



# **CYNGOR CYMUNED DYSERTH COMMUNITY COUNCIL**

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**Minutes of the Meeting of Dyserth Community Council,**

**Held in The Sports Pavilion, Thomas Avenue, Dyserth,**

**On Monday, 14<sup>th</sup> November, 2022, at 7.00pm.**

## **RETIRED COUNCILLOR EDGAR JONES (MINUTES SILENCE)**

Councillor Andy Hughes addressed Members on the recent passing of retired Councillor Edgar Jones. Edgar was a lifelong resident of Dyserth and was appointed to the Council in October 1977 – and had served for 45 years until his retirement in May of this year. He had been Chair of this Council on four occasions.

Edgar's passion for Dyserth was upmost and on behalf of this Council, we send our sincere condolences to his family at this sad time.

**Members stood and held a minutes silence.**

## **1(A). 191/22**

### **PRESENT**

Councillor Andy Hughes (Chair of Council)

Councillor John Glover

Councillor Emyr Morris

Councillor Haydn Owen

Councillor Allan Pennington

Councillor Anne R. Rogers

Councillor Margaret G. Williams

Councillor David G. Williams (Denbighshire County Council)

Clerk & Financial Officer R. Phillip Parry

## **1(B). 192/22**

### **APOLOGIES**

Councillor David G. Jones

Councillor Delyth Lloyd-Williams

Councillor Dave Parry

Councillor Julie Peters

## **1(C). 193/22**

### **ABSENT**

None

## **1(E). 194/22**

### **ATTENDANCE BY TOM BARHAM (CHIEF OFFICER – DENBIGHSHIRE VOLUNTARY SERVICES COUNCIL)**

#### **Standing Orders were suspended:**

The Chair of Council welcomed Tom Barham to the meeting.

Tom provided details in relation to his position and work carried out by the Denbighshire Voluntary Services Council. There are nineteen Voluntary Councils in Wales who work together to provide a range of services within their community area. Provide support to Town & Community Councils, local Groups and Committees, volunteers and other organisations - with assistance in governance, providing details of funders and assistance with completing application forms. More recently assisted with the health and well being of residents and set up a network of dementia friendly committees. Tom will send the Clerk a membership application form and also advised that an awareness event may be held in Dyserth during 2023.

Chair of Council Andy Hughes thanked Tom for his informative presentation. The Clerk was asked to provide Tom's contact details to a number of local organisations within the Dyserth Council area and also forward Tom's details to all Councillors.

#### **Standing Orders were restored:**

## **2. 195/22**

### **PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS**

No attendance at meeting by public, no questions, comments or representations received prior to meeting.

## **3. 196/22**

### **DISCLOSURE OF INTEREST**

The following Declaration of Interest was declared: Councillor Andy Hughes (Minute number 11. 211/ 22 on pages 8 & 9 below)

## **4. 197/22**

### **TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 10<sup>TH</sup> OCTOBER, 2022**

The Minutes were proposed by Councillor John Glover and seconded by Councillor Anne Rogers as correct and formally agreed by the Members present.

## **5. 198/22**

### **PROGRESS REPORT ON MATTERS RAISED AT PREVIOUS MEETINGS**

The Clerk referred to the following matters from previous Minutes:

- (1) **Minute no: 5(B). 170/22 (iii) (page 4)** – in relation to the Dyserth Kilns. The Clerk provided the following update: (1) The temporary security fencing has been erected and was supplied free of cost by a Dyserth business (2) The structural engineers report to be commissioned by Denbighshire is still in progress.

- (2) **Minute no: 6. 171/22 (1) (page 4)** – in relation to the second phase of the Dyserth High Street traffic alleviation scheme. The Clerk recollected Members to the correspondence sent to the Chief Executive of Denbighshire, together with the reply – that was forwarded to Members. County Councillor David Williams has been requested to meet with County Highway Officers on site, whereby the Community Council will also be invited.
- (3) **Minute no: 7(A). 172/22 (c) (pages 5 & 6)** – in relation to an expression of interest by Councillor Anne Rogers in attending a forum meeting of the Area of Outstanding Natural Beauty (AONB). Councillor Rogers advised, that there had been no contact received from the AONB administrator. The Clerk advised that a request had been made to the administrator to make contact with Councillor Rogers; the Clerk would resend the request.
- (4) **Minute no: 7(B). 173/22 (g) (page 7)** – in relation to the removal of a Community Council owned dog bin in the area of Maes Esgob. The Clerk advised that the bin had been repositioned by Councillors' Emyr Morris and David Parry. Denbighshire County Council have agreed to place additional signage on the footpath that leads from the new housing estate. The signage will advise in relation to no dogs in the play area and other restrictions.
- (5) **Minute no: 7(F). 177/22 (page 10)** – in relation to the delivery of seasonal plants for the Community Council planters. Councillor John Glover advised that the planters have been filled by a number of Councillors. The remaining plants had been donated to the Waterfall Committee.
- (6) **Minute no: 10. 186/22 (page 12)** – in relation to the Clerk making contact with Arriva Buses, with a request to consider the re-instatement of the ceased bus service travelling through Dyserth High Street. The Clerk advised that it was not possible to make contact with a local depot of Arriva, the head office had to be contacted in Luton. The Community Council's correspondence had been acknowledged, but to date, there had been no further reply. The Clerk further advised that he would re-send the original correspondence.

### **Pending Matters:**

#### **The Clerk provided the following updates from the pending file:**

- (i) The weeds and other foliage has been cleared from the river Ffyddion in the area of The New Inn, Dyserth.
- (ii) Ysgol Hiraddug: The Clerk advised that Councillor John Glover had forwarded correspondence from the Headteacher, who advised that the children's outdoor pavilion building is to be installed and that the Community Council will be asked to contribute towards the cost. Councillor Glover advised, that the cost presently was not known.
- (iii) Secure compound for Dyserth Junior Football Club. The Clerk advised that the compound was almost completed.
- (iv) Multi Use Games Area (MUGA): The Clerk advised that a quotation had been received from Aura Leisure on behalf of a contractor to repair either in part of a full repair of the MUGA netting. To supply and install new stop ball netting to half of MUGA roof £1,850.00 plus VAT / To supply and install new stop netting to roof of MUGA £3,240.00 plus VAT.

**Members agreed the following:** To accept the quotation for £3,240.00 for the netting of the full roof area of the MUGA.

## **6. 199/22**

### **COUNTY COUNCILLOR'S REPORT (CLLR DAVID G. WILLIAMS)**

County Councillor David Williams advised Members in relation to the following:

- (1) Denbighshire County Council had advised the following: Drainage work to commence in the area of Hiraddug road during week commencing 28<sup>th</sup> November. The work will involve replacing the existing filter stone and installing an extra soakaway chamber.
- (2) Complaints in relation to a reduction in television signal in the Maes Esgob area. Councillor Williams provided further information. Councillor Williams has requested Denbighshire to complete a survey in the area.
- (3) Flood Defence Scheme for Dyserth: Councillor Williams has further written to Natural Resources Wales, to seek the present position in relation to the pending plan.
- (4) Legal agreement in the Maes Esgob area. Councillor Williams is still awaiting as to whether or not the agreement will be listed for hearing by the County Scrutiny Committee.
- (5) Complaints received in relation to speeding traffic on Waterfall Road. Councillor Williams provided the following further information, with Councillors also providing instances of speeding traffic from a personal perspective.

**Members agreed the following:** (1) The Clerk to write to Denbighshire County Council Highways to seek monitoring tubes to be installed on the B5119 Waterfall Hill Road – in the area of the Waterfall entrance and near the entrance to the Glan Ffyddion Estate. To also seek a copy of the analysis report following the survey (2) County Councillor David Williams to discuss with County Highways the possibility that the B5119 Waterfall Hill Road and Dyserth High Street be included in the new 20mph speed regulation in Wales.

- (6) Request for overgrown hedge in the area of road travelling towards the traffic lights near Voel Coaches, whereby it has become difficult for two vehicles travelling in opposite directions to use the road safely. Denbighshire Street Scene made aware of concern.
- (7) Request for traffic calming measures on Waterfall Hill received from residents, together with concern that the white painted slow warning signs have faded. Complaint referred to County Street Scene.
- (8) Complaint in relation to a high hedge in St. Asaph Road. Complaint referred to County Street Scene.
- (9) Councillor Emyr Morris referred to the number of pot holes on Waterfall Road and adjacent to the waterfall car park.

**Members agreed the following:** The Clerk to report the pot holes to Denbighshire Highways.

## **7(A). 200/22**

### **CORRESPONDENCE**

**The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:**

(a) The Clerk advised, that the following criminal offences had been reported to the North Wales Police, that had occurred within the Dyserth Community Council area:

2 x Anti social behaviour / 2 x Criminal damage / 2 x Other crime / 8 x Violence offences

(b) Boundary Commission for Wales: Revised proposals for Wales' new parliamentary constituencies, including this Council area in Clwyd East.

**Members agreed the following response to the consultation:** The Dyserth Community Council Members are concerned with the potential reduction of Welsh representation from 40 to 32 – which can only be a backward step and to base this change on numbers, shows a lack of understanding of the challenges in rural areas.

**The following correspondence was forwarded by e-mail to Members:**

- ❖ Welsh Government: Consultation in relation to the 'Electoral Administration and Reform White Paper'. Members to complete on a personal basis
- ❖ Welsh Water: Maintenance and other work at the treatment works on Newmarket Road (A5151); commencing from early November to end of December
- ❖ Denbighshire County Council: Stakeholder survey – Help us improve our services. Members to complete on a personal basis

**7(B). 201/22**

### **CLERK'S REPORT**

(a) Denbighshire County Council: Public Recreational Open Space Commuted Sums. The Clerk advised that Denbighshire have opened their application process for commuted sums with a closing date of Tuesday 31<sup>st</sup> January, 2023. The funding available within the County of Denbighshire is £100,614.00, with the available funding in Dyserth being £6,191.16. The Clerk recollects Members to a number of work items and upgrades required in the Council owned children's play area.

**Members agreed the following:** The Clerk to complete the application form, in particular, for both repairs and possible upgrades to children's play equipment.

(b) The Clerk advised, that the builder contracted to complete the secure compound for the junior football club and the leisure garden area was not registered for VAT. A number of items to be purchased carry a VAT element, which was included in the contractor's accepted quotation, whereby the Council would not be able to reclaim. Following discussion with the Chair and Vice Chair of Council – it was agreed that the Council open an account in Thorncliffe Builders Merchants in Dyserth, whereby the Council can purchase the required items and thereafter reclaim the VAT element.

**Members agreed the following:** Confirmed the above decision

(c) Notification from the Treasurer of the Dyserth Bowling Club in relation to the following work: To alleviate youths gaining access to the Bowling Club green area, it is proposed that a small metal arch be installed over the gateway which would raise the height to deter access. A local firm has provided the Bowling Club with a cost of £50.00 to complete the work. As this would be part of the fabric of the leased area, the Bowling Club are seeking the Council consider funding this security work.

**Members agreed the following:** The installation of a small metal arch over the main gateway to the Pavilion building, which the Council will financially cover the £50.00 cost.

- (d) The Clerk advised that Councillor Allan Pennington had contacted Denbighshire County Council Highways in relation to the following urgent matter: Visibility concerns in the area of the T junction on the Old Rhyl Road due to overgrown branches and other vegetation. Councillor Pennington provided further information.

**Members agreed the following:** Councillor Andy Hughes to provide the Clerk with a map of the area of concerns, whereafter the Clerk to forward to County Highways.

- (e) The Clerk advised that Councillor David Parry had requested the Denbighshire County Council Rights of Way to consider replacing a small footpath sign in the area of Lower Dyserth and almost adjacent to the Waterfall Café, with a larger sign. The Clerk further advised that following this request the Rights of Way Officer had contacted him and stated the following: The County Council do not have any larger footpath direction signage in stock. A new order will be made in due course, when there is a call for further signage. However, the Community Council could design and pay for a new sign – which may require a new pole,

**Members agreed the following:** To cover the cost for a larger sign. The Clerk to advise the County Rights of Way Officer – with the Officer to decide whether the sign be either metal or wooden (Conservation area) including the appropriate size.

- (f) Request made to Denbighshire County Council for additional no dog fouling signage in the area of the Maes Esgob children's play area. The County have agreed that extra signage will be installed.
- (g) (i) The Clerk advised in relation to the 2022 / 2023 National pay salary award that had been notified to Council by the National Association of Local Councils, to take effect from the 1<sup>st</sup> April, 2022. A copy of the new salary scales had been forwarded to Members prior to the meeting. The Clerk provided Members with the backdated figure increase in salary and requested that the Bank salary standing order be amended to reflect the increase from the next payment dated the 1<sup>st</sup> December.
- (ii) The Clerk further advised that he had successfully completed the Certificate in Local Authority Administration (CiLCA) – and provided information in relation to the number of modules, the time frame, together with information contained in the Clerk's Contract of Employment. The Chair of Council Councillor Andy Hughes read out a number of the assessors complimentary comments made on the modules the Clerk had submitted.

**Members agreed the following:** (1) Congratulated the Clerk (2) Accepted the national salary increase (3) Authorised the backpay from April to October (4) Increased the Clerk's salary point from 17 to point 18 (5) Bank standing order to be amended to include the new salary increase together with the increase in salary to point 18 - from the next payment date of 1<sup>st</sup> December (for November salary and thereafter).

## **7(C). 202/22**

### **TO CONSIDER: TRAINING & DEVELOPMENT POLICY**

The Clerk recollects Members to the recently adopted Training Plan, whereby a Training & Development Policy was required to be considered. The Clerk further recollects to Members the draft policy sent prior to this meeting.

**Members agreed the following:** To adopt the Training & Development Policy.

## **7(D). 203/22**

### **PRECEPT AND FINANCIAL ALLOCATIONS FOR 2023 / 2024**

The Clerk advised, that this exercise was to enquire with the Members of the Council, if there were any items of expenditure extra to the present allocation in the 'Earmarked Reserves' to be included in the next financial year. A copy of the current ear-marked reserves was provided to Members.

**Members agreed the following:** £3,000.00 – to include Councillor & Clerk training and defibrillator training for residents / £4,000.00 – Let's Play Out Sessions' / £5,000.00 - Dyserth Lime kilns – Phase 2 / £5,000.00 - Ysgol Hiraddug towards new Pavilion (cost unknown) / £5,000.00 – new High Street Christmas lights / £10,000.00 – Children's play area for maintenance and upgrade / £10,000.00 – Vehicle activated speed signage in Dyserth High Street.

Ring-fenced and general reserves (includes property upkeep) – to be agreed in January 2023 budget setting.

## **8. 204/22**

### **REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)**

- (i) Councillor Andy Hughes advised that the Christmas Fayre will be held in the Community Hall on Saturday 3<sup>rd</sup> December. Rhyl Silver band will be in attendance.

## **9(A). 205/22**

### **PLANNING**

**The following planning application had been received:**

- Application number: 42/2022/0850 for the erection of single and two storey extensions to rear of dwelling and associated works, at 4 Maes Hyfryd, Dyserth.

**Comment by Council:** Providing that the application is subject to compliance with relevant policies and planning guidance notes, then no objections raised.

**(The above application was sent to Members for consultation in-between meetings, due to statutory time limits for observations from County Planning).**

## **9(B). 206/22**

**Members formally confirmed the above decision.**

## **9(C). 208/22**

**The following planning application was considered by Members at the meeting:**

- ❖ Application number: 42/2022/0831 – for demolition of existing car port and rear extension and erection of replacement pitched roof car port, front porch, single storey rear extension with first floor balcony above and associated works, at Bedw Arian, 78 Cwm Road, Dyserth

**Comment by Council:** Providing that the application is subject to compliance with relevant policies and planning guidance notes, then no objections raised.

## **9(D). 209/22**

### **PLANNING DECISIONS**

**The following planning decisions have been received from Denbighshire County Council:**

- (i) Application number: 42/2022/0702 – for the erection of a single storey flat roof extension and associated works, at 17 St. Asaph Road, Dyserth. Granted.
- (ii) Application number: 42/2022/0775 – for erection of first floor and two storey side extensions and alterations to dwelling, erection of stone outbuilding and associated works, at Boverton House, Carreg Hellyn Lane, Dyserth. Granted.

## 10. 210/22

### APPROVAL OF ACCOUNTS FOR PAYMENT

| Cheque Number | Payee  | Net<br>£ | Vat<br>£ | Total<br>£ |
|---------------|--|----------|----------|------------|
|               | <b><u>Payments made – to be confirmed:</u></b>   |          |          |            |
|               | <b>Standing Order:</b> R. P. Parry - Clerk to Council<br>(Monthly salary & home working allowance for October) Payments dated 01/11/2022 |          |          |            |
|               | <b><u>Payments for consideration at meeting to be paid by BACS:</u></b>  |          |          |            |
|               | Trecastell Nurseries (Seasonal plants for Council planters)  | 304.00   |          | 304.00     |
|               | Denbighshire County Council (Let's Play Out – Children's recreation for 39 sessions)   | 3,121.56 |          | 3,121.56   |
|               | Louise Walsh (Environmental Services & Inspections of Play Area for October)   | 50.00    |          | 50.00      |
|               | Louise Walsh (Honorary for Health & Safety Inspections)  | 200.00   |          | 200.00     |
|               | R. P. Parry – Clerk (Back pay from April 2022 to October 2022 – less HMRC)   |          |          |            |
|               | Royal British Legion (Bodelwyddan Branch) Poppy wreath and wooden crosses and donation   | 75.00    |          | 75.00      |

## 11. 211/22

### APPLICATIONS FOR FINANCIAL SUPPORT

| Cheque Number | Name of organisation   | Amount granted<br>£ |
|---------------|--|---------------------|
|               | <b><u>Authorised to be paid by BACS:</u></b>   |                     |
|               | Dyserth Community Hall (Application for annual grant towards running costs)<br>(Section 19 LGA 1976) | £2,000.00           |



|  |  |                               |
|--|--|-------------------------------|
|  | <p><b>Note:</b> Declaration of Interest declared by Councillor Andy Hughes (Minute number 3. 196/22 on page 2 above)</p> <p>Urdd National Eisteddfod (Application for annual grant)<br/>(Section 145 LGA 1972)</p> <p>Dyserth Tuesday Morning Club (Application for annual grant)<br/>(Section 137 LGA 1972)</p> | <p>£250.00</p> <p>£250.00</p> |
|--|--|-------------------------------|

**12. 212/22**

**Members agreed the payments of the above accounts and financial support as listed.**

**There being no further business, the Chairman thanked everyone for attending and closed the meeting.**

**SIGNED BY CHAIR OF COUNCIL .....**

**DATE OF APPROVAL.....**