



CYNGOR CYMUNED DYSERTH COMMUNITY COUNCIL

Minutes of the Meeting of Dyserth Community Council,

Held in The Sports Pavilion, Thomas Avenue, Dyserth,

On Monday, 10th September, 2018, at 7.00pm.

1(A). 147/18

PRESENT

Councillor H. Andrew Hughes (Chair)

Councillor John Glover (Vice Chair)

Councillor Trebor E. Evans

Councillor David G. Jones

Councillor Edgar H. Jones

Councillor Emyr W. Morris

Councillor David H. Parry

Councillor James K. Williams

Councillor Mrs. Margaret G. Williams

Councillor David G. Williams (Denbighshire County Council)

Clerk & Financial Officer R. Phillip Parry

1(B). 148/18

APOLOGIES

Councillor Peter Newell

Councillor Mrs. Julie M. Peters

2. 149/18

DISCLOSURE OF INTEREST

There were no Disclosure of Interest Declared.

3. 150/18

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 9TH JULY, 2018

The Minutes were proposed by Councillor Edgar Jones and seconded by Councillor David Jones as correct and formally agreed by the Members present.

4. 151/18 MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes:

Minute no: 1(D). 132/18 (page 1) - in relation to the attendance by Mr. Rick Ward (NEST Partnership Development Manager). The Clerk advised, that Mr. Ward was unable to attend until the November Council meeting.

Minute no: 4.135/18 sub minute number: 4. 115/18 & others (page 2) - in relation to correspondence sent to Denbighshire County Council, seeking their observations to road improvements carried out in the area of land owned by the Community Council, in Long Acre Road, Dyserth. The Clerk advised that there was still no reply received from Denbighshire.

Members agreed the following: The Clerk to write to the Chief Executive of Denbighshire County Council – seeking a reply to the correspondence sent to the County Legal department.

Minute no: 4.135/18 sub minute number: 6(A). 117/18 (4) (page 2) - in relation to seeking the services for play area inspections, annual report, including minor repairs – to the Council play area and MUGA. The Clerk advised that he had requested quotations from two Companies. Unfortunately, one local Company which did show an interest, had failed to provide a quotation. A quotation had been supplied by AURA Leisure Wales. The Clerk advised the Members in relation to the quotation figures.

Members agreed the following: To accept the quotation from AURA Leisure Wales. The Clerk to advise the Company and seek a written contract for perusal by the Council.

Minute no: 4.135/18 sub minute number: 6(C) 118/18 (page 2) - in relation to the installation of the WW11 Interpretation board. The Clerk advised that the Interpretation Board is in production by the Company in Flint and will be installed prior to Armistice Day in November.

(A) Minute no: 4.135/18 sub minute number: 10. 124/18 (page 2) - in relation to the installation of two defibrillators in Dyserth. Councillor Emyr Morris advised the Members, that the defibrillators had been installed – on the Pharmacy wall in Dyserth High Street and on the wall of the Red Lion on Waterfall Road. The defibrillators will be advised on Dyserth Facebook and the Dyserth Times. The First Responder training will be arranged in the future. **Members thanked Councillor Emyr Morris and the Clerk for the work involved.**

(B) Minute no: 4.135/18 sub minute number: 6(C) 118/18 (page 2) - in relation to an application made to the Dyserth, Meliden & Cwm Relief In Sickness Fund – towards the defibrillator project. The Clerk advised that he had completed an application form, which provided details of the project, together with costings. The Council had been awarded the sum of £1,000.00. The cheque had been received and banked.

Minute no: 4.135/18 sub minute number: 14. 128/17 (1) (page 3) - in relation to outstanding public footpath concerns. Councillors' Mrs. Margaret Williams and David Parry, expressed their disappointment, that a number of issues that had been discussed and agreed with Mr. Adrian Walls – Denbighshire County Council – were still outstanding.

Members agreed the following: The Clerk to further contact Mr. Adrian Walls, seeking an urgent update to the outstanding concerns.

Minute no: 6(D). 10/18 (pages 4 & 5) - in relation to the purchase of five kilns and land in the former Dyserth Quarry. The Clerk advised the Members, that three quotations had been sought

from Legal firms in Prestatyn, Rhyl and St. Asaph. Only one company named Mackenzie Jones, whose offices are situated in St. Asaph Business Park, had responded. The quotation for the legal fees was between £950.00 and £1,350.00 – plus disbursements – plus VAT. As the figure was within the agreed above minute – the Chair and Vice Chair of Council agreed the quotation.

Members agreed the following: Confirmed the quotation acceptance.

5. 152/18

COUNTY COUNCILLOR'S REPORT (CLLR DAVID G. WILLIAMS)

County Councillor David Williams, provided the following report:

- (a) Concern with a wall in the Castle View area. The wall had been inspected and was found to be safe.
- (b) Allt Y Graig HGV concerns. Denbighshire are reviewing the signage.
- (c) Overgrown hedge concerns in the Cove area. Section 154 notice (hedge cutting) has been issued.
- (d) Bryn y Felin – HGV usage a concern. Denbighshire will be installing a further bollard.
- (e) Bryniau road signage. Denbighshire will review the signage.
- (f) Cross Keys Hill – request for handrail. Denbighshire Highways state: that the northern side of the road, a handrail could not be installed, due to the width. On the southern pathway, a hand rail could be possible on part of the footpath. Councillor Williams has asked Denbighshire to review their decision.

The following concerns were brought to the attention of Councillor Williams by the Members:

- (1) Parking concerns in areas of Dyserth High Street.
- (2) Fading yellow lines in the areas of High Street and Thomas Avenue.
- (3) Request for parking enforcement to visit Dyserth more frequently.
- (4) Request for a dog bin to be re-positioned – or an extra bin installed – in the area of Ganfa Sian.

6(A). 153/18

CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) Denbighshire County Council _ request for candidate sites.
- (2) Independent Review Panel – Newsletter outlining the panel's findings and recommendations, to the review of Community and Town Councils in Wales.
- (3) Grwp Cynefin – Annual report for 2017 – 2018.

6(B). 154/18

CLERK'S REPORT

- (a) The Clerk advised the Members of a deposit to the Council's bank account, the sum of £13,667.00, being the second payment of the 2018 / 2019 precept for the current financial year, received from Denbighshire County Council.
- (b) The Clerk advised that he had attended a training course, which had been arranged by Denbighshire County Council Legal Department.
- (c) The new bus shelter in the area of Ffordd Ffyddion, had been installed by Denbighshire County Council.

- (d) Request from Dyserth Junior football Club, for a proposed changing room and other facilities, to be built in the area of St. Georges field. The Clerk provided members with copies of plans, together with the information supplied by the Club.
- (e) **Members agreed the following:** As the project is in its early stages, the Community Council, would wish the Junior Football Club Committee, to: (1) Consult with the residents in the area of the proposed structure (2) Consult with Denbighshire Planning Authority (3) The Junior Football Club Committee, to advise in writing to the Community Council, the findings from the two consultations (4) Following receipt of the aforementioned information, the Community Council will further discuss the application to erect a structure on Council land.
- (f) The Clerk advised in relation to correspondence from the Dyserth Bowling Club Committee. (1) an attempted break in had occurred at The Pavilion, with no entry gained (2) Roof gutters require cleaning (3) the basement door had not been repaired. Councillor David Parry advised that the joiner should have attended the door – and will ascertain the delay.
- (g) **Members agreed the following:** (1) Thanked Councillors' Edgar Jones and Andrew Hughes – who volunteered to clean out the Pavilion gutters. The Clerk to advise the Bowling Club Committee (2) Concern was expressed by Council Members with the hedge from the Bowling green growing over into Thomas Avenue. The Clerk to ask the Bowling Club to cut the hedge.
- (h) The Clerk referred to photographs received from Councillor David Parry, which captured the new hedge plants that had been planted on the walkway from the High Street to the St. George's field. The hedge plants showed no life and were brown.

Members agreed the following: To await the spring of 2019 – to see of the hedge re-grows.

- (i) Comments on social media in relation to inconsiderate parking of vehicles, at the junction of Waterfall Road, to Weavers Lane. The Clerk recollected to the Members, that the Community Council have seeked the provision of yellow lines in this area with Denbighshire County Council. Unfortunately, the County advised, on more than one occasion, that the road does not reach the criteria for the introduction of yellow lines.
- (j) The Clerk advised that following complaints from residents, in relation to fly tipping on Council land, which appears to have occurred from a property in Cwm Road - the Chair of Council had visited and taken photographs. The Chair of Council had also visited the property, but was only able to speak with the owner through an intercom system. The owner of the property denied knowledge of the fly tipping of branches on Council land.

Members agreed the following: the Clerk write to the property owner, enclosing copies of the photographs – seeking their observations.

- (k) The Clerk read out a request from the Parent Teacher Association of Ysgol Hiraddug. The PTA wish to arrange Christmas Carol singing around the tree in the area of the bus shelter in Dyserth High Street. The PTA were seeking the thoughts of the Council Members, to the Christmas lights being switched on at the same time as the carols – a Christmas Lights Community event switch-on.

Members agreed the following: the Clerk to ascertain from Denbighshire County Council Lighting, the feasibility and cost of switching on the lights for the event.

- (l) The Clerk advised the Members, that he had been made aware that Section 106 planning gain monies were held by Denbighshire, which had been collected from allowed planning developments. The monies are usually utilised for play area and open spaces within the community where the funding was collected from.

Members agreed the following: The Clerk to write to the Chief Executive of Denbighshire County Council, seeking information in relation to Section 106 planning gains for the Dyserth area.

- (m) The Clerk advised the Members that the Community Council, had been selected by the Wales Audit, to study the effectiveness of internal audit at Town & Community Councils in Wales. The Clerk confirmed that he had answered the questions posed and supplied the requested documents. A copy of the Wales Audit information had been provided to the Chair and Vice Chair of Council.
- (n) The Clerk advised that he had made an official complaint to the External Auditor – a Company named BDO from Southampton. During the 2015 / 2016 external audit, whereby BDO accused the Community Council of not setting the budget correctly and completing the quarterly returns. The Clerk had advised BDO at the time that the accounts paperwork had been sent to them and further copies were sent. The Clerk was concerned, that two years later during the end of year account to March 2018 – BDO referred to the above lack of information – when they had in fact advised of the receipt of the previous copies in 2016. The Community Council had correctly set their budget in 2015 / 2016 and had completed the quarterly returns – which were produced to the Council Members and subsequently minuted.

6(C). 155/18

TO CONSIDER: PURCHASE OF NEW NOTICE BOARD IN DYSERTH HIGH STREET

The Clerk referred to the condition of the Council notice board which is affixed to the Spar and Post Office building in Dyserth High Street. The lock on the notice board is difficult and a spare copy of the locking key cannot be made. The glass in the unit is scratched and mists up during certain weather conditions. The information in the notice board is almost unreadable.

Members agreed the following: The Clerk to obtain quotations for a suitable model notice board.

7. 156/18

REPRESENTATIVES / LIAISON COMMITTEE REPORTS

Councillor Andrew Hughes advised, that that there was a meeting of the Community hall Committee the following evening. The Ta a Fi were now only meeting once a week – due to difficulties in appointing qualified staff. Two fundraising events will be held in the future, to raise funds for the Hall.

8(A). 157/18

PLANNING

The following planning applications have been received:

- (1) Application number: 42/2018/0761 – for the erection of a balcony and a Juliet balcony and replacement windows with French doors to front of dwelling, at 4, Parc Gwelfor, Dyserth.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

- (2) Application number: 42/2018/0777 – for the felling of 1 no ash and 1 no sycamore tree subject of tree preservation order no. 3 1987 (Plas Llanerch) at 2 the Woodlands, Hiraddug road, Dyserth.

Comment by Council: Providing that the application complies with planning policy, then no objections raised

- (3) Application number: 42/2018/0631 – for the erection of side & rear extensions and raised deck area to rear of dwelling, at 4, Parc Bron Deg, Dyserth.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

- (4) Application number: 42/2018/0603 – for the erection of a replacement conservatory, removal of timber deck terrace and construction of a two tier balcony, at 85 lower Foel Road, Dyserth.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

(The above four applications were sent to the Chairman for consultation with the local Member(s) due to statutory time limits for observations).

8(B). 158/18

Members agreed with the above decisions.

8(C). 159/18

The following planning applications were dealt with by the Members at the meeting:

- No applications were dealt with by Members at the meeting.

8(D). 160/18

PLANNING DECISIONS

The following planning decisions have been received from Denbighshire County Council:

- (i) Application number: 42/2018/0450 – for erection of 2 metre fence to create children’s play area, at 29, Glan Ffyddion, Dyserth. Refused.
- (ii) Application number: 42/2018/0631 – for erection of side and rear extensions and raised deck area to rear of dwelling, at 4, Parc Bron Deg, Dyserth. Invalid.
- (iii) Application number: 42/2018/0603 – for erection of a replacement conservatory, removal of timber deck etc., at 85 lower Foel road, Dyserth. Granted.

9. 161/18

TO DISCUSS: FURTHER AREAS TO BE ADDED TO GRASS CUTTING CONTRACT (CLLR MRS. MARGARET WILLIAMS)

Councillor Mrs. Margaret Williams addressed the Members, in relation to the present grass cutting contract and read out a list of the areas covered by the contract. Over the past years the Council have asked the contractor for extra cuts – including areas not covered by the contract. These extra cuts and further areas were agreed by Council following receipt and agreement of the quotations.

Councillor Mrs. Williams sought the thoughts of the Members, to increasing the contract to two cuts a year, and also to include further areas.

Members agreed the following: (1) Councillor Mrs. Margaret Williams to meet with the Council's grass cutting contract company, to identify the extra areas to be added to the contract (2) The grass cutting company to provide a quotation for twice a year cuts, on the existing and additional areas (3) The Clerk to place the matter as an agenda item for the October Council meeting.

10. 162/18

CENTENARY OF THE END OF THE FIRST WORLD WAR (CLLR DAVID JONES)

Councillor David Jones recollected to the Members, that this year's Armistice Day on the 11th November, will also be the First World War Centenary. Councillor Jones wished the Community Council to assist further with the year's Armistice Day. Councillor Jones had asked the Clerk to write to the Royal Welsh Fusiliers, to enquire if an Army Officer could attend the Dyserth Memorial to lay in wreath. Councillor Jones also wished Councillor John Glover, in his capacity as Deputy Lord Lieutenant, to also lay a wreath at the ceremony.

The Clerk advised that he had received a reply from The Royal Welsh Regiment, who stated, that The Royal Welsh Fusiliers had merged with the Royal Regiment of Wales and now known as The Royal Welsh. The invitation for an Officer to attend Dyserth had been sent to the 3rd Battalion Royal Welsh. To date there had been no reply.

Members agreed the following: (1) the Clerk to formally write to the Clerk to the Clwyd Lord-Lieutenancy, inviting Deputy Lord Lieutenant John Glover to the Armistice Day in Dyserth (2) the Community Council to organise refreshments following the Service at the Dyserth War Memorial (3) Councillor David Jones to approach the booking secretary of Patterson Hall, to book the Hall for refreshments on Sunday 11th November.

11. 163/18

TO CONSIDER: PURCHASE OF LAND FOR INTERMENTS (CLLRS' DAVID H. PARRY & TREBOR E. EVANS)

Councillor David Parry addressed the Members, in relation to the dwindling number of interment plots available in the Cemetery at St. Bridget's Parish Church, Dyserth. Councillor Parry, together with Councillor Trebor Evans, both expressed their concern that in the very near future, relatives of deceased residents will have to be interred outside the Dyserth community area. There would also be transport difficulties for a number of residents to visit graves. Councillor Parry further advised, that the Cemetery as you approach Rhuddlan from Dyserth, is apparently almost fully used. Both Councillors' wished the Community Council to ascertain, if there is land available within the Community that could be used for burial purposes.

Members agreed the following: The Clerk to write to the following - seeking if land would be available for burial purposes: Denbighshire County Council, Bodrhyddan Estate, together with a further local landowner – whereby Councillor Emyr Morris will provide the Clerk with contact details.

12. 164/18

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
	<u>To confirm following payments made in August, 2018</u>			

642	Mackenzie Jones, Solicitors, St. Asaph (Down payment in relation to legal advice – Purchase of land known as Dyserth Lime Kilns)	500.00		500.00
643	Denbighshire County Council (Supply and installation of bus shelter)	3,612.50	722.50	4,335.00
644	Reg Davies & Son (£200.00 - as per quote for extra work in Maes y Foel area of St. George Field / £75.00 – as per quote for Waterfall area steps)	275.00		275.00
645	Louise Walsh - £50.00 for July services & £40.00 to replace cheque No: 634)	90.00		90.00
646	646 - R. Phillip Parry – Clerk (Remainder of ink costs – as per receipt)	28.98	5.79	34.77
647	Dyserth Concrete (Repair to damaged post at The Pavilion)	160.00		160.00
<u>Payment for consideration at September meeting:</u>				
648	Pawle & Co Ltd., (Two SADS UK Defibrillator Steel Cabinets with alarm)	1,036.00	207.20	1,243.20
649	Louise Walsh (Environmental Services & Inspections of Play Area for August)	40.00		40.00

13. 165/18

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
650	Marie Curie (Rhyl Branch)	100.00
	Denbighshire Home Start	* See note below
	Dyserth Junior Football Club	** See note below

* Denbighshire Home Start. Adjourned to the October Council meeting - for production of last set of audited accounts, together with details in relation to the number of occasions that the charity have helped Dyserth residents - during the past twelve months.

** Dyserth Junior Football Club. Council agreed, in principle, a donation of £500.00, towards the purchases. The funding will be released upon production of the last audited accounts of the Junior Football Club, together with confirmation, that the remaining funds have been raised.

14. 166/18

Members agreed the payments of the above accounts and financial support as listed.

15(A). 167/18

Standing Orders were Suspended

Councillors discussed a number of complaints received, in relation to the continual misuse of the weight limit on the B5119 Waterfall Road, including exceeding the speed limit. Whilst the North Wales Police and VOSA have carried out surveillance and enforcement, the usage of the road by overweight lorries still regularly exists. Members have been made aware that a number of vehicles are registered to local businesses.

Members agreed the following: The Clerk to write to the Managing Director of Thorncliffe, seeking assistance in advising their driving team, together with users of their business, by bringing to the drivers attention the weight limit on the B5119 road.

15(B). 168/18

Standing Orders were Reinstated

There being no further business, the Chairman thanked everyone for attending and closed the meeting.

SIGNED BY THE

CHAIRMAN.....

DATE OF

APPROVAL.....