



# **CYNGOR CYMUNED DYSERTH COMMUNITY COUNCIL**

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**Minutes of the Meeting of Dyserth Community Council,**

**Held in The Sports Pavilion, Thomas Avenue, Dyserth,**

**On Monday, 12<sup>th</sup> June, 2023, at 7.00pm.**

## **1(A). 124/23**

### **COMMUNITY AWARD PRESENTATION**

Prior to the commencement of the Council Meeting Councillors held a Presentation Ceremony to present to Mrs. Pat Johnson and Mr. Derek Martin - Community Awards. These Community Awards were presented following public nominations received by the Community Council.

The Chair of Council Councillor David Parry in presenting Mrs. Pat Johnson with a Community Award, reflected on her service to the community including many complementary words expressed in Pat's nominations, which included: this lady is fantastic; she is a wonderful person; has a heart of gold; she spends hours litter picking even during adverse weather; she is such an upstanding member of the community; she is a true Dyserth treasure

Councillor Parry in presenting Mr. Derek Martin with his Community Award, reflected on his service to the community including many complementary words expressed in Derek's nominations, which included: Dez has made a substantial contribution over the past 10 years throughout his continued dedication and tireless determination to support young children to develop their interest, their fitness and commitment to playing football. Dez dedicates his time each week by passing on his knowledge his coaching skills and also for arranging various tournaments. Dez coaches the Dyserth Tornado's who play in the Football Association of Wales League. Dez is seen as a role model to these young footballers.

Framed Community Award Certificates together with bouquets of flowers were presented to Mrs. Pat Johnson and Mr. Derek Martin; Refreshments were provided.

## **1(B). 125/23**

### **PRESENT**

Councillor Andy Hughes (Chair of Council)  
Councillor Dave Parry (Vice Chair of Council)  
Councillor John Glover  
Councillor Delyth Lloyd-Williams  
Councillor Haydn Owen  
Councillor Julie Peters  
Councillor Anne R. Rogers  
Councillor Margaret G. Williams

Councillor David G. Williams (Denbighshire County Council)

Clerk & Financial Officer R. Phillip Parry

**1(C). 126/23**  
**APOLOGIES**

Councillor David G. Jones  
Councillor Emyr Morris  
Councillor Allan Pennington

**1(D). 127/23**  
**ABSENT**

None

**2. 128/23**  
**PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS**

- (i) The Clerk advised that a Freedom of Information request had been received in relation to a planning application. The Clerk had provided the information within the required timescale.
- (ii) Request received from a resident in relation to the provision of Community Allotments and Community Gardens. The Clerk had provided information to the resident.

**3. 129/23**  
**DISCLOSURE OF INTEREST**

There were no Declarations of Interest declared.

**4. 130/23**  
**TO APPROVE (A) GENERAL MINUTES AND (B) SUPPLEMENTARY MINUTES OF THE MEETINGS HELD ON THE 9TH MAY, 2023 (TUESDAY)**

Both sets of Minutes were proposed by Councillor John Glover and seconded by Councillor Andy Hughes as correct and formally agreed by the Members present.

**5(A). 131/23**  
**PROGRESS REPORT ON MATTERS RAISED AT PREVIOUS MEETINGS**

The Clerk referred to the following matters from previous Minutes:

- (1) **Minute no: 9(A). 105/23 (1) (page 3)** – in relation to Dyserth Castle. The Clerk advised that footpath number 21 in the area of the former Castle had been cleared by the County. The domain owner of the Dyserth Village web site had agreed that Jane Mosley may place any historical and other information on the web site. Jane is presently contacting land / property owners and will keep this Council posted of developments.
- (2) **Minute no: 9(A). 105/23 (2) (page 3)** – in relation to the Dyserth Kilns project. The Clerk advised that County Councillor David Williams had contacted a County Officer seeking the Structural Engineers report, who had advised that the report would be received by the Community Council within 14 days. The e-mail was dated the 15<sup>th</sup> May. Members expressed their dismay and agreed to await until the July Council meeting.

**(3) Minute no: 9(A). 105/23 (3) (page 3)** – in relation to a requested site meeting in Dyserth with Denbighshire County Council. The Clerk advised that following the Council's instructions at the May meeting he had made a formal complaint to the County; which had been acknowledged. To date there had been no further reply. Councillors agreed to await until the July Council meeting.

**(4) Minute no: 9(A). 105/23 (4) (pages 3 & 4)** – in relation to a site meeting held on Thursday 25<sup>th</sup> May at the Dyserth Play Area, with the following in attendance: Mr. Richard Roberts (Aura Leisure), Councillors' David Jones, Delyth Lloyd-Williams and Margaret Williams. The Clerk was also in attendance. A report was provided to Members whereby quotations would be received for the following suggested work and new equipment: **(a)** Toddler area: Bench seat to be moved to another position; new matting at the entrance and under both bench seats **(b)** One of two possible new items of play equipment to replace the removed spinning wheel and repair to the area **(c)** Other matters discussed: re-growth of mayors tail weed, gate at the far side in the toddler area to be considered for locking as a safety measure; creation of a wildflower area. (Photographs of the above areas were shown on screen).

**(5) Minute no: 9(A). 105/23 (6) (page 4)** – in relation to the official opening of the Community Garden. Shown on screen were two quotations for a slate plaque at (1) £250.00 and (2) £120.00. The Clerk recollects Members to the agreed bilingual wording for the plaque. Councillor Haydn Owen provided the Clerk with contacts for local Ice Cream van sales.

**Members agreed the following:** **(1)** The Clerk to seek a further cost for a slate engraved plaque at a size of 24 x 16 inches from Welsh Slate Signs in Prestatyn **(2)** The Clerk to circulate the cost to Councillors and to seek a decision in-between meetings. If agreed, the Clerk to issue a purchase order.

**(6) The following updates in relation to outstanding matters that County Councillor David Williams had previously agreed to discuss with Denbighshire County Council:**

- (i)** Pot holes at entrance to Waterfall Car Park. Completed.
- (ii)** Hedge concerns on B5119 – Waterfall Hill Road. This area of concern has been placed on the Street Scene schedule.
- (iii)** General litter on the verges in the area of the bends on B5119 Old Dyserth Road. The County Street Scene advise, that the road was recently closed to facilitate a litter pick.

#### **5(B). 132/23**

#### **COMMUNITY ENGAGEMENT – UPDATE (CLLR DELYTH LLOYD-WILLIAMS) (ADJ FROM MAY MEETING)**

Councillor Delyth Lloyd-Williams outlined the following possible community engagement the Council could undertake: Visits to established Community Committees and Groups. An A4 size information leaflet issued by another Community Council was perused.

**Members agreed the following:** By agreement, Councillor Delyth Lloyd-Williams to attend a One Voice Wales Community Engagement Virtual Training / Awareness Session. The Clerk advised that as soon as the new training dates are received from One Voice Wales, they would be forwarded to Councillor Lloyd-Williams.

#### **5(C). 133/23**

#### **TO CONSIDER QUOTATION: NEW FENCE AT ENTRANCE TO THE PAVILION BUILDING (ADJ FROM MAY MEETING)**

The Clerk recollected Members to **Minute no: 9(D). 108/23 (pages 4 & 5)** of the May Council meeting in relation to receiving a quotation for a new boundary fence at the entrance to the Pavilion Building. Members were shown on screen a quotation from G J Landscapes for the sum of £2,010.00. Breakdown: V-Mesh fencing, fixings, concrete and skip hire at £1,110.00 - labour costs at £900.00. The Clerk advised that the items for the sum of £1,110.00 could be purchased from the Council's account at Thorncliffe Building Supplies.

**Members agreed the following:** Accepted the above quotation from G J Landscapes. The Clerk to issue a Work / Purchase Order with the above breakdown of materials costs at £1,110.00 (Thorncliffe) and labour costs of £900.00 to G J Landscapes.

## **6. 134/23**

### **COUNTY COUNCILLOR'S REPORT (CLLR DAVID G. WILLIAMS)**

County Councillor David Williams advised Members in relation to the following:

- (1) Confirmation from Denbighshire County Council, that under the new County Public Conveniences Strategy, the Waterfall toilets will be open on weekends between September and March.
- (2) Further dangerous and uncovered shaft found in area to previously reported shaft. Whilst the area of the open shafts the County have placed warning signage and fencing, discussion continues with the landowners agents.
- (3) Concern with grass cutting in the area of Maes Glas. The cut grass has been left in situ with the actual grasscutting not up to a reasonable standard. The County have acknowledged that there are concerns with the contractor – whose contract will cease this financial year.

#### **The following concerns were raised with Councillor Williams:**

- (i) Gwelfor Park: Number of overgrown trees with one particular large tree whereby the roots are lifting up the pavement.
- (ii) Gwelfor Park: The edging on the wall is breaking away.

## **7(A). 135/23**

### **CORRESPONDENCE**

**The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:**

- (1) The Clerk advised, that the following criminal offences had been reported to the North Wales Police, that had occurred within the Dyserth Community Council area:  
  
2 x Anti-social behaviour / 2 x Burglary / 1 x Other theft / 1 x Public order / 1 x Violence
- (2) Denbighshire County Council: Invitation to send two Councillor representatives to an information session in relation to the Denbighshire Replacement Local Development Plan Candidate Sites.

**Members agreed the following:** To attend the information Drop-in session: Councillors' David Parry and Anne Rogers. The Clerk to register the above Councillors names as attendees.

- (3) Denbighshire County Council: Request from a Community Youth Worker to attend the November meeting of the Council to discuss financial assistance for the Dyserth Youth Club for financial year 2024 / 2025.

**Members agreed the following:** The Clerk to invite Claire Cunnah (Denbighshire County Council – Youth Worker), to the Monday 13<sup>th</sup> November Council meeting.

- (4) Request from the Secretary of Dyserth Junior Football Club for Members to attend a site meeting to discuss the provision of a metal container to be sited in the grounds of King George recreational play field.

**Members agreed the following:** The Clerk to arrange a site meeting and advise Councillors of the date and time. Councillors to advise Clerk as to their availability.

**The following correspondence was forwarded by e-mail to Members:**

- ❖ Denbighshire County Council: Health Promotion Coordinator
- ❖ Denbighshire County Council: Review of County Climate and Ecological Change Setting
- ❖ Denbighshire County Council: Public consultation – Long term empty and second homes
- ❖ Welsh Government: Consultation: Review of the Local Government Ethical Standards Framework
- ❖ Denbighshire County Council: News release x 2 in relation to biodiversity (forwarded to Councillor David Parry)

**7(B). 136/23**

#### **CLERK'S REPORT**

(a) Received from and deposited into the Council's bank account:

- Play and Stay at Dyserth - £2,393.72 – received following closure of local charity.

**Members agreed the following:** The above monies to be ring-fenced for the Children's Play and MUGA areas.

- (b) Request received from Dyserth Junior Football Club to hold their annual tournament in the King George field – similar to previous years on Sunday 23<sup>rd</sup> July. The Clerk had forwarded the request to Councillors, who had agreed in-between meetings to the request.
- (c) Quotation for the sum of £270.00 received for the re-staining of the Council owned Dyserth Planters. The Clerk advised that the quotation had been sent to the Chair and Vice Chair of Council, who had agreed. The Clerk had thereafter issued a Work order.

**Members agreed the following:** Confirmed the quotation.

- (d) Members were shown photographs on screen in relation to a number of tree branches that had been cut and left on Council land adjacent to the perimeter fence of King George Field, which appeared to be from an adjoining property.

**Members agreed the following:** The Clerk to send a letter to the property occupier seeking a timescale as to when the branches will be removed.

**(e) Denbighshire County Council: The following concerns reported:**

- (i) Fly tipping in private access area – off Dyserth High Street (Mattress which was visible from public area)
  - (ii) Reported a damaged wooden step – just below the Dyserth to Prestatyn Walkway (SSSI field and under bridge – photograph provided)
  - (iii) Request to cut undergrowth on public footpath known locally as Kitch Katch (between Bron Deg and Lower Foel Road)
  - (iv) Barbed wire erected on fence running alongside a public footpath in the area of Carreg Heilin Lane. The County Footpath Officer will be contacting the property owner.
  - (v) Public footpath above Dyserth Waterfall. Request to County to clear overgrowth. (Dyserth Environmental Group have part cleared to pathway)
- (f) The Clerk advised in relation to a concern raised by Councillor Delyth Lloyd-Williams, who had been approached by a resident following a visit to the play area with grandchildren. The resident had expressed concern with the laurels planted alongside the wooden fence area of the Community Garden would in time grow to an excessive height; could the Council confirm, that the height of the laurels would be kept to the height of the fence, to ensure that children using the play area could be safely observed.

Councillor Lloyd-Williams provided further information in relation to the growth aspect of the evergreen.

**Members agreed the following:** The area will be included in the Council's grass cutting contact, whereby the laurels will be kept to the height of the fence.

**7(C). 137/23**

**TO CONFIRM: APPOINTMENT OF VICE CHAIR OF COUNCIL FOR THE PERIOD 2023 / 2024**

This item was further adjourned to the July Council meeting.

**7(D). 138/23**

**TO RECEIVE INTERNAL AUDIT REPORT – YEAR ENDED 31<sup>ST</sup> MARCH 2023 (ADJ FROM MAY MEETING)**

The Clerk recollects Members to a copy of the Internal Audit report that had been forward by e-mail. The Clerk made reference to the conclusion paragraph, which stated: 'In our view the Council's system of internal control is on place, adequate for the purpose intended and effective'.

The Clerk referred to comment in relation to a refund which contained an element of VAT and confirmed, that the end of year 2023 / 2024 VAT return would be amended accordingly.

**Members agreed the following:** Thanked the Clerk for his work over the past year.

**8. 139/23**

**REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)**

- (i) Councillor Andy Hughes advised the following in relation to the Community Hall. The current electricity invoice exceeds £600 a month.

- (ii) Councillor Margaret Williams advised in relation to (1) the payment system to gain entry to the Waterfall area (2) The metal height barrier at the car park entrance had been damaged.

**Members agreed the following:** A repair estimate to be sent to the Community Council for consideration.

**9(A). 140/23  
PLANNING**

**The following planning application had been received:**

- ❖ Application number: 42/2023/0279 – for the conversion and alteration of outbuilding to form one holiday accommodation unit including the erection of extension to form garage for adjacent property, connection to existing septic tank and associated works, at outbuilding at Bron Berllan Isaf Hiraddug Road, Dyserth.

**Comment by Council:** Providing that the application is subject to compliance with relevant policies and planning guidance notes, then no objections raised.

**(The above application was sent to Members for consultation in-between meetings, due to statutory time limits for observations from County Planning).**

**9(B). 141/23**

**Members formally confirmed the above decision.**

**9(C). 142/23**

**The following planning application was considered by Members at the meeting:**

- Application number: 42/2023/0351 – for erection of extensions and alterations to dwelling, demolition of existing detached garage and erection of replacement garage, alterations to existing access and associated works, at Risca, Ffordd Ffynnon, Dyserth.

**Comment by Council:** Providing that the application is subject to compliance with relevant policies and planning guidance notes, then no objections raised.

**9(D). 143/23**

**PLANNING DECISIONS**

**The following planning decisions have been received from Denbighshire County Council:**

- (i) Application number: 42/2022/0189 – for erection of a single storey extension to rear of dwelling and associated works. Grant.
- (ii) Application number: 42/2022/1000 – for erection of single storey extension and other work, at Inglewood, Ffordd Trelawnyd, Dyserth. Grant.

**10. 144/23**

**TO CONSIDER: INVITING A COMMUNITY COUNTRYSIDE RANGER TO A COUNCIL MEETING (CLLR DAVID PARRY)**

Councillor David Parry advised Members that a Denbighshire Countryside Ranger had recently assisted a neighbouring Council and wished that this Council consider inviting a Ranger to discuss the area of land known as The Burial Field, and in particular, ideas for the future use of the land.

**Members agreed the following:** Councillor David Parry to make direct contact with a Denbighshire Countryside Ranger to arrange a site meeting in the Burial field area. To also invite Members of the Dyserth Environmental Group. Councillor Parry to advise the Clerk of the site meeting date and time, whereby all Councillors will be invited to attend.

**11. 145/23**

**TO CONSIDER: FURTHER PLANTING OF SAPLINGS ON COUNCIL PROPERTY (LAND KNOWN AS THE BURIAL FIELD) (CLLR DAVID PARRY)**

Councillor Parry advised that the Woodland Trust were again offering tree saplings at no cost, whereby the Dyserth Environmental Group would be pleased to make an application and also assist with the planting in the Burial Field. The Clerk advised, if agreement to this request was confirmed, then the area would require some excavation of the top soil to facilitate the planting of the saplings. A quotation for this work had been received for £320.00.

**Members agreed the following:** (1) To plant further saplings in the area known as The Burial Field and thanked the Dyserth Environmental Group for their assistance (2) Accepted the quotation from Utility Contractors (D. Ruane) at a cost of £320 to complete the work.

**12. 146/23**

**APPROVAL OF ACCOUNTS FOR PAYMENT**

Cheque Number	Payee	Net £	Vat £	Total £
	<b><u>Payments made – to be confirmed:</u></b>			
	<b>Standing Order:</b> R. P. Parry - Clerk to Council (Monthly salary & home working allowance for May) Payments dated 01/06/2023			
	<b>Following payments made by BACS:</b>			
	Cllr Margaret Williams (Councillor Allowance) Dated: 18/05/2023	208.00		208.00
	Cllr David Parry (Councillor Allowance) Dated: 18/05/2023	208.00		208.00
	Cllr John Glover (Councillor Allowance) Dated: 22/05/2023	208.00		208.00
	Cllr Delyth Lloyd-Williams (Councillor Allowance) Dated: 22/05/2023	208.00		208.00
	<b>BACS:</b> Currys (DSG) LG television (Pavilion Building)	823.34	164.67	988.01
	<b>BACS:</b> Onkron Ltd (Mobile television stand) (Pavilion Building)	259.99	52.00	311.99
	<b>(Above two payments authorised by two Councillor bank signatories)</b>			
	<b><u>Payments for consideration at meeting to be paid by BACS:</u></b>			
	Katy Bincham (Dyserth Bus shelter theme painting)	100.00		100.00



JDH Business Services (Internal Audit report)	245.00	49.00	294.00
One Voice Wales (Cllr David Parry – Chairing Skill Module)	59.00		59.00
Louise Walsh (Environmental Services & Inspections of Play Area for May)	50.00		50.00
Cllr David Parry (Re-imburement of 5 litres of petrol for strimmer to clear weeds from Council land known as The Burial Field) (as per receipt)	7.45		7.45
Cllr David Parry (Chair of Council Annual Allowance)	400.00		400.00
R P Parry (Clerk) Re-imburement of HDMI & USB cables for Council television in The Pavilion Building - £19.54 / Electrical extension 12m cable reel for use with new television in The Pavilion building (as per receipts)	37.04	2.50	39.54
R P Parry (Clerk) Re-imburement for the following Community Award Presentations: 2 x bouquet of flowers £80.00 incl VAT (£66.67 - £13.33) / various refreshments & certificate frames - £44.90 / 2 x £100.00 vouchers (as per receipts)	311.57	13.33	324.90
Cllr Andy Hughes (Councillor Allowance)	208.00		208.00

**13. 147/23**

**APPLICATIONS FOR FINANCIAL SUPPORT**

<b>Cheque Number</b>	<b>Name of organisation</b>	<b>Amount granted £</b>
	No applications received	

**14. 148/23**

**Members agreed the payments of the above accounts as listed.**

**There being no further business, the Chairman thanked everyone for attending and closed the meeting.**

**SIGNED BY CHAIR OF COUNCIL .....**

**DATE OF APPROVAL.....**