



CYNGOR CYMUNED DYSERTH COMMUNITY COUNCIL

Minutes of the Meeting of Dyserth Community Council,

Held Virtually by Video and Telephone Conference,

On Monday, 10th May, 2021, at 7.00pm.

1(A). 84/21

PRESENT (FOR BOTH ANNUAL AND GENERAL MEETINGS)

Councillor David H. Parry (Chair)
Councillor H. Andrew Hughes (Vice Chair)
Councillor John Glover
Councillor David G. Jones
Councillor Mrs. Julie M. Peters
Councillor Mrs. Margaret G. Williams

Councillor David G. Williams (Denbighshire County Council)

Clerk & Financial Officer R. Phillip Parry

1(B). 85/21

APOLOGIES (FOR BOTH ANNUAL AND GENERAL MEETINGS)

Councillor Trebor E. Evans
Councillor Edgar H. Jones
Councillor Emyr W. Morris
Councillor Peter Newell
Councillor James K. Williams

Annual Council Meeting

2(A). 86/21

ELECTION OF CHAIRPERSON FOR THE PERIOD 2021 / 2022

Councillor David Parry was proposed by Councillor John Glover and seconded by Councillor Margaret Williams, as Chair of Council. There were no further nominations. Councillor Parry accepted.

Members agreed the following: Councillor David Parry be appointed as Chair of Council for the period 2021 / 2022.

The retiring Chair of Council, John Glover thanked the Councillors and Clerk for their support during the last two years; including Councillor Trebor Evans for his support as Vice Chair. Councillor Glover expressed his best wishes to Councillor Parry, during his term of office.

2(B). 87/21

SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE

Councillor David Parry read out the Declaration of Acceptance of Office. The Clerk advised, that the actual Declaration will be signed by the new Chair and witnessed by the Clerk, in a socially distanced meeting in due course.

Councillor David Parry thanked Councillor John Glover, for his past two years as Chair of Council; and advised, that he was looking forward to his term of office as Chair of Council.

3. 88/21

ELECTION OF VICE CHAIRPERSON FOR THE PERIOD 2021 / 2022

Councillor Andrew Hughes was proposed by Councillor David Parry and seconded by Councillor Julie Peters. There were no further nominations. Councillor Hughes accepted.

Members agreed the following: To appoint Councillor Andrew Hughes, as Vice Chair for the year 2021 / 2022

4. 89/21

MINUTES OF THE ANNUAL MEETING HELD ON THE 11TH MAY, 2020

The Clerk advised Members, that the Minutes of the 2020 Annual Meeting were formally proposed, seconded and agreed at the 8th June, 2020 meeting; under Minute number: 3. 104/20.

Members agreed the following: Re-affirmed the above decision.

5. 90/21

NOMINATIONS TO SERVE ON LOCAL COMMITTEES AND OUTSIDE BODIES

The Clerk provided Members with a copy of the current list of Councillors who serve on Local Committees and Outside Bodies.

Members agreed the following: Confirmed the current list for the year 2021 / 2022.

Note: See list of Councillors who serve on Liaison, Local Committees and Outside Bodies - as appendix to the end of these Minutes (**Pages 9 and 10 below**).

General Council Meeting

6. 91/21

APPLICATIONS UNDER SECTION 85 (1) OF THE LOCAL GOVERNMENT ACT 1972 (NON-ATTENDANCE AT MEETINGS) COUNCILLORS' EDGAR JONES & PETER NEWELL

The Clerk brought to the attention of Members, applications by Councillors' Edgar Jones and Peter Newell, under the above referred to Act. The letters of application advised in relation to their non-attendance at Council meetings; over the past six months.

Members agreed the following: (1) Confirmed the non-attendance of Councillor Edgar Jones due to ill-health (2) Adjourned the application by Councillor Peter Newell to the June Council meeting; for further information to be submitted.

7. 92/21

DISCLOSURE OF INTEREST

The following Declaration of Interest was declared: Councillor David Parry (**Minute number 15. 105/21 on page 8 below**).

8. 93/21

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 12TH APRIL, 2021

The Minutes were proposed by Councillor Andrew Hughes and seconded by Councillor John Glover as correct and formally agreed by the Members present.

9(A). 94/21

MATTERS ARISING

The Clerk referred to the following matters from previous Minutes:

- (1) **Minute no: 1(C). 64/21 (pages 1 and 2)** – in relation to the provision of further children's play equipment, and in particular, financial assistance from this Community Council towards the purchase. The Clerk advised; that as no representative from Play & Stay at Dyserth had connected to the virtual Council meeting; the matter could not be further discussed.
- (2) **Minute no: 4. 68/21 (4) (page 3)** – in relation to Dyserth Lime Kilns. The Clerk advised, that an application to the Gwynt Y Mor Windfarm Community Grant had been completed and sent to the administrator. The application had been acknowledged; whereby a decision will be made in June.
- (3) **Minute no: 9. 79/21 (pages 6 and 7)** – in relation to tree preservation orders on trees sited between James Park and Hiraddug Park. Councillors' David Jones and David Parry advised; that a report will be provided at the June Council meeting.

Pending Matters:

- (i) The Clerk referred to the suspected drug paraphernalia in St. George's playing field area; litter and broken alcohol bottles. PCSO Alex Jones has increased patrols in the area. Councillor David Parry had kindly removed the above items for safe disposal.
- (ii) Councillor John Glover advised; that there had been a delay by the Tre Castell nurseries to the planting of flowers in the five large planters on the main approach roads to the village. The planting will be completed within the next week.

9(B). 95/21

APPLICATION TO RE-OPEN MINUTE NUMBER 10. 80/21 (CWM ROAD PARKING) CLLR DAVID JONES

The Clerk advised, that Councillor David Jones wished to make an application to re-open the above minute from the 12th April Council Meeting.

In accordance with Section 10 of the Council's Local Standing Orders (Rescission of Previous Resolutions); the following Councillors' agreed by a show of hands (as the meeting was held virtually) to re-open the above minute number: John Glover, David Parry and Margaret Williams.

Councillor David Jones thanked the Members for the re-opening and advised in relation to various sections of the Road Traffic Act; and in particular, the parking of vehicles on pavements and in the vicinity of junctions. Councillor Jones expressed his concern; that the parking situation had been brought to the attention of the Highway Authority and in particular, the North Wales Police previously. Unfortunately, the inconsiderate and dangerous parking continues. When vehicles are parked on both sides of Cwm road; the safety aspect for pedestrians, mobility scooters and perambulators is difficult to maintain; whereby there is no other option but to enter the centre of this busy road. The inconsiderate parking of vehicles at the edges of junctions; is also a visibility concern for other road users.

Members agreed the following: The Clerk to seek an urgent site meeting in Cwm Road with Denbighshire County Council Senior Highway Officers: The following Community Councillors to be in attendance: David Jones, David Parry and Julie Peters; together with County Councillor David Williams.

10. 96/21

COUNTY COUNCILLOR'S REPORT (CLLR DAVID G. WILLIAMS)

County Councillor David Williams advised Members in relation to the following:

- (1) Concern expressed from a resident in relation to inconsiderate parking and speeding traffic on St. Asaph Road.
- (2) Affordable housing in the Cysgod Y Graig development. These properties have been completed and occupied.
- (3) Concern expressed from a residents in relation to inconsiderate parking concerns in Dyserth High Street, together with parking concerns in general within the Village.
- (4) Notification from Denbighshire County Council: The Dyserth High Street traffic alleviation scheme will be delayed; due to a legal order that requires issuing to suspend the current parking; whereby 8 week notice is required to be given by law. The work will commence on the 28th June.
- (5) Councillor Williams advised, that a complaint had been made to Denbighshire County Council in relation to a weed called mares tail growing in the area of the slip road from Thomas Avenue to the play area car park. The Clerk advised; that the complaint had not been forwarded to this Council.

Members agreed the following: The Council's grass cutting contractor be asked to eradicate the weed.

- (6) Councillor David Parry recollected Members to the two footpaths that are presently closed (1) behind the waterfall where the concrete has given way (2) the path below the Anglia development on Newmarket Road. Whilst it is appreciated that the County have inspected both these footpaths and deemed them unsafe for public use; whereby the one behind the

Waterfall will require possibly substantial work to accommodate the reopening; the footpath in the area of the Anglia development, has apparently been closed due the alleged blockage by contractors working at the site.

Councillor Parry further advised: that a number of enquiries from local residents had been received; seeking, as to when these footpaths will be re-opened; in particular, now that the warmer weather has arrived.

Members agreed the following: The Clerk to send an e-mail to County Councillor David Williams; with a request the he seeks from the Footpaths Officer an update, as to a reopening date for the above two footpaths.

11(A). 97/21 CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (a) The Clerk advised, that the following criminal offences had been reported to the North Wales Police, that had occurred within the Dyserth Community Council area:

3 x Anti-social behaviour / 1 x Violence / 1 x Public Order

- (b) Denbighshire County Council: Notification that a dangerous tree in the Dyserth Conservation area on Waterfall Road; will be allowed to be removed, without any formal planning consent.
- (c) AURA Leisure: Quarterly inspection report dated 29th April. The report highlighted the requirement for surfaces to be cleaned. AURA leisure will complete this.
- (d) Tesco Community Grant: Information forwarded to Dyserth Community Hall and Dyserth Play and Stay.

The following correspondence was forwarded by e-mail to Members:

- ❖ Clwydian Range & Dee Valley AONB: Details of virtual meeting, to be held on 29th April.

11(B). 98/21 CLERK'S REPORT

The Clerk advised Members in relation to the following:

- (a) Received from and deposited into the Council's bank account:
- Denbighshire County Council - £15,333.00: First precept payment for financial year 2021 / 2022.
 - HM Revenue & Customs - £2,652.44: VAT Refund for financial year 2020 / 2021.
- (b) Complaints received in relation to rat infestation in the area of Hiraddug Road. It was alleged to the Clerk that a property with a number of poultry (hens and cockerels) were currently subject to complaints to the Denbighshire Environmental Health department, including noise abatement; whereby no apparent enforcement action has been commenced.

The Clerk advised; that he had sought from Denbighshire County Council under the Freedom of Information Act; details in relation to the complaint, together with enforcement action taken.

- (c) Pathway between Lower and Upper Foel Road: Request for pathway to be cleared of undergrowth passed to Denbighshire County Council. The Clerk advised; that Denbighshire had stated: the pathway will be cleared.
- (d) Blocked drain in Dyserth High Street (Originally reported to Denbighshire County Council by Councillor John Glover some week ago). Request by the Clerk to expedite the concern; due to pedestrians being splashed by passing vehicles when socially distantly queuing to gain access to the shops. The Clerk advised; that Denbighshire have cleared the blocked drain. Councillor John Glover confirmed this.
- (e) Reported to Councillor David Parry: Residents concerns in relation to the following: (1) a truck and two other vehicles parking lengthways across the road from a driveway at the junction of Cwm Road and Ffordd Ffynnon (2) Large van with trailer on Lower Foel Road whereby leaving little room to pass safely; with a serious concern that an emergency vehicle would not be able to pass.

The Clerk advised; that the above concerns have been referred to the local PCSO; who had advised; would visit the area and seek that traffic officers also visit.

- (f) The Clerk advised Members in relation to the following message from Glascoed Timber (Council's dog bin contractor): A number of dog bins sited on the Dyserth to Prestatyn walkaway appeared to be full; whereby upon inspection, the bins were full of empty tea / coffee / takeaway food containers. The Clerk further advised; that should any Councillors receive complaints; to please be aware of the concern raised by the contractor.
- (g) The Clerk advised, that he had to-day received correspondence from the Secretary of Dyserth Bowling Club; who stated; that the central heating boiler in the Pavilion building, was not working. The Clerk sought permission to call out a suitable qualified engineer to inspect the fault.

Members agreed the following: Councillor David Parry to kindly arrange for a local heating engineer to inspect the boiler. Councillor Parry agreed to also meet with the engineer on site.

- (h) The Clerk advised, that he had to-day received correspondence from the Treasurer of Dyserth Bowling Club; who stated: that the central heating oil tank had been filled; at a cost of £194.25. The previous refill was in 2015. The Bowling Club Committee were seeking a contribution from the Council towards the cost.

Members agreed the following: To pay 50% of the cost at £97.12.

11(C). 99/21

TO RECEIVE: INTERNAL AUDITOR'S REPORT - 2020 / 2021

The Clerk advised Members, that the Internal Auditor's Report for the year 2020 / 2021 had been received.

The Clerk further advised Members in relation to the contents of the report. Copies of the report were provided to the Chair and Vice Chair of Council prior to the meeting. Members were shown a virtual copy of the report.

Members agreed the following: The Internal Audit report be accepted. The recommendations will be implemented.

11(D). 100/21

WALES AUDIT: ANNUAL RETURN FOR THE YEAR ENDED 31ST MARCH, 2021

The Clerk advised Members that Sections in the above document named: Accounting statements for 2020-21, together with the Annual Governance Statement (Part 1) had been completed by the Clerk prior to the return being presented to the Internal Auditor. The Clerk further advised, that the Annual Internal Audit report section had been completed by JDH Business Services. The Council Approval and Certification Section was now required to be signed by the Clerk and formally approved by Council for signature by the Chair. Members were shown a virtual copy of the return.

Members confirmed the following: The Approval and Certification Section on page 4 of the Annual Return; to be signed by both the Chair and Clerk. As the Council meeting was held by video conference; the Clerk to obtain the signature of the Chair of Council on the Annual Return in due course.

12. 101/21

REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)

- (i) Councillor Andrew Hughes advised; that 75% of the Community Hall users were back on site. A new Health & Safety policy and other requirements are in place within the building to comply with the current regulations.
- (ii) Councillor Margaret Williams advised; that the Waterfall is now open for visitors, whereby adhering to the current health & safety guidelines. Various repairs have been completed during the closure period.

13(A). 102/21

PLANNING

The following planning applications were considered by Members at the meeting:

- (a) Application number: 42/2021/0400 – for the erection of a two storey extension to side; a single storey extension to rear of the dwelling and associated works; at 25 St. Asaph Road, Dyserth.

Comment by Council: Providing that the application is subject to compliance with relevant policies and planning guidance notes, then no objections raised.

- (b) Application number: 42/2021/0420 – for demolition of front entrance porch and erection of new flat roofed extension; at Roseneath, Elwy Avenue, Dyserth.

Comment by Council: Providing that the application is subject to compliance with relevant policies and planning guidance notes, then no objections raised

13(B). 103/21

PLANNING DECISIONS

The following planning decisions have been received from Denbighshire County Council:

- (a) Application number: 42/2021/0202 – for removal of Monkey Puzzle Tree, at The Cottage, Bryn Y Felin, Dyserth. Granted.
- (b) Application number: 42/2021/0376 – for amendment to reduce the size of the balcony and split to a Juliet balcony and a terraced balcony by the conservatory. Reduce the size of the sliding and bi-fold door, enlarge and centralised the bay window at the rear of the dwelling and all external blockwork walls will be painted white as opposed to rendered submitted in relation to application Code No.42/2021/0062 (Non Material Amendment), at, Cartref, Bryn Y Felin, Dyserth. Granted

14. 104/21

TO CONSIDER: CUTTING OF GRASS & SHRUBS IN ST. GEORGE’S FIELD: AREA BEHIND PROPERTIES BORDERING CWM ROAD (CLLR MARGARET WILLIAMS)

Councillor Margaret Williams advised Members; in relation to concerns with an area of the St. George playing field that borders the properties on Cwm Road. The area is being frequented by the younger generation; whereby it is also being used as a public convenience and meeting point which results in general rubbish and glass bottles being left on situ. To endeavour to alleviate the concern, Councillor Williams suggested; the grass and overgrowth to be cut down; whereby the area would be more open and would deter usage.

Members agreed the following: (1) The Council’s grass cutting contractor to clear the area of undergrowth; and to place on the grass cutting schedule (2) Councillor Margaret Williams to meet, socially distanced, with the contractor to identify the area.

15. 105/21

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
	<u>Payment made / to be confirmed:</u>			
	Standing Order: R. P. Parry - Clerk to Council (Monthly salary & home working allowance for April) Payments dated 03/05/2021			
	<u>Payments for consideration at meeting to be paid by BACS:</u>			
	BHIB Councils Insurance (Renewal of Council Insurance Policy)	1,019.14		1,019.14
	Trecastell Nurseries (Dyserth) Summer bedding plants for Council planters	300.00		300.00
	JDH Business Services (Annual Internal Audit)	159.60	31.92	191.52
	Chair of Council (Annual Allowance) Cllr David Parry Note: Councillor Parry Declared an Interest (Minute number 7. 92/21 on page 3 above)	400.00		400.00

	Louise Walsh (Environmental Services & Inspections of Play Area for April)	40.00		40.00
	Dyserth Bowling Club: Contribution towards payment of central heating oil (Minute number 11(B). 98/21 (h) on page 6 above)	97.12		97.12

**16. 106/21
APPLICATIONS FOR FINANCIAL SUPPORT**

Cheque Number	Name of organisation	Amount granted £
	<u>Authorised to be paid by BACS:</u> Ty Gobaith (Children’s Hospice) (Section 137 LGA 1972)	£400.00

**17. 107/21
Members agreed the payments of the above accounts and financial support as listed.**

There being no further business, the Chairman thanked everyone for attending and closed the meeting.

SIGNED BY CHAIR OF COUNCIL

DATE OF APPROVAL.....

Cyngor Cymuned Dyserth

Dyserth Community Council

LIST OF LIAISON, LOCAL COMMITTEES AND OUTSIDE BODIES FOR YEAR 2021 / 2022

NAME OF ORGANISATION	COUNCIL REPRESENTATIVES NAME(S)
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Community Hall Committee	Councillors' Edgar H. Jones and H. Andrew Hughes
Dyserth, Meliden & Cwm Relief In Sickness Fund	Councillors' Peter Newell and David G. Williams
Elizabeth Hughes Trust (Cwm)	Councillor H. Andrew Hughes
Environment Committee	Councillors' Mrs. Margaret G. Williams (Chair), James K. Williams (Vice Chair), David G. Jones.
Environmental Group	Councillor David H. Parry
Planning Sub-Committee	All Councillors
Play Area – Sub-Group	Councillors' Trebor E. Evans and James K. Williams
Waterfall Committee	Councillor Mrs. Margaret G. Williams and Councillor Emyr W. Morris
Ysgol Hiraddug School Governor	Councillor John Glover