



# **CYNGOR CYMUNED DYSERTH COMMUNITY COUNCIL**

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**Minutes of the Meeting of Dyserth Community Council,**

**Held in The Sports Pavilion, Thomas Avenue, Dyserth,**

**On Monday, 4<sup>th</sup> February, 2019, at 7.00pm.**

**1(A). 25/19**

**PRESENT**

Councillor H. Andrew Hughes (Chair)

Councillor John Glover (Vice Chair)

Councillor Trebor E. Evans

Councillor David G. Jones

Councillor Edgar H. Jones

Councillor James K. Williams

Councillor Mrs. Margaret G. Williams

Councillor David G. Williams (Denbighshire County Council)

Clerk & Financial Officer R. Phillip Parry

**1(B). 26/19**

**APOLOGIES**

Councillor Emyr W. Morris

Councillor Peter Newell

Councillor David H. Parry

Councillor Mrs. Julie M. Peters

**1(C). 27/19**

**Standing Orders were suspended:**

**1(D). 28/19**

The Chair of Council, Councillor Andrew Hughes, welcomed PCSO Alex Jones, together with a Police colleague to the meeting.

PCSO Jones advised Members that between 4<sup>th</sup> January to the 3<sup>rd</sup> February, there had been a total of 52 reported criminal offences in the Dyserth area. The figures included eleven road traffic accidents reports, three thefts, two unauthorised taking of motor vehicles, a dangerous dog, sheep loose on road - together with a number of anti-social behaviour and cold calling reports.

The following concerns were discussed with PCSO Jones: Inconsiderate parking in a number of areas, in particular, Lower Voel Road and Cwm Road.

Councillor Andrew Hughes, thanked PCSO Jones and her colleague for attending the meeting.

### **1(E). 29/19**

The Chair of Council, Councillor Andrew Hughes, welcomed two representatives from Dyserth Junior Football Club, together with the residents representative from Maes Y Foel.

The Junior Football Club representatives advised Members, in relation to the recently held public consultation to the proposed structure to provide the Junior Football Club, with changing room and other facilities – adjacent to the football pitch.

Councillor John Glover advised, of his attendance at the public consultation, together with Councillor David Jones. Councillor Glover expressed the following: Residents concerns with the siting of the proposed structure to the properties in Maes Y Foel, including the possibility of vandalism and graffiti. Consideration be given for the units be placed in the area of The Pavilion; the public footpath around the football field would have to be diverted; electricity and other services to supply the units. Councillor David Jones related to the previous proposal by the Junior Football Club, in relation to the extension to The Pavilion building – which Councillor Jones felt was reneged.

County Councillor David Williams also referred to the resident's concerns, and suggested that the units be split up (1 x storage and 1 x changing) and sited in two areas adjacent to the football pitch.

The residents representative from Maes y Foel indicated, that whilst the residents would object to the siting of the structure in the area of Maes y Foel, there would most probably be no adverse comments from the residents to the new suggested area.

The Football Club representative advised, that it was not feasible to place the units adjacent to the Pavilion and whilst the Committee took on board the concerns of residents and Councillors, the Committee were amicable to agree another location adjacent to the football pitch.

**The following was agreed by the Football Club representatives, to enable the project to move further:** The Junior Football Club Committee would make further enquiries with residents in another area adjacent to the football pitch. To make enquiries in relation to the services (electricity, drainage etc) that would be required – including contacting County Planning and the County Rights of Way Footpath Officer.

Councillor Andrew Hughes thanked the representatives from the Junior Football Club and Maes y Foel, for their attendance and input to the discussion.

### **1(F). 30/19**

**Standing Orders were restored:**

### **2. 31/19**

#### **DISCLOSURE OF INTEREST**

There were no Disclosure of Interest Declared

### **3. 32/19**

**TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 14<sup>TH</sup> JANUARY, 2019**

The Minutes were proposed by Councillor David Jones and seconded by Councillor Edgar Jones as correct and formally agreed by the Members present.

#### **4. 33/19**

#### **MATTERS ARISING**

The Clerk referred to the following matters from the previous Minutes;

**Minute no: 4. 07/19 sub minute numbers: 4. 196/18 & 9(C). 171/18 (page 2)** - in relation to a public consultation to be held by Dyserth Junior Football Club, to the proposed erection of a changing room in the area of the current football pitch. This matter was discussed during the Suspension of Standing Orders – **as per Minute number: 1(E). 29/19 on page 2 above.**

**Minute no: 4. 07/19 sub minute numbers: 4. 196/18 & 4. 175/19 (page 2)** - in relation to seeking land for interments within the Community area of Dyserth. Councillor Mrs. Margaret Williams advised, that whilst she had been provided with a telephone contact number, the actual name and address of the person for the Clerk to write to had not been disclosed. Councillor Mrs. Williams advised, that she would endeavour to make further enquiries and report further to the Clerk.

**Minute no: 4. 07/19 sub minute number: 6(B). 199/18 (A) (page 2)** - in relation to an inspection report for the play area / MUGA and in particular, a quotations to be received. The Clerk advised that AURA Leisure had seeked the following quotation in relation to the following repair: Brian Davies Ltd., Maeshafan, Denbighshire – Fence off work area with herras fencing / tension space net / cut back and wetpour around 4 number ground fixings 1 metre x metre / reinstate red wetpour in a raise mound shape to cover ground fixing shackles – at a cost of £850.00 plus VAT.

The Clerk further advised in relation to the repair identified to the Disc Roundabout in a recent inspection report. A quotation which had been sought by AURA Leisure from a play area company named Sutcliffe Play, in West Yorkshire – quotation number: 5300379 for £1,200.00 plus VAT.

**Members agreed the following:** To accept the above two quotations.

**Minute no: 4. 07/19 sub minute number: 6(B). 199/18 (d) (page 3)** - in relation to the installation of a WW11 Interpretation Board in the Dyserth War Memorial. The Clerk advised Members, that despite further correspondence to Palm Signs in Greenfield, there had been no reply.

**Members agreed the following:** The invoice number: 29818 for £476.00 plus VAT of £95.20 – total £571.20 from Palm Signs, Greenfield – not to be paid until the Company contacts the Council to discuss further the complaints in relation to the shoddy workmanship on the Interpretation Board.

**Minute no: 5. 08/19 (1) (page 3)** - in relation to the Clerk making an on-line search with the Land Registry, to ascertain if the car park adjacent to the Waterfall area has been registered. The Clerk advised that the car park area of the Waterfall is not registered with the Land Registry. The Clerk further advised, that a number of areas in Lower Dyserth were also not registered. The Land Registry searches had identified a number of points, whereby the Clerk had forwarded copies of the Land Registry searches to the Dyserth Waterfall Committee. Councillor Mrs. Margaret Williams advised, that the Waterfall Committee were to meet to discuss the Land Registry search documents.

**Minute no: 6(B). 10/19 (ii) (page 4)** - in relation to the purchase by the Community Council of land known as the Dyserth Lime Kilns. The Clerk advised Members, that included on the payments information list for the evening's meeting was a BACS payment request from the Council's legal advisor Company as follows: Mackenzie Jones (Solicitors) Re: Purchase of Dyserth Kilns: £1,500.00 towards Tarmac's costs / £250.00 towards Crown Estate Commissioners Costs – plus VAT of £350.00 - £2,100.00 (VAT to be entered in accounts upon production of a paid invoice).

**Members agreed the following:** The above payment of £2,100.00 to be paid by BACS payment.

## **5. 34/19**

### **COUNTY COUNCILLOR'S REPORT (CLLR DAVID G. WILLIAMS)**

County Councillor David Williams advised in relation to the following:

- (a) Proposed new housing estate: Planning Committee will discuss the application next week. The speed limit restriction will be extended, including a new traffic system, no works traffic signage. No concerns had been advised in relation to flooding issues, including the capacity aspect for Ysgol Hiraddug.
- (b) High Street traffic improvements. Councillor Williams advised in relation to some unfortunate legal delays with the scheme – but emphasised that it will be completed.
- (c) The St. Asaph road bend improvement will be scheduled for the new financial year – after 1<sup>st</sup> April, 2019.
- (d) The bridge near to the Old Vicarage on the B5119 Waterfall Road. County Council Officers advised that it was not feasible for a one way system across the bridge – but were looking in to the possibility of extra signage.
- (e) Traffic concerns in the area of (1) Bryniau and (2) Allt Y Graig and (3) Craig Y Castell. New signage has been ordered for areas 1 and 2 – with white line hatchings at 3 – to be completed in the spring.
- (f) Concerns with parking on grass verges in the area of Tre castle on Newmarket Road. The County Council had provided the following document: 'Dyserth Wildflower Meadow Habitat Management Plan' – which related to the area of concern.
- (g) Councillor John Glover thanked Councillor David Williams, in relation to his assistance for the disability access to Ysgol Hiraddug primary School – which would cost approximately £30,000.00.

## **6(A). 35/19**

### **CORRESPONDENCE**

**The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:**

- (1) Denbighshire County Council - Local Development Plan 2018 to 2033. Notification of drop-in sessions being held. Information forwarded to Members by e-mail.
- (2) Denbighshire County Council – Community Planning. Information forwarded to Members by e-mail.
- (3) North Wales Police & Crime Commissioner – Police & Crime Plan. Information forwarded to Members by e-mail.

## **6(B). 36/19**

### **CLERK'S REPORT**

- (i) The Clerk advised of a request by the PTA of Hiraddug Primary School, seeking the views of Council Members, to the PTA arranging a Christmas Lights switch-on on the 28<sup>th</sup> December, 2019. The Clerk advised that there would be a similar fee for the switch-on from Denbighshire County Council.

**Members agreed the following:** To arrange the switch-on with Denbighshire and to pay the fee.

- (ii) Notification from Play & Stay at Dyserth – that the Group had been registered as a Charity by the Charities Commission. Councillors’ James Williams and Trebor Morris advised, that the Chair of the Group – Mrs. Cathy Jackson, had worked hard and spent a considerable amount of time in collating the required information for the Commission’s application form and completion of same.

**Members agreed the following:** The Clerk to write to the Chair of Play & Stay at Dyserth, to congratulate the Group on being granted a Charity status. To thank Mrs. Cathy Jackson for her work, time spent and organising skills on the application.

- (iii) The Clerk advised that every five years a valuation of The Pavilion building should be sought for audit purposes.

**Members agreed the following:** The Chair of Council to approach a local Business Property Valuer Company, that the Council had previously used their services – to seek a quotation to carry out a valuation. The Clerk to also seek a quotation from Peckover’s of Denbigh – a company also previously instructed by the Council.

- (iv) The Clerk advised Members, that he was to be hospitalised from Thursday 28<sup>th</sup> February, 2019 – for orthopaedic surgery.

#### **6(C). 37/19**

##### **CLERK’S ANNUAL APPRAISAL - 2018**

The Clerk advised that his annual appraisal had been completed by the Chair of Council – Councillor Andrew Hughes, for year 2018.

#### **6(D). 38/19**

##### **SECTION 137 DONATIONS - AND OTHER DONATIONS FROM VARIOUS LOCAL AUTHORITY ACTS**

The Clerk advised that following the report from the External Auditor, and in particular, a number of donations that could have been authorised from other Local Government Acts – a number of donations made in this financial year, will be moved from Section 137 to an appropriate Act. The budget columns will be amended accordingly.

**Members agreed the following:** That the Clerk complete the transfer of a number of payments made from Section 137, to appropriate Acts, including the amendment to the budget columns. (See **Minute number: 10(C). 45/19 on page 7 below**).

#### **7. 39/19**

##### **REPRESENTATIVES / LIAISON COMMITTEE REPORTS**

- (a) Councillor John Glover, as the Council’s representative on the Ysgol Hiraddug Board of School Governors, advised in relation to the following: Work to be completed in the area of the main entrance to School – which will include a ramp, widen front door access, widen passageway for wheelchairs. Possibility for the installation of CCTV at the School – with a number of quotations being received.
- (b) Councillor Andrew Hughes advised, in relation to the Community Hall. Events in July together with the annual Christmas event are being organised.
- (c) Councillor James Williams referred to the Charity status being granted for the Dyserth Play and Stay Committee. This had been further advised in Clerk’s report – as above.

**8(A). 40/19  
PLANNING**

**The following planning application was dealt with by Members at the meeting:**

- ❖ Planning application number: 42/2018/1150 - for the Change of use of land to accommodate an extension to the existing wastewater treatment works including the erection of tanks, equipment, boundary fencing, extension to internal site access road and associated landscaping - at Dyserth Wastewater Treatment Works, Long Acres Road, Dyserth.

**Comment by Council:** To support the application.

**8(B). 41/19  
PLANNING DECISIONS**

There were no planning decisions received from Denbighshire County Council.

**9. 42/19  
APPROVAL OF ACCOUNTS FOR PAYMENT**

<b>Cheque Number</b>	<b>Payee</b>	<b>Net £</b>	<b>Vat £</b>	<b>Total £</b>
BACS Transfer	Mackenzie Jones (Solicitors) Re: Purchase of Dyserth Kilns – payments as follows:  £1,500.00 towards Tarmac’s costs / £250.00 towards Crown Estate Commissioners Costs – plus VAT of £350.00 - £2,100.00 (VAT to be entered in accounts upon production of a paid invoice). To be paid by BACS payment	2,100.00		2,100.00
676	Louise Walsh (Environmental Services & Inspections of Play Area for January	40.00		40.00
677	R. P. Parry – Clerk (Reimbursement of Land Registry search fees – for Dyserth Waterfall and surrounding areas - area as per receipts)	12.00		12.00
678	Mick Dodd (Electrical) 2019 Christmas lighting)	420.00	84.00	504.00

**10(A). 43/19  
APPLICATIONS FOR FINANCIAL SUPPORT**

<b>Cheque Number</b>	<b>Name of organisation</b>	<b>Amount granted £</b>
679	National Eisteddfod of Wales (Conwy County Eisteddfod – August 2019) Annual application (Section 145 LGA 1972)	200.00
	Carers Trust – North Wales (First application)	No grant

**10(B). 44/19**

**The Members agreed the payments of the above accounts and financial support as listed.**

**10(C). 45/19**

**SECTION 137 TRANSFER TO OTHER SECTIONS OF LOCAL GOVERNMENT ACTS**

The following payments have been transferred from budget column (2018 / 2019) Section 137 donations, to the Local Government Act 1972 and others budget column – as per **Minute number: 5(E). 35/19** above on page 4.

Date	Minute number	Name & Section of LG Act	Amount
09/04/2018	10.74/18	St. Bridget's Church Cemetery – S.214(6) LGA 1972	£500.00
08/10/2018	11.188/18	Dyserth Jnr Football Club – S.19 LGA 1976	£300.00

**There being no further business, the Chairman thanked everyone for attending and closed the meeting.**

**SIGNED BY CHAIR OF COUNCIL .....**

**DATE OF APPROVAL.....**