



# **CYNGOR CYMUNED DYSERTH COMMUNITY COUNCIL**

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**Minutes of the Meeting of Dyserth Community Council,**

**Held Virtually by Video and Telephone Conference,**

**On Monday, 14<sup>th</sup> June, 2021, at 7.00pm.**

**1(A). 108/21**

**PRESENT**

Councillor David H. Parry (Chair)  
Councillor H. Andrew Hughes (Vice Chair)  
Councillor John Glover  
Councillor David G. Jones  
Councillor Peter Newell  
Councillor Mrs. Julie M. Peters  
Councillor James K. Williams  
Councillor Mrs. Margaret G. Williams

Clerk & Financial Officer R. Phillip Parry

**1(B). 109/21**

**APOLOGIES**

Councillor Trebor E. Evans  
Councillor Edgar H. Jones  
Councillor Emyr W. Morris

Councillor David G. Williams (Denbighshire County Council)

**1(C). 110/21**

**Standing Orders were suspended:**

The Chair of Council Councillor David Parry, welcomed Cathy Jackson (Lead – Play and Stay at Dyserth) to the meeting.

- (i) Cathy recollected Members to a quotation dated the 10<sup>th</sup> May, 2021 reference number: 2105 29564 from a Play Area equipment supplier named Proludic. The Clerk also recollected to Members that this quotation had been viewed virtually by Members at the May Council meeting.

The quotation in total amounted to £20,950.00 plus VAT £4,190.00 = £25,140.00 (**Minute number 4. 114/21 (1) further down this page**)

- (ii) Cathy advised Members, that a further application had been made to Central Government of over £831,000, for the building of the kitchen, changing room facilities and public conveniences.

Councillor David Parry thanked Cathy for attending the virtual meeting and wished her all the best in the new funding application.

#### **1(D). 111/21**

**Standing Orders were restored:**

#### **2. 112/21**

##### **DISCLOSURE OF INTEREST**

There were no Declarations of Interest declared.

#### **3. 113/21**

##### **TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 10<sup>TH</sup> MAY, 2021**

The Minutes were proposed by Councillor Andy Hughes and seconded by Councillor John Glover as correct and formally agreed by the Members present.

#### **4. 114/21**

##### **MATTERS ARISING**

The Clerk referred to the following matters from previous Minutes:

- (1) **Minute no: 9(A). 94/21 (1) (page 3)** – in relation to the provision of further children’s play equipment, and in particular, joint financial assistance between this Community Council and Play and Stay at Dyserth, towards the purchase,

**Members agreed the following:** (1) To jointly fund new children’s play area equipment within the Community Council owned play area, with Play and Stay at Dyserth (2) The Community Council to fund the removal of the spacenet equipment and current wetpour; at a cost of £1,950.00 plus VAT. (3) The following total financial outlay from the Community Council was agreed: £10,950.00 plus VAT £2,190.00 = £13,140.00. This figure includes the above cost of £1,950.00 plus VAT to remove the spacenet equipment - which is Community Council owned (4) Financial Regulations were suspended in relation to the cost of obtaining quotations for the spacenet removal. This was due to the professional work required and would be more cost effective for the public purse, with the removal being carried out at the same time as the installation of new equipment by the same company (5) The remainder of the cost £12,00.00 (£10,000.00 plus VAT £2,000), to be provided directly to Proludic by Play & Stay at Dyserth (6) Proludic to provide the Community Council with a formal quotation for the above figure - £10,950.00 plus VAT £2,190.00 = £13,140.00.

- (2) **Minute no: 9(A). 94/21 (2) (page 3)** – in relation to Dyserth Lime Kilns. The Clerk advised, that further information had been requested by the Gwynt Y Mor Windfarm Community Grant Administrator. Whilst the information requested had been provided, the Administrator advised, that the Funding Committee would wish a copy of the Council’s Welsh Language and Equal Opportunities Policies. (**Minute number 6(C). 118/21 on page 7 below**).

**(3) Minute no: 9(A). 94/21 (3) (page 3)** – in relation to tree preservation orders on trees sited in-between James Park and Hiraddug Park, Dyserth. The Clerk advised, that Councillor David Parry had kindly taken the necessary photographs to be enclosed with a formal tree preservation order application to Denbighshire County Council. The Clerk further advised, that the application form required the following information:

- To enable a Tree Preservation Order to be made, it must be demonstrated the tree is under threat and that the tree contributes significantly to the amenity of the area and is worthy of protection. The tree would therefore need to be healthy and stable, be clearly visible from a public space and its removal would significantly harm the appearance of the local area.
- The application to also enclose a plan which clearly identifies the exact location of the trees, provide some photographs of the trees (both up close and public views of the tree), and would also need to provide some evidence the tree is healthy and stable, and is under threat.

**Members agreed the following:** (1) Councillor David Jones to ascertain the ownership of two areas of land where the trees are sited. Councillor Jones to thereafter contact the owners with a view to agreeing for a tree surgeon to inspect the trees (2) If agreed, then a local tree surgeon be approached for a quotation to provide a report with photographs on the condition of the trees.

**(4) Minute no: 9(B). 95/21 (pages 3 and 4)** – in relation to inconsiderate and dangerous parking in Cwm Road, Dyserth. The Clerk recollected Members that this matter was re-opened at the May Council meeting, whereby it was agreed to seek an urgent site meeting with County Council Highway Officers, County Councillor David Williams, the appointed Police Community Safety Officer, together with a number of Dyserth Community Councillors.

Councillor David Jones advised Members, that a site meeting had been held on Wednesday 19<sup>th</sup> May, with the following in attendance: Community Councillors' David Jones and Julie Peters; County Councillor David Williams, together with North Wales Police PCSO Alex Jones and Denbighshire Highways Officer Peter Lee.

The following had been agreed during the site meeting: Providing that there is sufficient space for pedestrians, wheelchair users and perambulator to gain safe access along the pavement; this would be acceptable. PCSO Alex Jones will visit more frequently to ensure compliance.

**(5) Minute no: 10. 96/21 (page 4)** – in relation to two footpaths that are currently closed, as follows:

- (i) Public footpath at the top of Dyserth Waterfall. Denbighshire County Council have advised both the Chair of Council and Clerk, that a new bridge kit specifically sized for the location will be ordered. As the area is in a difficult location specialist machinery will be required, together with consent from Natural Resources Wales.
- (ii) Public footpath below the former Anglia development on Newmarket Road. The Clerk advised, that whilst County Councillor David Williams had contacted the County Footpath Officer, to date, there had been no update provided.

**(6) Minute no: 14/104/21 (page 8)** – in relation to obtaining a quotation from the Council's grass cutting contractor, for work to clear an area of undergrowth within the King George

playing field that borders Cwm Road. Councillor Margaret Williams advised, that she had met on-site with Mr. Reg Davies. The Clerk advised, that he had received a quotation for the sum of £350.00 to complete the work. The quotation had thereafter been accepted by the Chair and Vice Chair of Council. The Clerk confirmed, a Work Order had been completed.

**Members agreed the following:** Confirmed the acceptance of the above referred to quotation.

## **5. 115/21**

### **COUNTY COUNCILLOR'S REPORT (CLLR DAVID G. WILLIAMS)**

The Clerk advised the following on behalf of County Councillor David Williams:

- (1) Progress report in relation to the Dyserth High Street traffic alleviation scheme. Phase one has been completed.

Whilst Members were pleased with the effect of the scheme to date; one concern discussed related to the now parking of vehicles much closer to the businesses premises and with no kerbstone, this may be a cause of concern to pedestrians and other users.

**Members agreed the following:** The Clerk to contact County Highways to ascertain if there are any suitable measures available that could possibly be implemented to address the above concern.

- (2) Complaints in relation to road junction at A547 Meliden Road and B5119 Dyserth Road, at Allt Y Graig. A site meeting has been arranged on either the 17<sup>th</sup> or 24<sup>th</sup> June; with the following in attendance: Dr. James Davies MP, County Councillor David Williams, together with County Highways Officers(s).
- (3) Complaint in relation to road signage at the above junction, in particular, to clearly indicate to HGV vehicles direction signage to Thorncliffe.
- (4) Complaint in relation to road noise on A5151 by resident, following resurfacing of section of road.
- (5) Suggestion by resident that a traffic light installation in Dyserth High Street would possibly alleviate the congestion. Councillor Williams had replied advising, that Denbighshire Highways have ruled out this, due to the proximity to the current traffic lights at Pendref Crossroads, which could cause a further gridlock.

## **6(A). 116/21**

### **CORRESPONDENCE**

**The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:**

- (a) The Clerk advised, that the following criminal offences had been reported to the North Wales Police, that had occurred within the Dyserth Community Council area:

3 x Anti social behaviour / 2 x Violence / 1 x Drugs / 1 x Vehicle crime / 1 x Other theft / 1 x Burglary

- (b) Awel Y Mor Offshore Wind Farm: Request from Cadno Communications on behalf of the Awel Y Mor Team to attend a future meeting of the Council, to brief on the technical and environmental studies, together with the connection of the project to the onshore grid

network. Members were visually shown a map of the cable route. The Clerk further advised, that he had been contacted further by Cadno Communications to advise, that due to the demand for their representatives to attend Town & Community Council meetings; it had been decided to arrange virtual meetings specifically for the local Councils. Dates will be announced in the near future.

- (c) Conwy & Denbighshire Youth Justice Scheme: Invitation to the Council in relation to schemes that the Youth Justice could assist with. The Clerk advised, that Councillor David Parry had suggested the Dyserth Kilns project, whereby Councillor Parry had met recently with the Reparation Officer on site.

Councillor David Parry provided Members with the following information: A site meeting had taken place with a Youth Justice representative, who indicated their interest in assisting with the project and in particular, the landscaping. Councillor Parry will discuss further with the representative following the clearing work to be completed in the autumn of 2021.

**The following correspondence was forwarded by e-mail to Members:**

- ❖ Arbed Energy: Efficiency scheme for Welsh Government (Warm Homes Programme).
- ❖ Denbighshire County Council: Community Development Team Newsletter.
- ❖ Denbighshire County Council: Active Travel Consultation 2; Walking and cycling in your community.
- ❖ Dr. James Davies MP: Community renewal fund (also forward to Play & Stay at Dyserth).
- ❖ Denbighshire County Council: Link to complete on-line form in relation to the County corporate plan for the next five years.
- ❖ Denbighshire County Council: Clwydian Range & Dee Valley Area of Outstanding Natural Beauty; Carbon offsetting project.

**6(B). 117/21**

**CLERK'S REPORT**

- (a) The Clerk recollected Members, to a previously accepted quotation for the sum of £1,985.00 plus VAT £397.00 – total £2,382.00; to supply and install a handrail on a public footpath from the Bryn Y Felin area to the Dyserth Waterfall (Council Minutes dated 12<sup>th</sup> October, 2020 Minute number: 4.164/20 sub minute number; 10. 155/20 on page 7).

The Clerk advised, that whilst there had been a delay with the installation, the contractor had requested a further site visit, whereby the Chair of Council Councillor David Parry had met with the proprietor of MJW Welding. During the site meeting, it was provisionally agreed that the length of the rail be reduced; depending upon the agreement of the Community Council. A quotation for the reduced length of handrail had been received at £934.11 plus VAT £186.82 – total £1,120.93.

**Members agreed the following:** (i) Suspended the Financial Regulations in relation to the provision of receiving three quotations (ii) Taking into consideration the cost from two previous quotations, the revised quotation from MJW Welding was cost effective (iii) Accepted the quotation of £934.11 plus VAT £186.82 – total £1,120.93 from MJW Welding. The Clerk to issue a Work Order.

- (b) Welsh Government: The Clerk advised Members, in relation to the clarification of guidance received from the Welsh Government; to the holding of future Council meetings, in particular, either virtually, hybrid and in person. General discussion in relation to equipment required for use in the Council meeting room, to enable non physical attendees to be heard and to hear.
- (c) The Clerk recollects to members a recommendation in the recent internal audit report, that related to inserting an extra paragraph in the Council's annual risk assessment; namely, to include supplier (procurement) fraud including the adequacy of supplier onboarding controls.

The Clerk advised, that the internal auditor had forward a sample paragraph to cover the risk assessment; which was displayed virtually to Members.

**Members agreed the following:** The Clerk to provide Members with a draft Supplier (procurement) risk assessment at the October Council meeting; whereby at this yearly meeting all Council policies are reviewed and updated.

- (d) Councillor David Parry had been made aware of the following concern by a resident. A concrete post approximately 7ft high had snapped at the base in the area of the Pavilion building and football compound. Following consultation with the Vice Chair and Clerk a local contractor has been requested to provide a quotation for the repair, including repair to the fence.

The Clerk advised; that a quotation had been received for the above repairs at a cost of £230.00. Given the urgency, the quotation had been agreed by the Chair and Vice Chair. The work has been completed.

**Members agreed the following:** Confirmed the above quotation for the sum of £230.00

- (e) During the inspection of the above area Councillor David Parry noticed a broken sewer manhole cover that required urgent attention. Following consultation with the Vice Chair and Clerk, Councillor Parry was able to purchase a replacement from Thorncliffe, at a cost of £10.00 plus VAT £2.00 – total £12.00. Re-imbusement to Councillor Parry as per **Minute number 9. 123/21 on page 8 below**).
- (f) Report of a vehicle parked on yellow lines in Dyserth High Street for over a week. Vehicle removed following report made to Denbighshire Enforcement.
- (g) Concern expressed in relation to the amount of rubbish deposited in the new children's play area. Referred to Play & Stay at Dyserth.
- (h) Report of water leakage in the area of the Pavilion building and play area. Councillor David Parry reported the leakage direct to Welsh Water.
- (i) Filling of large planters by Tre Castell Nurseries. Confirmed, that all five large planters have been filled with summer plants / flowers.
- (j) Power washing of the play area and MUGA. The Clerk advised that the contractor has completed the work. The cost for the water usage from the Bowling Club Pavilion amounted to £12.00 – as per payments request. Councillor David Parry confirmed, that the cleaning had been completed satisfactory.

**Councillor David Parry** – Reported the following to Denbighshire County Council:

- (i) Further disintegration of the steps from the Tre Castell field towards the Prestatyn Walkway (between two SSSI fields). Councillor Parry also recollected to the Denbighshire Footpaths Officer, that this concern was firstly reported last year.
- (ii) Pathway between the Old School in Dyserth High Street and below Rockledge. The County Council has previously agreed to place this area on their grass cutting / overgrowth removal schedule twice a year. This year has not been completed, whereby residents are complaining in relation to the nettles and dogweed along this length of public footpath.
- (iii) Councillor Parry recollect Members to the damaged boardwalk on a public footpath at the Top of Pandy Lane and Carreg Heilyn Lane areas. The County Council have advised, that they intend to remove the damaged board walk and replace with stepping stones; as the County could not fund financially the repair of a new boardwalk. Councillor Parry felt that the stepping stones would be a backward move, whereby the area would become a quagmire.

**6(C). 118/21**

**TO CONSIDER: ADOPTING THE FOLLOWING POLICIES: (i) WELSH LANGUAGE (ii) EQUAL OPPORTUNITIES**

The Clerk recollected Members, to the comments contained in (**Minute number: 4. 114/21 (2) on page 2 above**), in relation to two policies, whereby copies of a draft Welsh Language and Equal Opportunities policies had been sent to Councillors for perusal prior to this Council meeting.

**Members agreed the following:** Adopted both the above policies. Councillor David Jones offered to kindly translate the Welsh Language Policy.

**6(D). 119/21**

**TO CONSIDER: PROVIDING FINANCIAL ASSISTANCE TO DENBIGHSHIRE COUNTY COUNCIL: REPAIR / NEW BOARDWALK ON PUBLIC FOOTPATH IN THE AREA OF THE TOP OF PANDY LANE AND CARREG HEILYN LANE**

The Clerk advised, that both himself and Councillor David Parry had been informed by Denbighshire County Council, that they would be prepared to match fund a new boardwalk with the Community Council, on a public footpath at the top of Pandy Lane and Carreg Heilyn Lane. The Clerk further advised, that the County were unable to provide a quotation for this evening's meeting.

**Members agreed the following** To consider a quotation at the July Council meeting.

**7. 120/21**

**REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)**

- (a) Councillor David Parry: Site meeting with representative from Youth Justice Team.
- (b) Councillor Andy Hughes: The Community Hall are almost back to full usage following the reduction in restrictions.
- (c) Councillor Margaret Williams: The Waterfall has also received a steady increase in visitors following the reduction in restrictions.

**8(A). 121/21  
PLANNING**

**The following planning applications were considered by Members at the meeting:**

- (a) Application number: 42/2021/0513 – for the erection of single storey pitched roof extension to rear of property, at Hafod, Foel Park, Dyserth.

**Comment by Council:** Providing that the application is subject to compliance with relevant policies and planning guidance notes, then no objections raised.

- (b) Application number: 42/2021/0440 – for the erection of detached outbuilding to provide ancillary accommodation / garden room and new patio area over the existing garage, alterations and extension of driveway, landscaping and associated works, at 127 Cwm Road, Dyserth.

**Comment by Council:** Providing that the application is subject to compliance with relevant policies and planning guidance notes, then no objections raised.

**8(B). 122/21  
PLANNING DECISIONS**

No planning decisions received from Denbighshire County Council

**9. 123/21  
APPROVAL OF ACCOUNTS FOR PAYMENT**

<b>Cheque Number</b>	<b>Payee</b>	<b>Net £</b>	<b>Vat £</b>	<b>Total £</b>
	<b><u>Payments made – to be confirmed:</u></b>			
	<b>Standing Order:</b> R. P. Parry - Clerk to Council (Monthly salary & home working allowance for May) Payments dated 01/06/2021			
	<b>BACS:</b> B. Proffit (Plumber) Repair and service of Pavilion boiler – as previously agreed by Council (Payment authorised by two bank signatories in-between meetings)	140.00		140.00
	<b><u>Payments for consideration at meeting to be paid by BACS:</u></b>			
	D M Jones, Meadowbank Farm, Rhuddlan (Two Christmas trees for December 2020 - as previously agreed by Council)	360.00		360.00
	Cllr David Parry (Reimbursement of purchase of manhole cover for Pavilion area – from Thorncliffe – as per receipt)	10.00	2.00	12.00



	Dyserth Bowling Club (Reimbursement of water usage during play area & MUGA power washing)	12.00		12.00
	AURA Leisure: Jet washing of play area and MUGA – as previously agreed	1,762.00	352.40	2,114.40
	Louise Walsh (Environmental Services & Inspections of Play Area for May)	50.00		50.00

**10. 124/21**

**APPLICATIONS FOR FINANCIAL SUPPORT**

<b>Cheque Number</b>	<b>Name of organisation</b>	<b>Amount granted £</b>
	No applications received	

**11. 125/21**

**Members agreed the payments of the above accounts as listed.**

**There being no further business, the Chairman thanked everyone for attending and closed the meeting.**

**SIGNED BY CHAIR OF COUNCIL .....**

**DATE OF APPROVAL.....**