



# **CYNGOR CYMUNED DYSERTH COMMUNITY COUNCIL**

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**Minutes of the Meeting of Dyserth Community Council,**

**Held Virtually by Video and Telephone Conference,**

**On Monday, 12<sup>th</sup> July, 2021, at 7.00pm.**

## **1(A). 126/21**

### **PRESENT**

Councillor David H. Parry (Chair)  
Councillor H. Andrew Hughes (Vice Chair)  
Councillor John Glover  
Councillor David G. Jones  
Councillor Mrs. Julie M. Peters  
Councillor James K. Williams

Clerk & Financial Officer R. Phillip Parry

## **1(B). 127/21**

### **APOLOGIES**

Councillor Trebor E. Evans  
Councillor Edgar H. Jones  
Councillor Emyr W. Morris  
Councillor Peter Newell  
Councillor Mrs. Margaret G. Williams

Councillor David G. Williams (Denbighshire County Council)

## **2. 128/21**

### **DISCLOSURE OF INTEREST**

There were no Declarations of Interest declared.

## **3. 129/21**

### **TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 14<sup>TH</sup> JUNE, 2021**

The Minutes were proposed by Councillor Andrew Hughes and seconded by Councillor Julie Peters as correct and formally agreed by the Members present.

#### 4. 130/21 MATTERS ARISING

The Clerk referred to the following matters from previous Minutes:

- (1) **Minute no: 4. 114/21 (1) (page 2)** – in relation to the removal of the spacenet play equipment, together with the provision of further children’s play equipment. The Clerk advised, that a quotation had not been received for the above items.

**Members agreed the following:** As the verbal quotation for the sum of £10,950.00 plus VAT £2,190.00 total £13,140.00, had been agreed at the June Council meeting pending a formal written quotation; the Clerk to forward the written quotation to Members when received. The funding is itemised in the Council’s ear-marked reserves for this financial year. **(Note):** The written quotation was received two days following this Council meeting and forwarded to Members.

- (2) **Minute no: 4. 114/21 (2) (page 2)** – in relation to Dyserth Lime Kilns. The Clerk advised, that the application to the Gwynt Y Mor Windfarm Community Grant, had been successful. The Council had been awarded the sum of £5,780.00. The Clerk read out the contents of the grant letter, including the requirement to sign an acceptance form.

**Members agreed the following:** (1) The Council were grateful to the Gwynt Y Mor Community Grant Committee for the award (2) The Clerk to sign the acceptance form in relation to the grant.

- (3) **Minute no: 4. 114/21 (3) (page 3)** – in relation to tree preservation orders on trees in-between James Park and Hiraddug Road. Councillor David Jones advised, that whilst one land owner had been identified, the second identification was in progress.
- (4) **Minute no: 5. 115/21 (1) (page 4)** – in relation to the Clerk contacting County Highways, to ascertain if there are any suitable measures available that could possibly be implemented to address pedestrian concerns following recent work in Dyserth High Street. The Clerk advised, that he had written to a County Highways Officer on two occasions, but there had been no reply. **(Note):** A reply had been received the morning following the Council meeting, which had been forwarded to Members.

Members discussed their concerns in relation to the following in Dyserth High Street.

- (i) Whilst posts have been erected to display the on-street allowed parking time aspect, the actual signage has not been installed.
- (ii) Vehicles are continually parking on the double yellow lines in the High Street.

**Members agreed the following:** (i) The Clerk to contact Highways seeking as to the installation date for the parking signage (ii) The Clerk to request Enforcement Officers to visit on more regular occasions.

- (5) **Minute no: 6(C). 118/21 (page 7)** – in relation to the translation into Welsh of the newly adopted Council Welsh Language Policy. Councillor David Jones advised, that a competent person had agreed to assist with the translation. The Clerk advised, that the document had been received and had been placed in the Council’s policy folder.

**Members agreed the following:** Councillor David Jones to purchase a bouquet of flowers and card, as a thank you to the translator, to the value of £25.00

- (6) Minute no: 6(D). 119/21 (page 7)** – in relation to receiving a quotation from Denbighshire County Council, to part fund a new boardwalk on a public footpath at the top of Pandy Lane and Carreg Heilyn Lane. The Clerk advised, that the County Footpaths Officer had received one quotation that was considered expensive by his department, a further quotation was being sought.

**Members agreed the following:** To await receipt of a quotation for consideration by Council.

## **5. 131/21**

### **COUNTY COUNCILLOR'S REPORT (CLLR DAVID G. WILLIAMS)**

In County Councillor David Williams's absence, the Clerk advised the Community Council Members in relation to the following:

- ❖ Complaints received in relation to the junction of A547 Meliden Road and B5119 with Allt Y Graig. Concerns relate to the volume of traffic, visibility and lack of suitable right of way signage.

Councillor Williams is endeavouring to arrange a site meeting with Officers from Denbighshire County Highways, together with Dr. James Davies MP, who has agreed to be in attendance.

## **6(A). 132/21**

### **CORRESPONDENCE**

**The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:**

- (1) The Clerk advised, that the following criminal offences had been reported to the North Wales Police, that had occurred within the Dyserth Community Council area:

4 x Anti-social behaviour / 3 x Public order / 1 x Shoplifting / 1 x Vehicle crime / 12 x Violence offences / 1 x other crime.

- (2) Criminal damage in King George field, to recently installed two fencing posts belonging to Dyserth Council – adjacent to a property bordering Cwm Road. The Police had been informed and had visited the scene.

**The following correspondence was forwarded by e-mail to Members:**

- ❖ Denbighshire County Council: Covid-19 update in relation to infections within the County of Denbighshire.
- ❖ Denbighshire County Council: News release in relation to a proposed flood defence system in Prestatyn.
- ❖ Denbighshire County Council: Consultation on a draft supplementary planning guidance note 'Planning for Dark Night Skies'. Councillors to complete on a personal basis.
- ❖ Denbighshire County Council: Increase in cost of School meals.

- ❖ Betsi Cadwaladr University Health Board: Needs assessment survey of palliative care and end of life services. Councillors to complete on a personal basis.
- ❖ Awel Y Mor Offshore Wind Farm (Cadno Communications Ltd): Virtual meeting to discuss proposed pipeline. Councillors to register their attendance.
- ❖ Denbighshire County Council: Information in relation to funding available for local Groups and Committees from the Denbigh Endowment Fund. Councillors were asked to forward the information to interested parties within the village.

**6(B). 133/21  
CLERK'S REPORT**

**The Clerk advised Members in relation to the following:**

- (a) The Clerk advised, that following a request by Councillor David Parry, he had written to the Betsi Cadwallader University Health Board, to enquire in relation to the reduction of Doctor availability, together with non-reply to telephone calls by residents, at the Quarry House Surgery, Dyserth. The Hospital Board had not replied to the Clerk, despite a reminder.

**Members agreed the follow:** Were disappointed that the Betsi Cadwallader University Health Board had not responded to the Clerk's correspondence. The Clerk to expedite the matter with the Board's complaints team.

- (b) The Clerk advised, that he had been contacted by the Accessible Play Co-ordinator, Education and Children's Services at Denbighshire County Council. The County wished to utilise the King George playing field for a Children's Summer Play Scheme; from 20<sup>th</sup> July to the 24<sup>th</sup> August, including Tuesday 1<sup>st</sup> September, between the hours of 10.00am to 11.30am. The Clerk had arranged for the Co-ordinator to meet on site with the Chair of Council Councillor David Parry.

Councillor Parry advised, the Summer Play Scheme would be an excellent benefit to the children of the area, at no cost to the Community Council. The Accessible Play Co-ordinator will forward a poster, together with on-line booking information, which will be placed on the local Facebook page and other social media.

- (c) The Clerk advised, that following a complaint received by Councillor David Parry, in relation to long grass on the roadside in Weavers Lane – adjacent to B5119 Waterfall Road, the Clerk had contacted Denbighshire Street Scene. Street Scene confirmed; that the area is registered as a wildflower area, therefore the cut does not take place during the summer months; the cut is due to commence at the end of September to early October.
- (d) The Clerk advised, that following a request by Councillor David Parry, he had contacted Denbighshire County Council to advise the following: A public footpath sign was removed to facilitate the creation of the entrance to the Cae Ffyddion estate in lower Dyserth on the A547 Road. Whilst this entrance has been completed, the sign has not been re-installed; could this be arranged.

The Clerk advised, that the County Council had responded to the above request, advising that a new sign had been ordered and would be erected in due course.

- (e) The Clerk recollected to Members, a payment authorised at the June Council meeting to be paid to D M Jones, Meadowbrook Farm, Rhuddlan, the sum of £360.00, in payment for the

Council Christmas trees – 2020/21. The Clerk advised, that to make payment by BACS the bank account details were required. The Clerk has endeavoured to make contact with the farm, by both telephone and the sending of two letters by Royal Mail, but there had been no reply. Councillor Andrew Hughes offered to call at the Farm.

Members discussed the Christmas trees for 2021. The Clerk recollected to Members, that the Council had installed a few months ago, in-ground larger holders to secure more safely the Christmas trees, both in the Dyserth High Street and Waterfall areas.

**Members agreed the following:** Councillor Andrew Hughes to kindly call into the above farm  
(1) To ascertain the bank account details to enable the outstanding invoice to be paid (2) To order two large Christmas trees - similar to 2021 - for delivery in late November, 2022.

(f) The Clerk advised, that he had been contacted by a new resident in the area of Bryn Y Felin, who was concerned with overhanging tree branches to their property, including an area of land which is currently used for car parking. The Clerk further advised, that Councillor David Parry had visited the property owner.

Councillor David Parry advised Members, that he had called at the property and had agreed with the occupier, that the tree on the common land whereby branches were growing over into the property could be removed. The grassed area which is cut by the Community Council's contractor, was agreed, that the property owner would also keep this area tidy; whereby the majority of the area would be left for wildflowers to grow.

(g) Dyserth, Meliden & Cwm Relied in Sickness Fund: The Clerk advised, that the Community Council representative on the Fund was due to be renewed. The current representative is Councillor Peter Newell.

**Members agreed the following:** Councillor Peter Newell to continue as this Council's representative.

(h) The Clerk recollected to Members, an e-mail forwarded from the Welsh Government (WG) in relation to a Clerk's qualification consultation. Whilst this has been contained in a number of reviews for approximately eight years, it is only recently that the WG have agreed that a qualification is required.

The qualification is part of a range of measures that WG wish to provide Town & Community Councils in Wales with a 'General Power of Competence'. Apart from the Clerk qualification, the following is also required for a Council to be eligible:

- at least two-thirds of the total number of members of the council have been declared to be elected, whether at an ordinary election or at a by-election
- the clerk to the council holds such qualification or description of qualification as may be specified by the Welsh Ministers by regulations
- the council has received unqualified auditor's opinions from the Auditor General for Wales, for two consecutive financial years. The latest unqualified auditor's opinion must have been received during the 12 months preceding the day on which the council's resolution is passed.

The Clerk further advised, that the General Power of Competence is presently scheduled to commence from May 2022. Whilst there are many Clerk's in Wales who hold various qualifications, such as the qualification held by the Clerk to this Council; however, the Clerk's qualification was gained a considerable number of years and is not included in the current

consultation. The Clerk expressed his willingness to complete the Certificate in Local Council Administration (CiLCA). The Welsh Government have agreed a bursary to 50 Clerk's to cover the CiLCA registration at a cost of £410.00, together with other training costs at £250.00. The Clerk had applied for the bursary and was pleased to advise Members, that the application had been successful for the full amount of £660.00. The course will commence in September of this year. There would be minimal costs incurred by this Council i.e., stationery and training hours, which would be shared with other Councils.

**Members agreed the following:** To support the Clerk during his training period, together with the ancillary costs for this Council.

#### **6(C). 134/21**

#### **TO RECEIVE AND APPROVE THE QUARTERLY STATEMENT OF ACCOUNTS TO THE 30<sup>TH</sup> JUNE, 2021**

The Clerk, as Financial Officer, provided Members with a copy of the Quarterly Statement of Accounts, as at the end of June, 2021, together with copies of the two Council Bank account statements. The Clerk further provided Members, with a breakdown in relation to the budget headings, which included income and expenditure to-date.

**Members agreed the following:** Approved the Statement of Accounts, whereby the document was agreed to be signed by the Chair of Council; Councillor David Parry.

#### **7. 135/21**

#### **REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)**

- (i) Councillor John Glover, as the Community Council's School Governor representative at Ysgol Hiraddug primary school advised, that the school had to close for one day due to COVID regulations.

A lid had broken off a rubbish bin within the school grounds, which had resulted in papers being blown into the MUGA.

- (ii) Councillor Andrew Hughes, as the Council's representative on the Community Hall Management Committee advised, that the Hall is getting back to normal, in particular with returning bookings.

#### **8(A). 136/21**

#### **PLANNING**

**The following planning applications had been received:**

- (a) Application number: 42/2021/0527 – for alterations to existing hip roof to a gable roof to facilitate loft conversion, at 6 Maes Hiraddug, Dyserth.

**Comment by Council:** Providing that the application is subject to compliance with relevant policies and planning guidance notes, then no objections raised.

**(The above application was sent to Members for consultation in-between meetings, due to statutory time limits for observations from County Planning).**

#### **8(B). 137/21**

**Members formally confirmed the above decision.**

### **8(C). 138/21**

**The following planning application was considered by Members at the meeting:**

- ❖ Application number: 42/2021/0660 – for the erection of single storey side extension including raised decking and associated works, at Plas Y Foel, 65, Lower Foel Road, Dyserth.

**Comment by Council:** Providing that the application is subject to compliance with relevant policies and planning guidance notes, then no objections raised.

### **8(D). 139/21**

#### **PLANNING DECISIONS**

**The following planning decision has been received from Denbighshire County Council:**

- (i) Application number: 42/2021/0513 – for the erection of single storey pitched roof extension to rear of property, at Hafod, Foel Park, Dyserth. Granted.
- (ii) Application number: 42/2021/0629 for prior notification of proposed demolition of former residential - Plas Llanerch, Hiraddug Road, Dyserth. Planning not required.

### **9. 140/21**

#### **TO CONSIDER: DEVELOPING COUNCIL OWNED LAND – KNOW AS ‘THE BURIAL FIELD’ AS A BEE FRIENDLY AREA (CLLR DAVID PARRY)**

Councillor David Parry advised Members, in relation to an initiative by Denbighshire County Council to create wildflower areas within the County. The area of land owned by the Community Council and known as ‘The Burial Ground’ could possibly be part of this scheme, and in particular, as a wildflower / bee friendly area. The area presently is overgrown and to achieve a wildflower and to register as a bee friendly area would be just managing the land and not a change of use. Councillor Parry suggested, that he contact Denbighshire County Council to seek a site meeting and gather more information.

**Members agreed the following:** The wildflower / bee friendly aspect would be an excellent initiative for the area of land. Councillor David Parry to contact Denbighshire County Council to arrange a site meeting and to gather more information for further discussion.

### **10. 141/21**

#### **TO CONSIDER: PROVIDING FINANCIAL ASSISTANCE (COMMUNITY CHRISTMAS EVENT) (CLLR ANDREW HUGHES)**

Councillor Andrew Hughes advised Members, in relation to the intention by the Community Hall Management Committee, to hold a Christmas event at the Hall. Whilst it is appreciated that the Hall Committee will have to await the current guidelines at the time, the Committee would wish the event to be free to the residents of the Council area. The event would consist of entertainment including refreshments. Whilst costs are not known presently, but to enable the Hall Committee to commence arrangements, Councillor Hughes sought that Members consider a provisional financial commitment towards the event.

Councillor Julie Peters suggested, that whilst the weather would not be warm during December, perhaps consideration could be given by the Hall Committee, to hold the indoor event, together with outdoor Christmas Stalls, either in the grounds of the Community Hall or the Waterfall area.

**Members agreed the following:** To provisionally agree the sum of £1,000.00 towards the event. A formal application to be received nearer the event from the Community Hall Committee.

**11. 142/21**

**APPROVAL OF ACCOUNTS FOR PAYMENT**

Cheque Number	Payee	Net £	Vat £	Total £
	<b><u>Payments made – to be confirmed:</u></b>			
	<b>Standing Order:</b> R. P. Parry - Clerk to Council (Monthly salary & home working allowance for June) Payments dated 01/07/2021			
	<b>BACS:</b> H. M. Revenue & Customs. Clerk’s PAYE & Clerk & Council NI - April, May & June – payment dated 06/07/2021)	604.56		604.56
	<b><u>Payment(s) for confirmation and consideration at meeting to be paid by BACS:</u></b>			
	Louise Walsh (Environmental Services & Inspections of Play Area for June)	40.00		40.00
	R. P. Parry – Clerk (Reimbursement of book of 100 postal stamps – as per receipt)	85.00		85.00

**12. 143/21**

**APPLICATIONS FOR FINANCIAL SUPPORT**

Cheque Number	Name of organisation	Amount granted £
	No applications received	

**13. 144/21**

**Members agreed the payments of the above accounts as listed.**

**There being no further business, the Chairman thanked everyone for attending and closed the meeting.**

**SIGNED BY CHAIR OF COUNCIL .....**

**DATE OF APPROVAL.....**