



CYNGOR CYMUNED DYSERTH COMMUNITY COUNCIL

Minutes of the Meeting of Dyserth Community Council,

Held in The Sports Pavilion, Thomas Avenue, Dyserth,

On Monday, 9th January, 2023, at 7.00pm.

No Council meeting was held in December

1(A). 01/23

PRESENT

Councillor Andy Hughes (Chair of Council)
Councillor Dave Parry (Vice Chair of Council)
Councillor John Glover
Councillor Delyth Lloyd-Williams
Councillor Emyr Morris
Councillor Allan Pennington
Councillor Julie Peters
Councillor Anne R. Rogers
Councillor Margaret G. Williams

Councillor David G. Williams (Denbighshire County Council)

Clerk & Financial Officer R. Phillip Parry

1(B). 02/23

APOLOGIES

Councillor David G. Jones
Councillor Haydn Owen

1(C). 03/23

ABSENT

None

2. 04/23

PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

No attendance at meeting by public, no questions, comments or representations received prior to meeting.

3. 05/23

DISCLOSURE OF INTEREST

There were no Declarations of Interest declared.

4. 06/23

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 14TH NOVEMBER, 2022

The Minutes were proposed by Councillor John Glover and seconded by Councillor Margaret Williams as correct and formally agreed by the Members present.

5. 07/23

PROGRESS REPORT ON MATTERS RAISED AT PREVIOUS MEETINGS

The Clerk referred to the following matters from previous Minutes:

- (1) **Minute no: 5.198/22 (1) (page 2)** – in relation to the Dyserth Kilns project. Councillors Emyr Morris and David Parry had met on site in December with County Officers together with a structural engineer / architect. Awaiting receipt of a report.
- (2) **Minute no: 5.198/22 (2) (page 3)** – in relation to the second phase of Dyserth High Street alleviation scheme. The Clerk advised that a virtual meeting was arranged between County Highways Officers and Councillor David Williams; the County cancelled the meeting.

County Councillor David Williams advised, that arrangements are in progress for him to meet with a Chief Highways Officer and will report at the February Council meeting.
- (3) **Minute no: 5.198/22 (6) (page 3)** – in relation to contacting Arriva Buses. The Clerk advised that despite further e-mails and telephone calls to the Head Office of Arriva Group, there had been no reply received.

Members agreed the following: The Clerk to make contact with County Councillor Barry Mellor (Lead Member for Environment and Transport – Denbighshire County Council) to seek his assistance.

- (4) **Minute no: 6.199/22 (page 4)** – in relation to a request to Denbighshire County Council for speed of monitoring tubes to be placed on the B5119 Waterfall Road. The Clerk recollected to Members an e-mail reply forwarded that had been received from the Denbighshire County Council Road Safety Officer, which contained a number of statistics. The information provided did not identify any excess speeding.
- (5) **Minute no: 7(B). 201/22 (a) (page 5)** – in relation to Public Recreational Open Spaces Commuted Sums. The Clerk advised that he has sought from Aura Leisure costings for play area equipment and other work required in the play and multi games areas. Once received the commuted application form will be completed.
- (6) **Minute no: 7(B). 201/22 (c) (page 6)** – in relation to a new and larger public footpath sign in the area of the Waterfall. The Clerk advised that a new sign had been ordered, but the County were unsure as to a delivery date.

Pending Matters:

The Clerk advised, that the following matter remains in the pending file:

- Denbighshire County Council: Awaiting details of the financial cost of providing the weekly youth outdoor sessions.

6. 08/23

COUNTY COUNCILLOR'S REPORT (CLLR DAVID G. WILLIAMS)

County Councillor David Williams advised Members in relation to the following:

- (1) Parking in restricted areas in Dyserth High Street. Notification from County Enforcement Officer that several parking tickets have been issued. Councillor Williams will seek further enforcement visits.
- (2) Further concerns expressed to Denbighshire Highways in relation to the inappropriate usage of the Allt Y Graig road in (Mia Hall junction) by HGV's - with a request for a larger prohibition signage on the A5151 road.
- (3) Complaints from residents in relation to the unacceptable television reception in Maes Esgob following the building of properties on the new housing estate. The concerns are being investigated by the County including the development contractor. Councillor Williams provided additional information.
- (4) Further discussions with Denbighshire County Council in relation to the diversion of flood water in the area of Hiraddug Road, Dyserth. Councillor Williams provided additional information.
- (5) Further discussions in relation to the Dyserth Flood Defence Scheme. Denbighshire seeking clarification from Natural resources Wales to establish where the project sits on their priority list.

The following concerns were brought to the attention of Councillor Williams:

- (i) A number of white lines, in particular, 'Slow' require re-painting, together with actual signage requires updating on the B5119 Waterfall Hill road. Councillor Williams asked that the Clerk complete an on-line form.
- (ii) Councillor David Parry discussed a request from a resident for a street lamp to be installed in the area between the new housing development and play area in Maes Esgob. As this is County Council land the resident be advised to complete an on-line form requesting a new lamp.
- (iii) Councillor Emyr Morris enquired in relation to the opening times of the public conveniences sited in the Waterfall car park. It was advised that these conveniences are classed as seasonal; the Clerk advised that the County Council have in the past been asked to open all year, but the request was refused due to the cost.
- (iv) Councillor Delyth Lloyd-Williams recollected to both Councillors and Councillor Williams her e-mail in relation to the Right to Buy Scheme, and in particular, the sheltered housing in the area of Maes Esgob. Councillor Lloyd-Williams referred to paragraph 11 of Schedule 5 of the Housing Act 1985 – whereby the Right to Buy does not cover housing for occupation by elderly persons. Councillor Lloyd-Williams wished the Denbighshire County Council to confirm, that the housing for the elderly in Maes Esgob is covered by the Act.

Members agreed the following: County Councillor David Williams to make enquiries with the Chief Housing Officer at Denbighshire.

7(A). 09/23

CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (a) The Clerk advised, that the following criminal offences had been reported to the North Wales Police, that had occurred within the Dyserth Community Council area:

2 x Criminal damage / 3 x Violence offences / 2 x Vehicle crime / 3 other offences (not disclosed)
- (b) Welsh Government: Notification in relation to the appropriate sum under Section 137 (4) (a) of the Local Government Act 1972 – Section 137 Expenditure limit for 2023 / 2024 – will be £9.93.
- (c) Hwb Natur (Pethau Bychain Nature Hub) Information advising that more than one Councillor can register to join the nature hub. The Clerk advised that the following Councillors had registered: Delyth Lloyd-Williams and David Parry.

The following correspondence was forwarded by e-mail to Members:

- ❖ Denbighshire County Council: Waste collection services for the Christmas and New Year period
- ❖ Welsh Water: Information in relation to funding for community projects. This had been passed onto the Dyserth Environmental Group, as the criteria stated that the Community Council could not apply.
- ❖ Welsh Government: Bilingual attachments in relation to the Environmental Protection (single-use plastic products) (Wales) Bill – passed by the Government on the 6th December, 2022.

7(B). 10/23

CLERK'S REPORT

- (a) Received from and deposited into the Council's bank account:
 - Denbighshire County Council - £16,167.00: Third precept payment for financial year 2022 / 2023.
 - Dyserth Bowling Club - £30.00. Annual rent – as per lease agreement.
- (b) Council meeting dates for 2023 were sent to Councillors. The date of the April Council meeting had been changed to the first Monday 3rd – as the second Monday was a Bank Holiday.
- (c) Councillor Training – Code of Conduct. The Clerk recollected Members to an e-mail sent which provided training dates that had been arranged by Denbighshire County Council. As this training is compulsory under a Wales Measure Act, Members were requested to confirm their preferred dates to the Clerk.

- (d) The Clerk advised Members that the Junior Football Compound had been completed (photograph sent to Councillors). The Club Secretary had written to the Council to express their gratitude for the financial support from the Council. The correspondence also referred to the building of changing rooms and other community facilities, whereby the Football Club will provide information to the Council in due course.
- (e) The Clerk advised that he had been contacted by Councillor Allan Pennington who was concerned that the overgrown foliage had not been cut by the County Council, in the area of a property on the B5119 Waterfall Hill – near the traffic lights – which had been previously reported to Street Scene. The Clerk advised that the matter had been further referred to the County who had advised that the area had been placed on the grass cutting schedule.
- (f) The Clerk advised that he had been contacted by Councillor John Glover who had provided a photograph of damaged railing in the area of the traffic lights at the top of Waterfall Hill with the junction of High Street. Following reporting to the County Council an inspection was due to be carried out. (Reported at meeting that the repair had been completed)
- (g) The Clerk advised that Councillor John Glover, as this Councils School Governor representative at Ysgol Hiraddug primary school is due to cease in the near future. The Clerk had advised that a letter was required from the School advising of the current position and requesting that the Council confirm the appointment of a Councillor for a further term of office. To date no request has been received.
- (h) The Clerk advised that the annual renewal of the Aura Leisure Service Level Agreement had been received in early December. The Vice Chair Councillor David Parry and Councillor Margaret Williams (in the absence of the Chair of Council) had agreed to the Clerk signing the agreement for a further twelve months. There had been no increase in the current costs.

Members agreed the following: Confirmed the renewal of the above referred to agreement.

- (i) The Clerk recollected members to the attendance at the November Council meeting by the editor of the Dyserth Times who advised in relation to their resignation as editor. The Clerk read out the contents of an e-mail which advised, that a Dyserth resident had kindly agreed to take on the role of editor.

Members agreed the following: The Clerk to write to Katie Baker, to thank her for her services to the community over the past number of years and in particular, as editor of the Dyserth Times.

- (j) The Clerk advised that the street lantern at the entrance to the Waterfall car park was faulty. As this Council have previously arranged repairs with Denbighshire, which were paid from the ring-fenced monies, the Chair and Vice Chair had agreed this Council to repair on this occasion.

Denbighshire Street lighting had advised, the lamp had been repaired due to a sensor, however, during the visit it was noted that the lamp is an older SOX model which the County do not stock. Should this bulb cease in the future it would have to be replaced with an LED model. It was also noted, that a hedge had been planted in front of the lantern column door, which now cannot be accessed. Should the lamp fail access will be required to

Members agreed the following: Councillor Margaret Williams, as the Councils representative on the Waterfall Committee, to advise the Committee of the above concern.

7(C). 11/23

TO RECEIVE AND APPROVE: QUARTERLY STATEMENT OF ACCOUNTS TO THE 31ST DECEMBER, 2022

The Clerk, as Financial Officer, provided Members with a copy of the Quarterly Statement of Accounts, as at the end of December 2022, together with copies of the Council Bank account statements. The Clerk further provided Members, with a breakdown in relation to the budget headings, which included income and expenditure to-date.

Members agreed the following: Approved the Statement of Accounts, whereby the document was agreed to be signed by the Chair of Council – Councillor Andy Hughes.

7(D). 12/23

TO RECEIVE, CONSIDER AND APPROVE: BUDGET FOR THE FINANCIAL YEAR 2023 / 2024

- (1) To retain the current precept for the forthcoming financial year of £48,500.00. The Clerk advised, that the Band D property charge would be £41.92, a slight increase of 0.68p a year (1.65% - 5p to 6p extra per month). This was due to a reduction in Band D properties within the Council area.
- (2) Earmarked Reserves £34,190.00 / General and Ring-fenced Reserves £15,683.27 / To transfer £1,710.00 from the 2023 / 2024 budget to General Reserves.
- (3) The Chair of Council Andy Hughes, to sign the estimates for the end of the financial year 2022 / 2023, including the precept requirement for 2023 / 2024.
- (4) The Clerk to advise Denbighshire County Council, in respect of the Community Council's financial requirements (precept) for 2023 / 2024.

7(E). 13/23

TO RECEIVE: UPDATED BIO-DIVERSITY POLICY

The Clerk recollected Members to the updated Bio-diversity Policy that had been sent prior to the Council meeting for perusal.

Members agreed the following: Thanked the Clerk for the updated policy.

7(F). 14/23

TO CONSIDER: APPOINTMENT OF INTERNAL AUDITOR – END OF YEAR AUDIT 2022 / 2023

The Clerk advised that this matter is an annual agenda item in January of each year. The Clerk further advised, in relation to the appointment process for the Council's Internal Auditor.

Members agreed the following: To re-appoint JDH Business Services Ltd., as the Council's Internal Auditor for the end of year 2022 / 2023 accounts.

7(G). 15/23

TO CONFIRM RENEWAL: NAT WEST BANK STANDING ORDERS / BACS

The Clerk advised Members, that under the Financial Regulations, the payments made by Bank Standing Order and fixed monthly payments by BACS, were required to be re-confirmed every two years. Presently, the following payments are made, as follows: BACS payments: Quarterly

payments to HMRC in January, March, July & October / Fixed monthly payments - Clerk's Salary and allowance.

Members agreed the following: Confirmed, the above payments.

7(H). 16/23

TO REVIEW & UPDATE COUNCIL BANK SIGNATORIES

The Clerk advised that following the 2022 Council elections the Nat West Bank account signatory mandate required confirming. The Clerk provided Members with the current names of signatories.

Members agreed the following: To remove retired Councillors' Edgar Jones and Trebor Evans.

7(I). 17/23

CLERK'S ANNUAL APPRAISAL – 2022

The Clerk advised, and the Chair of Council - Councillor Andy Hughes confirmed, that the Clerk's annual appraisal had been completed for year 2022.

8. 18/23

REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)

- (i) Councillor's Delyth Lloyd-Williams and David Parry reported on their attendance at a Hwb Natur (Pethau Bychain Nature Hub) meeting. Councillor Delyth Lloyd-Williams had kindly provided a typed report which was provided to Members. The report included nesting peregrine falcons which are protected under the Wildlife and Countryside Act 1981. Dyserth is home to peregrine falcons.
- (ii) Councillor Andy Hughes advised that the Dyserth Community Hall's Christmas event was a great success. The heating and electricity costs had increased considerably.

9(A). 19/23

PLANNING

The following planning applications had been received:

- (a) Application number: 42/2022/0766 - for demolition of existing buildings and erection of 2 dwellings, 2 detached garages, formation of access, parking areas, landscaping and associated works, at land at Pentre Bach Farm, Lower Foel Road, Dyserth.

Comment by Council: Providing that the application is subject to compliance with relevant policies and planning guidance notes, then no objections raised.

- (b) Application number: 42/2022/0874 - for the erection of extension and alterations to dwelling, including new first floor accommodation, installation of solar panels and air source heat pump, at 17 St. Asaph Road, Dyserth.

Comment by Council: Providing that the application is subject to compliance with relevant policies and planning guidance notes, then no objections raised.

- (c) Application number: 42/2022/0940 – for the erection of ground and first floor extensions to dwelling, including alterations to roof, first floor balcony, ground floor veranda, landscaping and associated works, at Heather Bank, 103 Cwm Road, Dyserth.

Comment by Council: Providing that the application is subject to compliance with relevant policies and planning guidance notes, then no objections raised.

(d) Application number: 42/2022/1046 – for variation of condition no. 2 of planning permission code no. 42/2018/0929 to allow amended design, at Dincolyn, Dyserth.

Comment by Council: Providing that the application is subject to compliance with relevant policies and planning guidance notes, then no objections raised.

(e) Application number: 42/2022/1045 – for alterations to existing access and associated works, at Bron Berllan Isaf, Hiraddug Road, Dyserth.

Comment by Council: Whilst concern is expressed that the proposed alterations to the access is on a corner, which may cause difficulty; providing that the application is subject to compliance with relevant policies and planning guidance notes, then no objections raised.

(The above five applications were sent to Members for consultation in-between meetings, due to statutory time limits for observations from County Planning).

9(B). 20/23

Members formally confirmed the above decisions.

9(C). 21/23

The following planning application was considered by Members at the meeting:

- Application number: 42/2022/0993 – for erection of extension and alterations to dwelling, formation of parking area and associated works, at Clwydfa, 117 Cwm Road, Dyserth.

Comment by Council: Providing that the application is subject to compliance with relevant policies and planning guidance notes, then no objections raised.

9(D). 22/23

PLANNING DECISIONS

The following planning decision has been received from Denbighshire County Council:

- ❖ Application number: 42/2022/0850 – for erection of single and two storey extensions to rear of dwelling and associated works, at 4 Maes Hyfryd, Dyserth. Granted.

10. 23/23

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
	<u>DECEMBER 2022</u>			
	<u>Payments made – to be confirmed:</u>			
	Standing Order: R. P. Parry - Clerk to Council (Monthly salary & home working allowance for November) Payments dated 01/12/2022			
	<u>Payments for consideration by two Councillor bank</u>			

<u>signatories - to be paid by BACS:</u>			
Katy Bincham (Bus shelter Christmas theme)	100.00		100.00
Louise Walsh (Environmental Services & Inspections of Play Area for November)	40.00		40.00
Denbighshire County Council (Two invoices for May Community Council Elections: £100.00 – Election recharge / £50.79 – Clerical & other fees)	150.79		150.79
Reg Davies & Son (£980.00 - Annual grass cutting services / Other work as previously agreed by Council during 2022 - £1,575.00)	2,555.00		2,555.00
Glascoed Timber (Dog bin emptying contract – April to September 2022)	1,414.40	282.88	1,697.28
Society of Local Council Clerks (Quarter share of Clerk’s membership renewal with other Councils)	74.00		74.00
Cllr Margaret Williams (Reimbursement of fee paid to residents for use of electricity for High Street Christmas lights (receipt provided))	30.00		30.00
Thorncliffe Building Supplies (Dyserth) (Junior Football Club Compound – payment for materials) As agreed by Council previously.	2,880.12	576.02	3,456.14
G J Landscapes (Junior Football Club Compound – payment for labour costs only) As agreed by Council previously.	2,700.00		2,700.00
All above accounts authorised for payment by two Councillor bank signatories			
<u>JANUARY 2023</u>			
<u>Payments made – to be confirmed:</u>			
Standing Order: R. P. Parry - Clerk to Council (Monthly salary & home working allowance for December) Payments dated 03/01/2023			
BACS: H. M. Revenue & Customs. Clerk’s PAYE & Council NI - October, November & December 2022 – payment dated 09/01/2023	780.44		780.44
<u>Payment for consideration at meeting</u>			
Louise Walsh (Environmental Services & Inspections of Play Area for December)	40.00		40.00

	Dyserth Bowling Club (Re-imbuement of fee to secure gate entry to Pavilion building ground – as previously agreed by Council)	50.00		50.00
--	---	-------	--	-------

11. 24/23

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
	<p>Hiraddug Childcare (Application for funding towards replacement concrete pathway with safety flooring)</p> <p>(Initial application received by Chair of Council. To await an official application to be sent to the Clerk; to include copy of estimate, annual accounts and proof of bank account)</p> <p>Ysgol Hiraddug (Application towards a sensory garden to enhance and develop the provision of children with additional needs)</p> <p>(To await further details and costings)</p> <p>Wales Air Ambulance (Application annual grant)</p> <p>(Financial assistance already provided within this current budget; the Clerk to list for the April Council meeting)</p>	

12. 25/23

Members agreed the payments of the above accounts as listed.

There being no further business, the Chairman thanked everyone for attending and closed the meeting.

SIGNED BY CHAIR OF COUNCIL

DATE OF APPROVAL.....