



CYNGOR CYMUNED DYSERTH COMMUNITY COUNCIL

Minutes of the Meeting of Dyserth Community Council,

Held Virtually by Video and Telephone Conference,

On Monday, 14th March, 2022, at 7.00pm.

1(A). 49/22

PRESENT

Councillor David H. Parry (Chair)
Councillor H. Andrew Hughes (Vice Chair)
Councillor John Glover
Councillor David G. Jones
Councillor Emyr W. Morris
Councillor Mrs. Julie M. Peters
Councillor James K. Williams
Councillor Mrs. Margaret G. Williams

Councillor David G. Williams (Denbighshire County Council)

Clerk & Financial Officer R. Phillip Parry

1(B). 50/22

APOLOGIES

Councillor Edgar H. Jones
Councillor Peter Newell

2(A). 51/22

PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

Standing Orders were suspended:

The Chair of Council Councillor David Parry, welcomed Abigale Zurawski to the meeting.

Abigale advised that she was connecting as a volunteer on behalf of the Rhyl Branch of the RNLI to discuss the annual Duck Race held in the area of Dyserth Waterfall, to be held on the 2nd May. The Clerk advised, that following the last Duck Race there were a number of concerns reported to the Community Council, in particular, the safety of pedestrians on the Waterfall Road.

General discussion in relation to Health & Safety, insurance cover, risk assessments and working with the Waterfall Committee. Members suggested that they would consider providing a financial contribution towards the prize monies, upon receiving an application from the RNLI.

Councillor David Parry thanked Abigale for her attendance.

Note: Councillor John Glover Declared an Interest (**Minute number: 2. 53.22 (i) as below**)

2(B). 52/22

Standing Orders were restored:

3. 53/22

DISCLOSURE OF INTEREST

The following Declarations of Interest were declared:

(i) Councillor John Glover (**Minute number: 2(A). 51/22 on pages 1 and 2 above**)

(ii) Councillor Andrew Hughes (**Minute number: 13. 67/22 on page 9 below**)

4. 54/22

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 14TH FEBRUARY 2022

The Minutes were proposed by Councillor Andrew Hughes and seconded by Councillor David Jones as correct and formally agreed by the Members present.

5. 55/22

MATTERS ARISING

The Clerk referred to the following matters from previous Minutes:

(1) **Minute no: 5. 34/22 (1) (pages 2 and 3)** – in relation to the Dyserth Kilns. The Clerk advised, that a site meeting had been held with a representative of the printing company who had designed the current interpretation board and leaflets several years ago. The Clerk further advised, that following a site visit the Chair and Vice Chair had agreed to order two wheelchair friendly picnic tables, not three, due to the space available in the Kilns area.

Councillor David Parry advised Members, that he had attended the site meeting together with Peter Robinson (Dyserth Environmental Group) and Mr. Bill Smuts – the original printing contractor. Councillor Parry provided details of the site discussion.

Members agreed the following: (1) Confirmed the purchase of two wheelchair friendly picnic tables (2) To seek quotations for one new updated interpretation board to be sited near Kiln number 4 / Printing of 1,000 information leaflets / Two murals for Kiln numbers 1 and 2.

The following remain outstanding: (a) Denbighshire County Council to erect a safety fence (b) Denbighshire County Council Surveyor to inspect Kiln number 4 (c) Quotation for the cost of securing two picnic tables.

(2) **Minute no: 5. 34/22 (2) (page 3)** – in relation to tree preservation orders in Dyserth. Members were advised by Councillor David Jones, that the matter was in hand with a senior Officer in the County Council.

- (3) **Minute no: 5. 34/22 (4) (page 3)** – in relation to the purchase of a new wooden pavilion building at Ysgol Hiraddug Primary School. The Clerk advised, that Richard Roberts (Aura Leisure) together with the Headteacher of Ysgol Hiraddug, were in the process of arranging a site visit to discuss the project.
- (4) **Minute no: 5. 34/22 (5) (pages 3 and 4)** – in relation to a joint project with Denbighshire County Council – Right of Way Officer, to installing further handrails along footpaths. The Clerk advised, that despite a further reminder, there had been no contact or quotation received from the County Council Footpath Officer.

Members agreed the following: The Clerk to endeavour to make further contact to seek the present position.

- (5) **Minute no: 7(B). 37/22 (a) first paragraph (page 5)** – in relation to Aura Leisure seeking a quotation for the repair to the MUGA netting. The Clerk advised that Aura Leisure were receiving difficulty in arranging a suitable contractor to visit and provide a quotation.
- (6) **Minute no: 7(B). 37/22 (a) second paragraph (page 5)** – in relation to a full inventory of the play area equipment for insurance purposes. The Clerk advised, that he had initially sought from Play & Stay at Dyserth, details of the equipment installed. This had now been received and forwarded to Aura Leisure, who will provide an updated inventory in due course.
- (7) **Minute no: 7(B). 37/22 (e) (page 6)** – in relation to seeking a quotation for work to be carried out in-between the MUGA area and perimeter of Ysgol Hiraddug. Members were shown virtually a quotation for clearance work for three areas as referred to above.

Members agreed the following: To accept the quotation for £1,250.00 from Reg Davies & Son. Members suspended Financial Standing Orders, as the quotation was from their approved contractor and considered reasonable for the work to be completed. The Clerk to issue a Work Order.

- (8) **Minute no: 10. 45/22 (page 8)** – in relation to the future use of land adjacent to the Pavilion building and children's play area. The Clerk advised that a site meeting had been arranged with a local architect and Community Councillors – as per the Council's previous decision.

Members were shown virtually provisional plans drawn by the architect, with Councillor David Parry providing guidance. The Clerk advised, that the architects fee for the initial plans would be in the region of £400.00.

Members agreed the following: (1) Were pleased with the plans and wished to continue with the project. The Clerk to instruct the architect to obtain quotations for the project. (2) Accepted the initial consultancy fee of £400.00.

6. 56/22

COUNTY COUNCILLOR'S REPORT (CLLR DAVID G. WILLIAMS)

County Councillor David Williams advised Members in relation to the following:

- (1) Number of complaints in relation to dog fouling on the Maes Esgob playing field. Enforcement Officers requested to visit. Discussion in relation to the provision of further dog bins in the area of the new housing estate at land off Meliden Road.

Members agreed the following: The Clerk to write to Denbighshire County Council, to seek the installation of a new dog bin at the entrance to the new housing estate.

- (2) Blocked drain in Thomas Avenue. Reported to County Highways.
- (3) Requested extra visits by traffic wardens to alleviate the overstaying and long term parking concerns in Dyserth High Street.
- (4) Phase 2 Dyserth High Street. No further update from County Highways despite requests.
- (5) Overgrown hedge which impacts pedestrian safe walking in lower Dyserth on Waterfall Road. Councillor Williams will report.

7(A). 57/22

CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (a) The Clerk advised, that the following criminal offences had been reported to the North Wales Police, that had occurred within the Dyserth Community Council area:

2 x Anti-social behaviour / 1 x Criminal damage / 4 x Violence

- (b) One Voice Wales. Letter received seeking if the Council wish to become a member at a fee of £414.00, with the cost for the first year at £207.00

Members agreed the following: No to become a member.

The following correspondence was forwarded by e-mail to Members:

- ❖ Denbighshire County Council: Dog fouling concern and reminder in relation to The Public Space Protection Order in Denbighshire (The Clerk advised, that he had included the PSPO in the next edition of the Dyserth Times)
- ❖ Denbighshire County Council: Nomination packs for Town & Community Council elections in Denbighshire
- ❖ Awel Y Mor Offshore Wind Farm. On-line consultation to be completed on a personal basis.
- ❖ Independent Remuneration Panel for Wales: Annual report for 2022
- ❖ Benthyc Cymru: Wales Library of Things
- ❖ Denbighshire County Council: Consultation on the Clwydian Range and Dee Valley. Councillors to complete on a personal basis

7(B). 58/22

CLERK'S REPORT

- (1) The Clerk advised, that the Chair and Vice Chair had agreed in-between meetings, that an Easter theme be painted on the Dyserth High Street Bus shelter – as last year. The Chair and Vice Chair had also agreed for a theme to celebrate the Queen's Jubilee in June.

Members agreed the following: Confirmed the Easter and Queen's Jubilee themes.

- (2) The Clerk advised, that the successful application for a number of trees to the Woodland Trust made by the Dyserth Environmental group had been delivered. The trees are to be planted alongside the perimeter fence of Council land known as the burial field. Councillor David Parry provided further information.
- (3) The Clerk advised, that following an e-mail received from the Secretary of Dyserth Bowling Club, who was concerned with the unsafe condition of the fence to the south side of the Pavilion building. The Clerk arranged for the Chair of Council David Parry to meet with the Club Secretary on site. Councillor David Parry provided a report.
- (4) Following a further concern raised by the Bowling Club Secretary, in relation to flooding which appeared to commence from the area of Thomas Avenue and thereafter enter the bowling green area. Councillor David Parry provided a report.
- (5) The Clerk advised, that the national Association of Local Councils had agreed the 2021 salary increase for Clerk's in early March, 2022. The increase takes effect from the 1st April, 2021. Members were shown virtually the agreement documents, including the Clerk's current salary scale. The Clerk further advised, that the 12 month increase back payment, following deduction of PAYE was reflected in the accounts section of these minutes. The Clerk sought that the salary standing order was amended to show the monthly increase.

Members agreed he following: (1) Confirmed the National Association of Local Councils directive and (2) the Clerk's salary standing order be amended accordingly.

- (6) The Clerk recollected Members to the setting of the Council's 2022 monthly meeting dates at the January meeting. Whilst the May meeting date had been changed to reflect the Community Council elections, the Clerk advised, that under the new Wales Election Act, candidates are not required to place their home address on the voting paper and other public documents. Clerk's will not therefore be aware of the successful candidates addresses until officially noticed by the Office of the County Returning Officer, by Monday 9th May at the earliest. This will require the set date of Wednesday 11th May to be rearranged.

Members agreed the following: The May 2022 Council meeting will be held on Wednesday 18th May at 7.00pm

- (7) Members were shown virtual photographs of wooden braces that had been applied against a fence adjacent to a public footpath – leading for the Old School area towards the Waterfall. Members of the public were concerned that the braces were a trip hazard. The concern had been reported to the Footpath Enforcement Officer, who had replied advising, that the property owner would be contacted.
- (8) The following concern had been reported to Denbighshire County Council, that had been referred by Councillor John Glover: A large plastic compost bin has been dumped at the junction of James Park and Dyserth High Street.
- (9) The Clerk brought the following concerns to Council which had been received from Councillor John Glover:
 - (i) Removal of 2 large 'Thank you NHS' banners from the Memorial Garden (This has

now been removed)

- (ii) Removal of the 5 Poppy Wreaths from the Memorial Garden (Completed)
 - (iii) Discuss returning the 4 planters outside the Old Bank area to their original positions (moved initially to place the Christmas trees in situ). Councillors will meet on site and place planters in former position.
 - (iii) Discuss the watering of the planters this 2022 summer. Councillors agreed to arrange watering by themselves and with others.
- (10) Members were shown virtually a card from Pat Johnson thanking the Community Council for the purchase of litters pickers. Councillors expressed their appreciation for the voluntary work carried out within the community by Pat.

7(C). 59/22

TO DISCUSS: REFURBISHMENT / STAINING OF COUNCIL PLANTERS

The Clerk advised, that this agenda item was agreed at a meeting in 2021, to discuss the either refurbishment or staining of the Council's 11 planters. Members confirmed, that the planters required staining.

Members agreed the following: To arrange a quotation for the staining of 11 planters, whereby the Chair and Vice Chair to make a decision in-between the March and April meetings, to ensure that the work has been completed prior to the summer plant filling.

7(D). 60/22

TO DISCUSS: PROVISION OF SUMMER FLOWERS FOR PLANTERS

Councillor John Glover recollected Members to previous years decisions in relation to the summer flowers for Council's planters.

Members agreed the following: To allocate the sum of £300.00 for plants / flowers from Tre Castell Nurseries in Dyserth.

8. 61/22

REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)

- (i) Councillor John Glover advised, as the Council's School Governor at Ysgol Hiraddug, that a pupil had sadly passed away. The Council expressed their condolences.
- (ii) Councillor Andrew Hughes advised, that the Community Hall continues to increase the bookings. New LED lights have been fitted.
- (iii) Councillor Margaret Williams advised, that the Waterfall was running smoothly and the application to the Land Registry was proceeding.

9(A). 62/22

PLANNING

The following planning applications were considered by Members at the meeting:

No planning applications were received from Denbighshire County council

9(B). 63/22

PLANNING DECISIONS

The following planning decision has been received from Denbighshire County Council:

- Application number: 42/2021/1059 – for the felling of 14 ash trees overhanging churchyard in Dyserth Conservation area. No objection.

10. 64/22

TO CONSIDER: SPEED ACTIVATED SIGNAGE IN DYSERTH HIGH STREET (CLLR DAVID PARRY)

Councillor Parry advised, that he had been approached by a number of residents in Dyserth High Street, with concerns to speeding traffic. Whilst there is one traffic warning sign, motorists continue to speed. Other Councillors confirmed the residents concerns. The Clerk described a number of different flashing speed activated signage that had been installed by other Community Councils.

Members agreed the following: The Clerk to contact Denbighshire Highways to seek a site meeting in Dyserth High Street, to discuss the concerns together with options for the installation of flashing vehicle activated signage.

11. 65/22

TO DISCUSS: SEASONAL COMPOUND – TO STORE FOOTBALL GOAL POSTS (CLLR DAVID PARRY)

Councillor David Parry recollected Members, to a previous discussion in relation to the project to develop the land in between the Pavilion and Children’s area, which currently houses a garage for the storage of goal posts and other items by the Junior Football Club. The football club wish the Council to consider a compound to house the goal posts nearer the actual football pitch. A hand drawn plan of the football pitch area and proposed compound was viewed virtually by Members.

Members agreed the following: Prior to further consideration by Council, a site visit to be held and quotations arranged, whereby the item will be further discussed at the April Council meeting.

12. 66/22

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
	<u>Payments – to be confirmed:</u>			
	BACS: Plastecowood. Purchase of 2 wheel chair accessible picnic tables for Dyserth Kiln area – as previously agreed by Council (payment dated 22 nd February and authorised by two Councillor bank signatories)	945.00	189.00	1,134.00
	Standing Order: R. P. Parry - Clerk to Council (Monthly salary & home working allowance for February) Payments dated 01/03/2022			

BACS: Cllr David Parry (Extra Chair's allowance) (Authorised by two Councillor bank signatories)	226.48		226.48
BACS: H. M. Revenue & Customs. Clerk's PAYE & Council NI - January, February & March (payment dated 09/03/2022)	604.56		604.56
<u>Payments for consideration at meeting to be paid by BACS:</u>			
Utility Contractors Ltd. Part payment of Work orders issued – for various works at Council land known as the burial ground – as previously agreed by Council (No VAT)	3,892.73		3,892.73
Reg Davies & Son (cutting and removing three fallen trees in St. George playing field – as agreed quotation)	70.00		70.00
Denbighshire County Council: Installation and removal of Christmas street lantern lights in Dyserth High Street	1,120.00	224.00	1,344.00
Caerwys Town Council 1/4 share of Photocopier hire fee (£204.00 a year - VAT paid by Caerwys)	51.00		51.00
Information Commissioner's Office (Registration renewal)	40.00		40.00
H. M. Revenue & Customs. Clerk's PAYE & Council NI - Extra payment following national increase in salary	54.10		54.10
R. P. Parry (Clerk) Payment of back pay from April 2021 to March 2022 – following national award and deduction of PAYE	129.00		129.00
R. P. Parry (Clerk) Travelling expenses from April 2021 to March 2022 (as per detailed auditor schedule)	62.10		62.10
Louise Walsh (Environmental Services & Inspections of Play Area for February)	40.00		40.00
Meadowbank Farm (2 Christmas trees)	460.00		460.00

13. 67/22

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
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Authorised to be paid by BACS		
Dyserth Junior Football Club (Application to release funds of £1,000.00 – as agreed under Minute number: 7(B). 37/22 (f) page 6 at the Council meeting held on Monday 14 th February, 2022. The Clerk confirmed, that a copy of the Junior Football Club Barclays Bank statement had been received. (Section 19 - 3(a) LGA (Miscellaneous Provisions) Act 1976)		£1,000.00
Dyserth Community Hall (Application for annual donation towards running costs and ring fenced maintenance) (Section 19 LGA 1976)		£2,000.00
Note: Councillor Andrew Hughes – Declared an Interest in the above application (Minute number 3. 53/22 (ii) above on page 2 above)		
Llangollen International Eisteddfod (Application for annual grant) (Section 145 LGA 1972)		£300.00

14. 68/22

Members agreed the payments of the above accounts and financial support as listed.

There being no further business, the Chairman thanked everyone for attending and closed the meeting.

SIGNED BY CHAIR OF COUNCIL

DATE OF APPROVAL.....