



CYNGOR CYMUNED DYSERTH COMMUNITY COUNCIL

Minutes of the Meeting of Dyserth Community Council,

Held in The Sports Pavilion, Thomas Avenue, Dyserth,

On Monday, 13th March, 2023, at 7.00pm.

1(A). 45/23

PRESENT

Councillor Andy Hughes (Chair of Council)

Councillor David G. Jones

Councillor Delyth Lloyd-Williams

Councillor Emyr Morris

Councillor Haydn Owen

Councillor Allan Pennington

Councillor Julie Peters

Councillor Anne R. Rogers

Councillor Margaret G. Williams

Councillor David G. Williams (Denbighshire County Council)

Clerk & Financial Officer R. Phillip Parry

1(B). 46/23

APOLOGIES

Councillor John Glover

Councillor Dave Parry

1(C). 47/23

ABSENT

None

2. 48/23

PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

No attendance at meeting by public, no questions, comments or representations received prior to meeting.

3. 49/23

DISCLOSURE OF INTEREST

There were no Declarations of Interest declared.

4. 50/23

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 13TH FEBRUARY 2023

The Minutes were proposed by Councillor Margaret Williams and seconded by Councillor Allan Pennington as correct and formally agreed by the Members present.

5(A). 51/23

PROGRESS REPORT ON MATTERS RAISED AT PREVIOUS MEETINGS

The Clerk referred to the following matters from previous Minutes:

- (1) Minute no: 5.32/23 (1) (page 2)** – in relation to the Dyserth Kilns project. The Clerk advised the following:
 - (i)** The Clerk had further contacted Denbighshire County Council enquiring as to a date when the structural engineers report would be received, following the survey carried out on Kiln number 4. The Clerk was advised, that the report would be chased up.
 - (ii)** The security fencing in the picnic area adjacent to the Kilns had been moved nearer to the kiln whereby safety notices had been erected. The picnic area was now accessible to the public. The Clerk advised that Councillors' Andy Hughes, Emyr Morris and David Parry had completed the fence movement. The Councillors were thanked for their time completing this work.
 - (iii)** The Clerk advised that he had contacted further the Youth Justice Team seeking if they were still able to complete other work in the kiln area that had been agreed in 2022. The Clerk further advised, that he was informed the Team Leader position is currently vacant, which has resulted in the team not being involved with any community projects.
- (2) Minute no: 5.32/23 (3) (page 2)** – in relation to the second phase of Dyserth High Street. The Clerk recollected Members that a site meeting had been held on Monday 20th February, in Dyserth High Street. Councillors' David Parry, Allan Pennington and Margaret Williams attended on behalf of the Community Council. Also in attendance: County Councillor David Williams and County Highway Officers.

Councillor Allan Pennington provided the following report: A number of ideas to alleviate the traffic concerns were discussed, such as priority signage, increasing the width of highway in the triangle area. The Highways Offices advised that these suggestions were not possible. The County Highway Officers will produce plans for a further scheme and forward to the Community Council for observation. However, this will take a number of months as the County are currently in the process of implementing the new 20mph speed limit due to commence in September.

Members agreed the following: The Clerk to place on the September agenda for review.

- (3) Minute no: 7(A). 34/23 (d) (i) (page 4)** – in relation to requests by the Manager of Dyserth Junior Football Club and a Denbighshire Youth Leader (Let's Play Out) – for the provision of storage containers to be sited in the area of the King George field. The Clerk advised that following a site meeting held on Friday 24th February, in the King George Recreational Field, and attended by Councillors' Andy Hughes, David Parry, together with Jacob Williams (Denbighshire County Council) and Sion Winter (Dyserth junior Football Club).

The following had been provisionally agreed **(1)** The Dyserth Junior Football Club have received an offer of a free 10ft container which could be housed in the newly constructed lockable compound **(2)** The Football Club to vacate the garage facility adjacent to the Pavilion Building, for the use of the Denbighshire Let's Play Out Scheme.

Members agreed the following: Confirmed the above provisional decision and were pleased that the two facilities will create secure storage for both youth activities.

- (4) Minute number: 7(B). 35/23 (j) (pages 5 & 6)** – in relation to 'Kill Your Speed' messages painted on bus shelters in the Rhuddlan area. The Clerk advised, that he had written to Denbighshire County Council seeking their agreement that this Council could place similar messages on the bus shelter in Tre Castell, Dyserth. Despite a reminder, no reply had been received apart from an acknowledgement.

Members agreed the following: The Clerk to forward the correspondence to County Councillor David Williams, to take forward with the County.

- (5) Minute no: 8(B). 38/23 (page 7)** – in relation to the appointment of Councillor Andy Hughes, as this Council's School Governor Representative at Ysgol Hiraddug. The Clerk advised that the School had confirmed, that Councillor Hughes' appointment was for a four year term of office commencing February 2023 until February 2027.
- (6) Minute no: 10. 41/23 (page 8)** – in relation to a request to Denbighshire County Council for consideration of a safety handrail on the A5151 road – from its junction with the B5119 Waterfall Hill traffic lights (travelling uphill from the traffic lights towards the brow of the High Street). Despite a reminder, no reply had been received apart from an acknowledgement.

Members agreed the following: The Clerk to forward the correspondence to County Councillor David Williams, to take forward with the County.

- (7) Minute no: 13. 43/23 (page 9)** – in relation to the purchase of a cooker and its electrical connection at Patterson Hall. The Clerk advised, that the applicant had been notified of this Council's decision following the February meeting, whereby the applicant was asked to provide the full details of the cooker model to enable the Clerk to place an order. To-date the information had not been received.

5(B). 52/23

COMMUNITY AWARD POLICY & NOMINATION FORM - UPDATE

The Clerk provided the following information:

- (i)** A Public Notice advertising the Community Award has been sent to the Editor of the Dyserth Times. The paper will be delivered to all properties in the Dyserth area during the first week of April.
- (ii)** Copies of the Public Notice will be uploaded to the Council's web site and placed on the Council notices boards during the first week of April.
- (iii)** The Community Award Policy and Nomination forms will be placed on the Council's web site. The nomination form can be completed online and sent to the Clerk or downloaded for completion.
- (iv)** Copies of the Public Notice, Award Policy and Nomination form will be sent to all Councillors by e-mail during the first week in April

5(C). 53/23

TO DISCUSS: PROVISION OF SUMMER FLOWERS FOR PLANTERS

The Clerk advised that during this month the Council generally consider their plant requirements for summer flowers. Councillor John Glover had visited the Tre Castell Nurseries, who have agreed a similar cost of plants as last year at a cost of £300.00 - plus an extra cost of compost bags. The Clerk had received a request from Councillor David Parry, that the Council consider placing plants in the War Memorial Garden. It was advised that there were an excessive number of plants last year.

Members agreed the following: To spend the sum of £300.00 plus cost of compost bags for the Council planters, to include plants / flowers for the Memorial Garden.

5(D). 54/23

TO RECEIVE REPORT: UPDATE & SITE MEETING WITH CONTRACTOR AND SURVEYOR (PROJECT MANAGER) RE: GARDEN PROJECT

- (1) The Clerk recollected Members to an e-mail dated the 20th February, which provided a copy of a quotation for the supply of various plants and planting costs for the garden project between the Pavilion building and children's play area which is currently under construction. The quotation for itemised plants was £1,164.94 together with a labour planting fee of £660.00 – Total £1,821.94.

Following discussion with the Chair and Vice Chair the Clerk was asked to contact all Councillors by e-mail and to enclose a copy of the quotation, as it exceeded the budgeted cost, together with the labour charge being over the £500.00 limit. Members were asked to consider the quotation in-between meetings. The Clerk to also seek that financial standing orders be suspended should Members agree to the quotation acceptance for the following reasons: to ensure the project was not delayed, the timescale for completing the project whereby the work was being completed by a professional company. The Clerk advised that all Councillors had responded to the above referred to e-mail and agreed the quotation and suspension of financial standing orders.

Members agreed the following: (1) Confirmed their acceptance of the quotation for the sum of £1,821.94, and in particular, the included labour cost of £660.00 – which is £160.00 over the financial limit. (2) Confirmed the suspension of financial standing orders for the following reasons: To ensure the project was not delayed, the timescale for completing the project, whereby the work was being completed by a professional company.

- (2) The Clerk advised Members that just prior to the planting of the plants the contractors were unable to use the machinery on site to dig out areas for the laurel planting which were to be placed in between the newly constructed area and the fence to the children's play area; this was due to hard rock and other underground materials.

The Clerk further advised that a site meeting had been held on Monday 6th March with the contractors, the landscaper, together with Councillors' Anne Rogers, Delyth Lloyd-Williams, David Parry (Vice Chair) including the Clerk to the Council.

During the site meeting the following was agreed:

- (i) Reduction and change of plant species (some larger)
- (ii) Requirement of safety bollards at the entrance to the garden area to alleviate vehicles both entering the garden and parking across the entrance

The Clerk advised that a revised quotation for the plants have been received from £1,161.94 to £951.00. The labour cost had been reduced from £660.00 to £600.00. Total decrease £270.94.

- (3) The Clerk advised that a trench was required to be dug to enable the laurels to be planted as referred to in (2) above. A quotation for this had been received for the sum of £300.00 from the contractor on site (J G Landscapes) for labour, together with top soil £200.00 and hire of a mini digger at £100.00. The latter two costs would be from Thorncliffe's whereby the Council would pay direct to the Company, which would enable the VAT to be reclaimed. The Chair and Vice Chair of Council had agreed the above quotation in-between meetings due to the urgency and on-going work on site. The labour cost of £300.00 was within the financial regulations limit.

Members agreed the following: Confirmed the acceptance of the above quotation. The Clerk advised that the planting of the laurels had been completed, whereby an invoice was listed for payment at this evening's meeting.

- (4) The Clerk recollected Members to the safety bollards at the entrance to the garden area to alleviate vehicles both entering the garden and parking across the entrance – as referred to (2) (ii) above. The Clerk advised that a quotation had been received from G J Landscaping (site contractors) for the purchase of 3 number bollards at a cost of £138.00 each plus VAT / concrete £20.00 / Labour costs £300.00. The Clerk advised that the bollards and concrete would be purchased from Thorncliffe's, whereby the Council would pay direct to the Company, which would enable the VAT to be reclaimed.

Members agreed the following: Accepted the quotation.

- (5) The Clerk advised that following completion of the above referred to work, the next stage is to consider the purchase of bench seating and a picnic table. Thereafter to arrange an opening ceremony. The Clerk recollected Member that the Council had been previously approached by a resident enquiring if one of the bench seats could be paid by the family of a deceased resident and to have a suitable plaque placed.

The Clerk had forward to Members a link to Meifod Wood Products in Denbigh, seeking perusal of the bench seating and picnic tables.

Members agreed the following: To purchase the following items for the Garden Project from Meifod Timber Products in Denbigh.

- 4 X Alwen 4ft Bench at £120.83 each plus VAT
- 1 X Picnic Table Extended (Wheelchair access) at £165.83 plus VAT
- The Council wish to have the following words engraved on the back of the bench seats: Cyngor Cymuned Dyserth / Dyserth Community Council
- The Clerk to make contact with the local family to discuss the memorial bench.

6. 55/23

COUNTY COUNCILLOR'S REPORT (CLLR DAVID G. WILLIAMS)

County Councillor David Williams advised Members in relation to the following:

- (1) Concerns with a planned road closure in the Cwm Road area, Dyserth, in particular, there appeared to be no viable alternative route to access the A5151 Road. The alternative route

direction signage was reviewed to alleviate concerns. Councillor Williams provided further information.

- (2) Request for traffic travelling from the A55 at Junction 31 through Trelawnyd and Dyserth to be signposted to a junction in St. Asaph; the County have approached the North and Mid Wales Trunk Road Agency seeking their observations.
- (3) Further concerns in relation to an overgrown hedge on the B5119 on Waterfall Road near a property named Celyn. Whilst this had been reported previously, whereby the County Street Scene had advised that the hedge cutting had been placed on the work schedule; the work had not been completed. A further request has been made to Denbighshire. Councillor Allan Pennington stated his concerns with the number of pot holes in this area of road. Councillor Williams advised that he would report to the County.
- (4) Concern that a dog which had been missing for two days had fallen down a mineshaft near Allt Y Graig. The dog was safely rescued by the Fire Service. The mine shaft was apparently not covered; the County have asked the landowners agent to make safe. Councillor Williams provided further information.
- (5) Councillor Williams recollected Members to previous discussions in relation to the provision of traffic lights / roundabout at the junction to the Thorncliffe business. The area would not reach the criteria for a both traffic lights or a roundabout; the section of road is a 40mph and would be to costly.

Members discussed the following with Councillor Williams:

- (i) Concern with speeding traffic in the area of Weavers Lane to Maes Glas. Councillor Williams advised that the area of Maes Glas will be covered by the new Wales 20mph speed limit. Residents should report alleged speeding to the Police directly.
- (ii) Concern expressed with proposals for the wate and other household collections to be changed to a four week period. Councillor Williams advised that should Councillors and residents be concerned they could either make contact with Councillor Williams, or with the County Council direct.

7(A). 56/23

CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) The Clerk advised, that the following criminal offences had been reported to the North Wales Police, that had occurred within the Dyserth Community Council area:

1 x Anti social behaviour / 2 x Criminal damage / 1 x Other crime / 3 x Violence

- (2) Independent Remuneration Panel for Wales. Annual Report for 2023. The Clerk recollected to Members the information forwarded to Members, whereby the report provided details in relation to allowances and reimbursement amounts allowed by Town & Community Councillors in Wales. The Clerk advised that the information will be again referred to in the April Council meeting. The requirement of a policy was noted.
- (3) One Voice Wales and Society of Local Council Clerks: Training needs survey 2023. The Clerk advised that the on-line questionnaire had been completed.

The following correspondence was forwarded by e-mail to Members:

- ❖ Flintshire County Council: Notification of newly adopted Local Development Plan
- ❖ AONB Champions & Local Members & Community Councils Annual Forum: Invitation to attend on Thursday 2nd March 19.30 to 20.30. Invitation forwarded to Councillor Anne Rogers, who confirmed attendance.
- ❖ North Wales Community Health Council: Notification and dates in relation to online and face to face events
- ❖ Dyserth Bus Shelter: Photographs of the commissioned Spring / Easter theme painting
- ❖ Diolch am 20 / Thanks 20: Information in relation to the forthcoming 20mph speed limit in Wales

7(B). 57/23

CLERK'S REPORT

- (a) The Clerk recollected Members to the ear-marked financial agreement for the continuation of the Denbighshire 'Let's Play Out Scheme' – from 1st April 2023 to 29th March 2024. A formal quotation had been received from Denbighshire County Council for the sum of £4,566.90, whereby the ear-marked estimated figure was £4,000.00. The Clerk provided a breakdown of costs.

Members agreed the following: Confirmed the financial commitment to the Let's Play Out Scheme of £4,566.90. The Clerk to place in ear-marked reserves

- (b) Fly tipping in the area of Council owned land at the entrance to the King George recreational area. Following enquiries it transpired the fly tipping had been placed from a residential property in Thomas Avenue, by a building firm working at the property. Following contact with the building company named Environmental Damage Management, the fly tipping was removed.
- (c) Photographs sent to Councillors following the painting of a Spring / Easter theme on the Dyserth High Street bus shelter
- (d) Concern expressed by Councillor Delyth Lloyd-Williams, that a Public Footpath in the area of Tre Castell – near the water treatment plant on the A5151 road was impassable due to cattle being fed in the area. The Clerk advised that this concern had been brought to the attention of the Denbighshire County Council previously. Whilst this further concern had been passed to the County, who had replied to advise, that a further letter would be sent to the farmer requesting that all obstruction be cleared within 14 days.
- (e) Concerns reported on the Dyserth Facebook page in relation to graffiti placed on the pathway in the King George recreational area. Due to the nature of the graffiti the Police had been informed. The graffiti has been removed.
- (f) The Clerk recollected Members to the further 420 sapling trees that the Woodland Trust had kindly donated - have been received. Councillor David Parry has arranged a 'Community Planting Session' on Monday 18th March at 10.00am – in the area of land known as The Burial Field. Members of the Dyserth Women's Institute have advised of their attendance together with other residents; whereby the assistance of Councillors would also be appreciated.

- (g) Bunting for King’s Coronation. The Clerk advised that the last purchase for bunting features the Queen’s Jubilee, therefore new bunting was required.

Members agreed the following: The purchase of King’s Coronation bunting, which would cost in the region of £100.00. If in excess of this figure the Chair and Vice Chair to consider.

8. 58/23

REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)

- (i) Councillor Andy Hughes advised, that the Management of the Community Hall were concerned with the escalating electricity and heating costs in the Hall.
- (ii) Councillor Anne Rogers provided a report following her attendance at the AONB Champions & Local Members & Community Councils Annual Forum, held recently in The Community Hwb, Coleg Cambria, Llysfasi.

9(A). 59/23

PLANNING

- No planning applications received from Denbighshire County Council

9(B). 60/23

PLANNING DECISIONS

- ❖ No planning decisions received from Denbighshire County Council

10. 61/23

TO DISCUSS: THE HISTORICAL DYSERTH CASTLE (CLLR ANNE ROGERS)

Councillor Anne Rogers addressed Councillors in relation to the historical site of the former Dyserth Castle. Councillor Rogers had been approached by a local resident who wished the historical aspect of the Castle to be recognised and preserved for the future. Councillor Rogers advised that the resident would be pleased to attend a future meeting of the Council to discuss.

Members agreed the following: The Clerk to invite the resident to the April Council meeting.

11. 62/23

TO CONSIDER: INSTALLATION OF HYDRO POWER SYSTEM (TO ILLUMINATE FOOTPATHS AND OTHER AREAS IN WATERFALL (CLLR EMYR MORRIS)

Council Emyr Morris requested this item to be adjourned to the April Council meeting.

Members agreed the following: Adjourned to the April Council meeting.

12. 63/23

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
	<u>Payments made to be confirmed:</u>			
	Standing Order: R. P. Parry - Clerk to Council			

(Monthly salary & home working allowance for February) Payments dated 01/02/2023			
BACS: H. M. Revenue & Customs. Clerk's PAYE & Clerk & Council NI - January, February & March – payment dated: 06/03/2023	687.03		687.03
BACS: G J Landscapes (Labour costs – Garage removal and re-siting in garden project area) quotation previously accepted by Council. Payment dated 20/02/2023 (Authorised by two Councillor bank signatories)	1,500.00		1,500.00
BACS: K M Environmental Ltd (Hire of three skips for garden project) (Authorised by two Councillor bank signatories)	600.00	120.00	720.00
<u>Payments for consideration at meeting to be paid by BACS:</u>			
Utility Contractors (Dave Ruane) Clearance work at the Burial Field to facilitate tree planting – as previously agreed by Council	160.00		160.00
Aura Leisure & Libraries Ltd (Play are inspections in October 2022 and January 2023)	213.00	42.50	255.60
Royal British Legion (Bodelwyddan Branch) Lampost poppies	90.00		90.00
Ian Murray (Chainsaw Cutting) Tree branch removal – as accepted quotation	600.00		600.00
Katy Bincham (Bus Shelter theme painting) as previously agreed by Council	100.00		100.00
Louise Walsh (Environmental Services & Inspections of Play Area for February)	40.00		40.00
The Weekend Preservation Company (Roger Burgess) Part payment of accepted quotation (Plants for garden project & labour)	665.00		665.00
G J Landscapes (Labour costs – garden project) Quotation (1) £3,450.00 and Quotation (2) £300.00 – as previously agreed by Council.	3,750.00		3,750.00
Caerwys Town Council 1/4 share of Photocopier hire fee (£204.00 a year - VAT paid by Caerwys)	51.00		51.00
R. P. Parry (Clerk) Travelling expenses from March 2022 to March 2023 (as per detailed auditor schedule)	105.30		105.30

	French Connection Electrical (Payment of cooker electrical installation at Patterson Hall, Dyserth) – as previously agreed by Council (Section 137 LGA 1972)	320.00		320.00
	Thorncliffe Building Supplies (items purchased direct for Garden Project (Two Work Orders) (awaiting further invoices)	4,863.86	972.77	5,836.63

13. 64/23

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
	No applications received	

14. 65/23

Members agreed the payments of the above accounts as listed.

There being no further business, the Chairman thanked everyone for attending and closed the meeting.

SIGNED BY CHAIR OF COUNCIL

DATE OF APPROVAL.....