



CYNGOR CYMUNED DYSERTH COMMUNITY COUNCIL

Minutes of the Meeting of Dyserth Community Council,

Held in The Sports Pavilion, Thomas Avenue, Dyserth,

On Monday, 8th January 2018, at 7.00pm.

**1(A). 01/18
PRESENT**

Councillor David H. Parry (Vice Chair as Chair for meeting)
Councillor Trebor E. Evans
Councillor John Glover
Councillor H. Andrew Hughes
Councillor David G. Jones
Councillor Edgar H. Jones
Councillor Emyr W. Morris
Councillor Mrs. Margaret G. Williams

Clerk & Financial Officer R. Phillip Parry

**1(B). 02/18
APOLOGIES**

Councillor James K. Williams (Chair)
Councillor Peter Newell
Councillor Mrs. Julie M. Peters
Councillor David G. Williams (Denbighshire County Council)

As the Chair of Council had sent his apologies, Councillor David Parry – as Vice Chair, acted as Chair of Council for the meeting.

Councillor Parry welcomed the Members to the meeting, and wished everyone a Happy New Year.

**1(C). 03/18
Standing Orders were suspended:**

The Acting Chair of Council, Councillor David Parry welcomed Mrs. Anne Parry to the meeting.

Councillor Parry thanked Mrs. Parry for her assistance, and in particular, her dedication to the research for the information contained in the WW1 Memorial Interpretation Board. The Board

which has been sited in the Dyserth War Memorial Garden, has created much interest from the Community and beyond.

Mrs. Anne Parry, thanked the Chairman and Members for their compliments, and advised that research had commenced to trace the fallen during WW2 – but to date only nine names had been identified.

The Chair and Councillors, presented Mrs. Parry with a bouquet of flowers, in recognition of her kind assistance to the project.

1(D). 04/18

Standing Orders were restored:

2. 05/18

DISCLOSURE OF INTEREST

The following Disclosure of Interest was Declared:

Councillor James K. Williams, in relation to planning application number: 42/2017/1094. Councillor Williams had declared his interest to the Clerk, by e-mail, prior to the Council considering the planning application, in-between the November and January Council meetings. **(Minute number 7(A). 14/18 below on page 5)**

3. 06/18

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 13TH NOVEMBER, 2017

The Minutes were proposed by Councillor David Jones and seconded by Councillor John Glover as correct and formally agreed by the Members present.

4. 07/18

MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes;

Minute no: 1(C). 201/17 (page 2) - in relation to speeding traffic on Waterfall Road. The Clerk advised, that a letter had been written to the Transport and Infrastructure Department, at Denbighshire County Council, with a copy provided to County Councillor David Williams. PCSO Jones has taken the matter forward with Police traffic section.

Minute no: 4. 211/17 sub minute no: 4. 191/17 (page ?) - in relation to an invitation to Mrs. Anne Parry, to attend the January, 2018 Council meeting. **(Minute number: 1(C). 03/18 on pages 1 and 2 above).**

Minute no: 4. 211/17 sub minute no's: 4. 199/17 & 5(A). 149/17(1) (page 4) - in relation to an Order by Denbighshire County Council, to enter Footpath numbers 30, 31 and 32, in the Definitive Map for the County. The Clerk advised, that he had now received in writing from Denbighshire County Council the following: Wildlife and Countryside Act, 1981 – Definitive map and statement of public rights of way for the County of Denbigh. Denbighshire County Council Public Footpath Nos. 30, 31 and 32 in the Community of Dyserth Definitive Map modification Order 2017.

Members agreed the following: The Clerk to place on the February agenda. Council to consider the upkeep of the above three footpaths, including other footpaths within the Community.

Minute no: 4. 211/17 sub minute no: 4. 199/17 (page 3) - in relation to 'no parking' signage in the area of a footpath on the perimeter of King George's Field. The Clerk advised that the appropriate bilingual no parking signs had been received from the printers. Councillor David Parry had kindly erected the signage. Members thanked Councillor Parry for his assistance.

Minute no: 8(B). 221/17 (pages 5 and 6) - in relation to the provision of a bus shelter in the area of Glan Ffyddion, Dyserth. The Clerk advised that Denbighshire County Council, had confirmed that they were unable to provide a financial contribution to the cost of a new bus shelter. **(This matter was further discussed in the budget setting process for 2018 / 2019 as per minute number: 5(D). 11/18 on pages 4 and 5 below).**

Members agreed the following: The Clerk to place the matter on the April agenda for further consideration.

Minute no: 9. 222/17 (page 6) - in relation to a footpath leading from Cwm Road to the St. George play field area. The Clerk advised in relation to further discussions to the footpath and trees.

Members agreed the following: (1) the Clerk to further contact the homeowner of number 17 Cwm Road (2) The Clerk to further contact the Denbighshire Highways Information Manager (Footpaths) (3) Councillor John Glover (Ysgol Hiraddug – Community Council's School Governor), to discuss with the School, in relation to the possible pruning of a number of trees.

Minute no: 10. 223/17 (page 6) - in relation to the pruning of trees in the area of King George's field. This matter was included in the above discussion.

5(A). 08/18

CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) The Clerk brought to the attention of Members, an e-mail received from PCSO Alex Jones. The e-mail referred to 43 criminal offences which had been reported – between the 1st December, 2017 and 4th January, 2018 – together with the following: Parking & speeding on St. Asaph Road, together with the removal of a caravan on Waterfall Road.
- (2) The Clerk advised the Members in relation to an e-mail received from Richard Walliker (Editor – Dyserth Times). Mr. Walliker referred to his retirement from the position of Editor. The position had been brought to the attention of the residents, in the last edition of the Dyserth Times, but there had been no interest shown in the appointment of a new editor. The Members asked that the Clerk write to Mr. Walliker, to thank him for his commitment to Dyserth, as Editor of The Dyserth Times. The Members trust that a new editor will be appointed.
- (3) Notification from Denbighshire County Council, in relation to the following: Denbighshire Local Development Plan 2006 – 2021 Review report and delivery agreement for the replacement Local Development Plan.
- (4) Letter received from Denbighshire County Council, seeking nominations for a Member of the Standards Committee. There were no nominations proposed.
- (5) Notification from Welsh Assembly Government in relation to the 'Appropriate sum under Section 137 of the Local Government Act 1972'. The notice advised that the appropriate

sum under the above Section had increased from £7.57 to £7.86 per elector. The Clerk advised, that he was unable to provide the maximum amount the Council could budget, as he had not received a copy of the 2018, Electoral Register from Denbighshire County Council.

(6) The Clerk referred to the following five e-mails, that had been forwarded to Council Members since the last meeting:

- Denbighshire County Council – Replacement Local Development Plan.
- Denbighshire County Council – Road closure in Cwm Road.
- Planning Law Commission – Planning law in Wales.
- Welsh Assembly Government – Assembly Electoral Reform.
- North Wales Police Commissioner – Survey link to Police precept for 2018 / 2019.

5(B). 09/18

CLERK'S REPORT

(i) The Clerk advised the Members, of a deposit to the Council's bank account, the sum of £13,000.00, being the third and final payment of the 2017 / 2018 precept for the current financial year, from Denbighshire County Council.

(ii) The Clerk referred to the Nat West Bank mandate form for internet banking. Whilst the original instructions were to sign the form as per the current mandate of two Councillors, the Bank had requested further signatures. The Clerk advised, that unknown to the Council, there were two further signatories on the mandate – one of which was a deceased Councillor, and the other an unfamiliar name to Council. The Clerk further advised, that the mandate had been updated in 2013, whereby the Clerk and Members of the Council had visited the Nat West Bank in St. Asaph. The Mandate form was further signed by Councillors' Edgar Jones and David Parry.

(iii) The Clerk advised the Members, that the rent for the lease in relation to the area of land owned by the Community Council – sited in Long Acre Road, Dyserth – known locally as 'The Burial Field' had still not been paid.

Members agreed the following: the Clerk to place the matter on the February Council Agenda.

(iv) List of Council meeting dates for 2018.

5(C). 10/18

TO RECEIVE AND APPROVE: QUARTERLY STATEMENT OF ACCOUNTS TO THE 31ST DECEMBER 2017.

The Clerk and Financial Officer provided the Members with a copy of the Quarterly Statement of Accounts, to the end of December, 2017. **The Members approved the Statement of Accounts, and the document was signed by the Acting Chair, Councillor David Parry.**

5(D). 11/18

TO RECEIVE, CONSIDER AND APPROVE: BUDGET FOR THE FINANCIAL YEAR 2018 / 2019

The Clerk as Financial Officer, provided the Members with an accounts spreadsheet, which contained the current financial balances (as per the above Minute), including an estimation of Council spending / balances, as at the end of March 2018. The spreadsheet further provided Members, with details of recommended allocations for each of the Council's budget headings for

2018 / 2019 - based on previous spending. Included on the spreadsheet, were details of the current capital projects.

Following discussion, it was proposed, seconded and agreed by the Members as follows:

- (1) To increase the precept for the forthcoming financial year to £41,000.00 – an increase of £2,000.00. The Clerk advised that the Band D property charge would be £38.17, an increase to the current charge of £0.92p a year – per Band D household.
- (2) The Vice Chair Councillor David Parry, signed the estimates for the end of the financial year 2017 / 2018, including the precept requirement for 2018 / 2019.
- (3) The Clerk to advise Denbighshire County Council, in respect of the Community Council's financial requirements for 2018 / 2019.

5(E). 12/18

TO UPDATE: CAPITAL PROJECT PORTFOLIO

The Clerk recollects to the Members, the present items contained in the Community Council's Capital Project Portfolio.

Members agreed the following: The Capital Project Portfolio to be updated as follows:

- £10,000.00 - play area equipment / refurbishment.
- £10,000.00 - Millennium Garden project.
- £3,500.00 - New bus shelter.
- £2,000.00 - First Responder scheme / Defibrillator

Councillor David Jones, thanked the Clerk for the preparation and presentation of his financial reports. The Members agreed.

6. 13/18

REPRESENTATIVES / LIAISON COMMITTEE REPORTS

Councillor Andrew Hughes advised the Members, in relation to the Christmas event at the Community Hall. The event attracted around 200 people, with the evening being a tremendous success.

7(A). 14/18

PLANNING APPLICATIONS

The following planning applications had been received:

- (1) Planning Application number: 42/2017/1094, for the Change of use of garage to A1 retail, at the Garage, Thomas Avenue, Dyserth.
- (2) **Comment from Council:** Providing that the application complies with planning policy, then the Community Council support the application for change of use.

Declaration of Interest: Councillor James Williams declared a Declaration of Interest, in the above planning application number: 42/2017/1094. (See Minute number: 2. 05/18 on page 2 above).

- (3) Planning application number: 42/2017/1143, for the removal of trees within Dyserth Conservation area, at Penrhaeadr, Bryn Y Felin, Dyserth.

Comment from Council: Providing that the application complies with planning policy, then no objections raised.

- (4) Planning application number: 42/2017/1084, for removal of existing garage and erection of replacement double garage including workshop, at Golygfa, Lower Foel Road, Dyserth.

Comment from Council: Providing that the application complies with planning policy, then no objections raised.

(The above three applications were sent to the Vice Chairman for consultation with the local Members due to statutory time limits for observations).

7(B). 15/18

Members agreed with the above decisions.

7(C). 16/18

The following planning applications were dealt with by the Members at the meeting:

No further planning application had been received from Denbighshire County Council.

7(D). 17/18

PLANNING DECISIONS

No planning applications had been received from Denbighshire County Council.

8. 18/18

COUNTY COUNCILLOR'S REPORT (CLLR DAVID G. WILLIAMS)

As Councillor David Williams was not able to attend the evening's meeting, the Clerk provided the following information:

- (a) Councillor Williams is awaiting the outcome of meetings, in relation to the anomaly in the Local Development Plan, between the Communities of Dyserth and Cwm.
- (b) Complaints in relation to a large Buddleia which had fallen across a pathway in the area of Rhodfa Gofer. Tree has been removed by Councillor David Parry.
- (c) Parking concerns in a number of areas – including St. Asaph Road. Councillor Williams is in contact with the Police and Highways.
- (d) Councillor David Parry advised, in relation to a reported concern to the poor condition of Dyserth Telephone Exchange gates. The matter has been reported to British Telecom.

9. 19/18

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £

<u>To confirm the following payments made in December 2017</u>				
598	Re-imburement to Cllr David Parry – Purchase of hedge plants from Pottles Premier Plants (Gorsedd)	34.00	6.80	40.80
599	Reg Davies & Son (annual account for grass cutting / strimming £990.00 / As per quotation for £120.00 – hedge planting	1,110.00		1,110.00
<u>Payments for consideration at January Council meeting</u>				
600	H. M. Revenue & Customs. Clerk’s PAYE & Clerk & Council NI - October, November & December 2017	486.80		486.80
601	Society of Local Council Clerk’s (Annual subscription renewal of £208.00 – shared between four Councils)	52.00		52.00
602	Louise Walsh (Environmental Services & Inspections of Play Area for November & December)	80.00		80.00
603	Cllr Mrs. Margaret Williams (Re-imburement of cost of presentation gift – as per receipt)	30.00		30.00

10. 20/18

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
604	Llangollen International Eisteddfod	100.00

11. 21/18

The Members agreed the payments of the above accounts and financial support as listed.

There being no further business, the Chairman thanked everyone for attending and closed the meeting.

**SIGNED BY THE
CHAIRMAN.....**

**DATE OF
APPROVAL.....**