £38.33 – to be re-claimed by Halkyn Council)	47.91		47.91
740	Louise Walsh (Environmental Services & Inspections of Play Area for November - £40.00 / December £50.00 2019	90.00		90.00

## 11. 24/20

### APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
	Urdd National Eisteddfod (Denbighshire – 2020) (Adjourned to April 2020 – donation already provided in current budget)	
	Wales Air Ambulance (Adjourned to April 2020 – donation already provided in current budget)	

**12. 25/20**

**The Members agreed the payments of the above accounts as listed.**

**There being no further business, the Chairman thanked everyone for attending and closed the meeting.**

**SIGNED BY CHAIR OF COUNCIL .....**

**DATE OF APPROVAL.....**