



CYNGOR CYMUNED DYSERTH COMMUNITY COUNCIL

Minutes of the Meeting of Dyserth Community Council,

Held in The Sports Pavilion, Thomas Avenue, Dyserth,

On Monday, 11th November, 2019, at 7.00pm.

1(A). 176/19

PRESENT

Councillor John Glover (Chair)
Councillor Trebor E. Evans (Vice Chair)
Councillor H. Andrew Hughes
Councillor David G. Jones
Councillor Edgar H. Jones
Councillor Emyr W. Morris
Councillor Peter Newell
Councillor David H. Parry
Councillor Mrs. Julie M. Peters
Councillor James K. Williams
Councillor Mrs. Margaret G. Williams

Councillor David G. Williams (Denbighshire County Council)

Clerk & Financial Officer R. Phillip Parry

Councillor John Glover, Chair of Council, prior to the commencement of the Community Council meeting, read out ‘An Act of Remembrance’

1(B). 177/19

APOLOGIES

None

2. 178/19

DISCLOSURE OF INTEREST

There were no Disclosure of Interest Declared

3. 179/19

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 14TH OCTOBER, 2019

The Minutes were proposed by Councillor David Parry and seconded by Councillor Andrew Hughes, as correct and formally agreed by the Members present.

4. 180/19

MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes;

Minute no: 1(C). 157/19 (b) (pages 1 and 2) - in relation to the removal of a hedge at the site of the new housing estate development adjacent to Maes Esgob, Dyserth. This matter was discussed under **Minute number: 5. 181/19 on page 3 below (County Councillor's Report)**.

Minute no: 4.161/19 sub minute numbers: 4.137/19 & 4.96/19 (page 2) - in relation to the installation of new Dyserth signage. The Clerk advised that that there had been no further contact from Denbighshire County Council.

Members agreed the following: The Clerk to further contact Denbighshire County Council and to copy County Councillor David Williams into the correspondence.

Minute no: 4.161/19 sub minute numbers: 4.137/19 & 4.116/19 & 4.96/19 & 11(B) (page 3) - in relation to the purchase of Dyserth Lime Kilns. The Clerk advised that whilst the sale had been completed this was now in the process of being registered with the Land Registry. A further fee had been requested, which is entered in the Approval of Accounts for Payment at the end of these Minutes.

Minute no: 4.161/19 sub minute number: 4.137/19 – Minute pending from June 2019 Minutes (page 3) - in relation to a formal complaint made to Ms. Judith Greenhalgh (Chief Executive of Denbighshire County Council). The Clerk advised that whilst a request had been made to a Chief Officer, there had been no reply.

Members agreed the following: The Clerk to further contact the Officer at Denbighshire County Council and to copy Ms. Judith Greenhalgh (Chief Executive) together with County Councillor David Williams into the correspondence.

Minute no: 4.161/19 sub minute number: 5.138/19 (1) (page 3) - in relation to Councillors' Andrew Hughes and David Jones meeting with an Officer from Denbighshire County Council, in Dyserth in the area of the bridge on Waterfall Road. The Clerk advised that Councillors' Andrew Hughes and David Jones were meeting with Mr. Ben Wilcox-Jones (Senior Engineer – Road Safety and Sustainable Transportation) – on Wednesday of this week the 13th November at 10.00am – in Waterfall Road.

Minute no: 4.161/19 sub minute number: 6(B).140/19 (page 3) – in relation to criminal damage caused to the gate lock between the play area and playing field. The Clerk advised that he had further contacted PCSO Jones and also PCSO Richard Williams, and whilst there has been no reply from PCSO Jones, PCSO Williams had replied advising that he would look into the matter and report back to the Clerk, There has been no further contact.

Members agreed the following: The Clerk to contact the Inspector for the area seeking an update and also to advise of the Council's disaffection with the situation.

Minute no: 4.161/19 sub minute number: 6(B).143/19 (page 3) - in relation to the damaged car park barrier to the Waterfall car park. The Clerk advised that a quotation had been received for the sum of £190.00 plus VAT of £38.00 – Total £228.00. The Clerk further advised that the quotation had been accepted by the Chair and Vice Chair in-between meetings.

Members agreed the following: Confirmed acceptance of the quotation – as stated above.

Minute no: 5. 162/19 (page 4) - to a concern raised by Councillor Mrs. Margaret Williams, in relation to a hedge which had engulfed a hand rail on a steep hill – near to Ysgol Hiraddug, in Thomas Avenue. The Clerk advised that following a report made to Denbighshire County Council, the hedge had been cut in an expedite manner.

Minute no: 9.172/19 (page 7) - in relation to arrangements for winter flower ordering and planting in the Council's planters. The Clerk advised that Councillor Peter Newell had kindly visited and made arrangements with the North Wales Garden Centre – for the supply of winter flowers. The flowers were for both the sponsored planters together with Council planters. The Cost this year was £50.00 plus VAT of £10.00 – Total £60.00. The plants are to be delivered to the Chair of Council Councillor John Glover and Councillors were requested to collect the flowers to plant in the respective planters.

Members agreed the following: Confirmed the purchase cost, as above, for the purchase of flowers and thanked Councillor Peter Newell for making the arrangements.

5. 181/19

COUNTY COUNCILLOR'S REPORT (CLLR DAVID G. WILLIAMS)

County Councillor David Williams advised Members in relation to the following:

- (i) Removal of hedge on land adjacent to Maes Esgob Estate. The County Council had confirmed to Councillor David Williams, that following a three year period, the County will take responsibility for the hedge. Macbryde Homes had also confirmed to Councillor Williams, that they will maintain the hedge for a period of three years from the installation date.
- (ii) Dyserth High Street Improvements. Councillor Williams confirmed, that the project was still in progress.
- (iii) Traffic concerns in the Bryniau area. The County Council are to review the current weight restriction.
- (iv) Sunken grids. The concerns with the grids in the area of Anglia House on the A5151 have been passed to the County Council for attention.
- (v) Road concerns in Pandy Lane. Councillor Williams has been in further contact with the County to ascertain the delay in completing the road repairs – following further complaints from resident.

The following concerns were brought to the attention of Councillor Williams by Members:

- (a) Blocked gullies in the area of Bryn Hyfryd.
- (b) The installation of further bollards in the area of Thomas Avenue with the High Street junction – have not been completed.
- (c) Drain on Dyserth High Street near to - The Bodunig Public House requires attention.
- (d) Hedge concern in the area of Foel Road, Dyserth.
- (e) Mud on road in the area of Bodrhyddan Hall Farm – including blocked gullies.

6(A). 182/19
CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) Denbighshire County Council – Notification of Public Footpath Order (Diversion) of section of Footpath number 9 – dated the 30th October, 2019.
- (2) Denbighshire County Council – Notification of Public Consultation of Denbighshire and Flintshire Joint Archive Project.
- (3) Denbighshire County Council – Housing Newsletter.
- (4) Aura Leisure – The Clerk advised that the quarterly play area inspection report had been received. A number of smaller repairs had been carried out as per the contract, together with the fitting of a new flat seat on swing frame.

The following correspondence was forwarded by e-mail to Members:

- (i) Welsh Assembly Government – Profiling Places in Wales (which included Dyserth).
- (ii) Independent Remuneration Panel for Wales – Draft Annual Report for February 2020.

6(B). 183/19
CLERK'S REPORT

- (i) The Clerk recollects to Members the resolution made by Council for payment to HMRC for the quarterly payments of Income Tax and National Insurance - be paid by direct debit. Whilst the direct debit had been set up, on the 14th October HMRC transferred £1,000.00 from the Council HSBC bank account, whereby the amount should have been £500.31. The Clerk had immediately advised the Chair of Council Councillor John Glover of this transfer of funds by HMRC. The Clerk further advised, that possibly the direct debit should be replaced with a direct debit or BACS transfer – whereby the exact amount due to HMRC can be entered by the Clerk. The Clerk further advised that the remaining balance held by HMRC will be used as credit for the Council's January 2020 payment.

Members agreed the following: The Clerk to contact HMRC and NatWest Bank, to agree the most convenient way to proceed with future payments.

- (ii) The Clerk advised that a cheque for the sum of £3,000.00 had been received from the Dyserth Waterfall Committee.

Members agreed the following: The funding be ring-fenced for repairs and health & safety aspects at the Waterfall.

- (iii) The Clerk advised that Denbighshire County Council will require a form completed, together with a fee of £185.00 – for an application to erect a bench seat on a grass verge, pavement or other areas of land in the ownership of the County.
- (iv) The Clerk advised that the following had been reported to Denbighshire County Council: Drainage concern in Ysgol Hiraddug playing field.
- (i) The Clerk provided Members with updated policies for their Policy Folders.

6(C). 184/19

CLERK'S CONTRACT OF EMPLOYMENT

The Clerk addressed Members in relation to an application for consideration to increase the weekly working hours. Members were provided with a written statement from the Clerk, which contained details in relation to the Clerk's current working hours, salary and increase of duties – together with examples of a number of other Council Clerk's holiday pay, working hours and salary payments.

Members agreed the following: (1) The Clerk to receive two extra hours a week – one hour towards holiday entitlement and the other hour for general Clerk's duties (2) The increase to be effective from 1st December, 2019 (3) The Clerk was authorised to amend the salary standing order to reflect the increase.

6(D). 185/19

PRECEPT AND FINANCIAL ALLOCATIONS FOR 2020 / 2021

The Clerk advised that this exercise was to enquire with the Members of the Council, if there were any items of expenditure, extra to the present allocation in the 'Earmarked Reserves' to be included in the next financial year. A copy of the current ear-marked reserves was provided to Members.

Members agreed the following: (1) To confirm the current allocations: £30,000.00 – Millennium Garden project & new play area equipment (2) Purchase of Dyserth Kilns – Legal Fees £6,000.00 and Project costs £10,000.00 (3) To delete bus shelter in Tre Castell area (4) Ringfenced monies – Dyserth Waterfall £5,000.00.

7. 186/19

REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)

- (i) Councillor Mrs. Margaret Williams reported in relation to the Dyserth Waterfall Committee.
- (ii) Councillor John Glover advised of his attendance at a meeting for Chairs of Town & Community Councils in Denbighshire, with Officers from Denbighshire County Council, held in County Hall, Ruthin.
- (iii) Councillor Andrew Hughes advised that the Christmas Fair in the Community Hall, will be held on Friday 6th December.
- (iv) Remembrance Sunday: It was reported that the event was well attended.

Members agreed the following: The Clerk to place on the July agenda each year: Arrangements for Remembrance Sunday – to include (a) Seeking a road closure (b) Refreshments for attendees (c) Public address system.

8(A). 187/19

PLANNING

The following planning application was dealt with by the Members at the meeting:

- Planning application number: 42/2019/0930, for alterations and construction of balcony deck at ground floor level to rear of existing dwelling, at 16 Bron Deg, Dyserth.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

8(B). 188/19
PLANNING DECISIONS

No planning decisions were received from Denbighshire County Council

9. 189/19
TO CONSIDER: REPLACEMENT LIGHTING IN WATERFALL GARDEN (CLLR MRS. MARGARET WILLIAMS)

This item was withdrawn by Councillor Mrs. Margaret Williams.

10. 190/19
APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
	<u>Payment to be confirmed made in between meetings:</u>			
	Standing Order: H. M. Revenue & Customs. Clerk's PAYE & Clerk & Council NI - July, August & September 2019 – payment dated 14 th October, 2019	1,000.00		1,000.00
	NOTE: The payment authorised at the October Council meeting for £500.31 was not taken from the Bank account by HMRC – who instead transferred the sum of £1,000.00. The overpayment of £499.69 – will be credited to the January 2020 quarterly payment (Minute number: 5(B). 188/19 on page 4 above)			
	Standing Order: R. P. Parry - Clerk to Council (Monthly salary & home working allowance for October)			
	BACS Payment – dated 3 rd October, 2019: Mackenzie Jones (Solicitors) Re: Purchase of Dyserth Lime Kilns – Extra Land Registry Fees	20.00		20.00
	<u>Payments for consideration at meeting:</u>			
731	Glascoed Timber (Red dog bin emptying – April to September)	1468.80	293.76	1,762.56
732	Reg Davies & Son (£995.00 – grass cutting for 2019 / £330.00 - various footpath clearance and spraying / £30.00 – two new locks for gate to playfield / £225.00 – Extra work cutting hedge & entrance to playfield)	1,580.00		1,589.00
733	North Wales Garden Centre (Flame Homeware) (Purchase of winter flowers for planters)	50.00	10.00	60.00
734	Louise Walsh (Environmental Services & Inspections of Play Area for October - £40.00 / Annual Honorarium	240.00		240.00

	for Health & Safety Inspections £200.00			
735	Royal British Legion – Poppy wreath, crosses exhibition poppies £50.00 - plus £10.00 donation	60.00		60.00

**11. 191/19
APPLICATIONS FOR FINANCIAL SUPPORT**

Cheque Number	Name of organisation	Amount granted £
	No applications received	

**12. 192/19
The Members agreed the payments of the above accounts as listed.**

There being no further business, the Chairman thanked everyone for attending and closed the meeting.

SIGNED BY CHAIR OF COUNCIL

DATE OF APPROVAL.....