



# **CYNGOR CYMUNED DYSERTH COMMUNITY COUNCIL**

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**Minutes of the Meeting of Dyserth Community Council,**

**Held in The Sports Pavilion, Thomas Avenue, Dyserth,**

**On Monday, 9<sup>th</sup> September, 2024, at 7.00pm.**

**No Council meeting was held in August**

**1(A). 154/24**

**PRESENT**

Councillor Andy Hughes(Chair of Council)  
Councillor Anne R. Rogers (Vice Chair of Council)  
Councillor John Glover  
Councillor David G. Jones  
Councillor Delyth Lloyd-Williams  
Councillor David Parry  
Councillor Allan Pennington  
Councillor Julie Peters  
Councillor Margaret G. Williams

Councillor David G. Williams (Denbighshire County Council)

Clerk & Financial Officer R. Phillip Parry

**1(B). 155/24**

**APOLOGIES**

Councillor Emyr Morris  
Councillor Haydn Owen

**1(C). 156/24**

**ABSENT**

None

**2(A). 157/24**

**ATTENDANCE AT MEETING:**

**(i) Bridget Richards (Red Telephone Box Project in Dyserth)**

The Chair of Council Councillor Andy Hughes welcomed Bridget Richards (Trelawnyd Community Group) to the meeting.

Bridget thanked the Council for inviting her to the meeting to provided the following details of the usage of the Red Phone Box in Trelawnyd.

- The Red Phone Box was adopted by the Trelawnyd Community Group
- BT provided the red paint and brushes for the refurbishment to be completed by the Group
- Funding towards the refurbishment was received from the Community Chest
- Shelves were erected inside the box by a local resident
- The Group trailed a number of options to include within the phone box, including a food store. The range of items was advised
- The phone box also contains a book swap, toy swap and information leaflets
- The phone box is open between 8am and 8pm - with a group of volunteers completing this
- The phone box sign was replaced with an information sign

The Chair of Council Andy Hughes thanked Bridget for her attendance and for providing informative details in relation to the Trelawnyd phone box which will assist this Council.

#### **(ii) Dyserth Bowling Club Committee**

The Chair of Council Councillor Andy Hughes welcomed Brian Crompton (Treasurer) to the Dyserth Bowling Club to the meeting.

The Clerk provided Members with details in relation to the Bowling Club lease renewal which will be formally discussed at the October meeting of this Council. The Bowling Club Committee had been invited to attend this evening's meeting to discuss the draft lease renewal, and in particular, the annual rent paid under the current lease. The Clerk confirmed, that the Bowling Club Committee had kindly produced a copy of the requested bank statement and last audited accounts – which were advised to Members.

Brian Crompton on behalf of the Bowling Club provided Members with a breakdown of the membership together with running costs incurred by the Bowling Club, including a number of expensive items that are required to be purchased in the future from the bank balance. The general running costs are in the region of £3,000.00 per year. The more specialist replacement machinery would total approximately £20,000.00 to £25,000.00. The Bowling Club would seek grants for the purchased. The Bowling Club offered a rent fee of £125.00 per year.

The Clerk recollected Members that the lease rent paid by the Bowling Club currently was £30.00 per annum, whereby this Council pay the insurance premium which totals £241.92 a year for the Pavilion building. The Council discussed this with Brian Crompton and suggested that the Bowling Club may wish to consider a rent increase to £375.00. The Chair of Council referred to this Council's policy of providing a minimum donation of £250.00 to each Committee / Group within this Council area towards their running costs. It was noted that the Bowling Club have not been applying for this grant.

The Bowling Club pavilion lease and rental fee was further discussed by Council (**Minute number 7(C). 165/24 on page 8 below**).

The Chair of Council Andy Hughes thanked Brian for his attendance and advised that the Clerk would formally write to the Bowling Club Committee following this meeting.

**2(B). 158/24**

**PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS**

- (1) Concern received from a resident to the parking of vehicles on yellow lines in Thomas Avenue, which causes a dangerous situation for pedestrians. Concern also that traffic wardens are not visiting the area.

The Clerk advised that he had replied to the resident advising that the enforcement was in the remit of Denbighshire County Council. Councillor David Williams had been copied into the correspondence with a request that he seeks enforcement officers to visit the area.

- (2) Complaint received from resident in relation to the noise emanating from the Dyserth Music Festival. The Clerk had replied and advised that whilst the Community Council allowed the use of the area, the festival was not organised by the Council. The Clerk provided the resident with guidance to the Denbighshire County Council complaints procedure for loud music.
- (3) Correspondence received from a resident near to the Meas Esgob children's play area in relation to the following concerns:

- ❖ The provision of further children's play items following the completion of the nearby new housing estate. The facilities have not been upgraded
- ❖ Street lighting in the area
- ❖ Condition of the metal fence surrounding the gas tank

The Clerk advised that he had replied to the resident and copied County Councillor David Williams into the reply, as the play area, lighting and metal fence aspect are all in the remit of the County Council.

### **3. 159/24**

#### **DISCLOSURE OF INTEREST**

There were no Declarations of Interest declared.

### **4. 160/24**

#### **TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 8<sup>TH</sup> JULY, 2024**

The Minutes were proposed by Councillor David Jones and seconded by Councillor Margaret Williams as correct and formally agreed by the Members present.

### **5. 161/24**

#### **PROGRESS REPORT ON MATTERS RAISED AT PREVIOUS MEETINGS**

The Clerk referred to the following matters from previous Minutes:

- (1) **Dyserth Kilns:** The Clerk advised that a further site meeting had been held at the Kilns on the 24<sup>th</sup> July, with Councillors' Andy Hughes and David Parry in attendance, together with the Clerk. Councillor John Glover was unable to attend. Following the site meeting a 62 page document had been received. This report provided draft proposals to complete work in the area and to provide a viewing platform. Various options were included in the report together with costings. Members briefly viewed the document on screen. The Conservation Architect will arrange a further site meeting in due course.

**Members agreed the following:** The Clerk to forward the 62 page document to Council Members.

- (2) **Complaint to Denbighshire County Council:** The Clerk advised that whilst the majority of the outstanding concerns had been either resolved, or other, there were two remaining.

The Clerk suggested that the Council await a further month for these to be further investigated / resolved.

**Members agreed the following:** To await further actions from the County Council and to adjourn to the October Council meeting.

**(3) (i) Repainting and refurbishment of two Red Telephone Boxes**

**(ii) Future usage of the James Park Red Phone Box**

**(i)** The Clerk advised that whilst the Work Order was issued in June for the refurbishment of both the James Park and Tre Castell red phone boxes, to date only the Tre Castell box had been completed.

**(ii)** Following the visit by Bridget Richards (Trelawnyd Community Group), the Members discussed the future usage of the James Park Red Phone Box. Councillor Delyth Lloyd-Williams advised, that the proprietor of Frankie's Café was prepared to open and lock the phone box. The Spar Store staff and Horeb Church members expressed their willingness to assist. Other local residents have also indicated their interest to be involved.

**Members agreed the following:** (1) Councillor Andy Hughes to make contact with the local handyman to ascertain the delay in re-painting the James Park Red Phone Box (2) Councillor Hughes to seek a quotation from the local handyman to insert shelving units to the inside of the red phone boxes in James Park and Cwm Road (similar to the shelving units in the Trelawnyd red phone box) (3) The James Park phone box to house similar items as the Trelawnyd red phone box (4) Councillor Delyth Lloyd-Williams to kindly write an article for the next edition of the Dyserth Times.

**(4) Red Phone box in James Park:** The Clerk advised that BT Payphones have reconnected the electricity supply to the Box.

**(5) Remembrance Sunday:** Councillor Julie Peters confirmed, that the public address equipment will be available. It was noted that the microphone was not utilised by everyone involved with the service proceedings.

**(6) Nettles in area of Penrhaedr:** Councillor David Parry advised, that he had cut the nettles on this pathway from Dyserth to the Waterfall. Councillor Parry was thanked for completing this work.

**(7) Dyserth Kilns Interpretation Board:** The Clerk advised that the Dyserth Kilns Interpretation Board is now in the safe keeping of Councillor David Parry, until such time that the board can be erected near to the kilns.

## **6. 162/24**

### **COUNTY COUNCILLOR'S REPORT (CLLR DAVID G. WILLIAMS)**

County Councillor David Williams advised Members in relation to the following:

**(1) Hiraddug Road flooding.** The County confirmed that a project is in progress and Councillor Williams will be provided with an update in due course.

**(2) Reported the condition of the bus shelter roof - near the former Pop Inn to the County Council as owners of the shelter - sited on the A5151 road (westbound) at the Waterfall Road / Cwm Road junction (traffic lights crossroads)**

- (3) River Ffyddion flood alleviation scheme: Notification from Waterco to County Councillor David Williams that they wish to hold a Community Engagement event in Dyserth to provide proposals and an update in relation to the River Ffyddion flood alleviation scheme. Councillor Williams provided additional information.
- (4) Dyserth High Street Traffic Alleviation Scheme: The Clerk advised that this item had been adjourned to this evening's meeting, to enable County Highways to provide County Councillor David Williams with an updated report, in relation to the proposed second phase of works in Dyserth High Street. Councillor Williams advised that he had been informed by County Highways that he will be further contacted in the course to discuss new proposals.

#### 7(A). 163/24

#### **CORRESPONDENCE**

**The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:**

- (a) The Clerk advised, that the following criminal offences had been reported to the North Wales Police, that had occurred within the Dyserth Community Council area:  
  
1 x Anti social behaviour / 2 x Criminal damage / 5 x Violence
- (b) Invitation received from Denbighshire County Council for the Chair and Clerk to attend either in person or virtually a joint meeting with Town & Community Councils and Officers from Denbighshire. The Chair & Clerk attended virtually. The Clerk advised Members that the meeting had discussed how the County could work with the Town & Community Councils in the future. Various presentations were provided which included finance.
- (c) Request from the Rhuddlan Dementia Group for a Councillor to attend their Annual General Meeting to be held on Thursday 18<sup>th</sup> July. The Clerk advised that the Vice Chair of Council Councillor Anne Rogers had attended. (Councillor Rogers provided a report on her attendance under representatives report (**Minute number 8. 170/24 (v) on page 9 below**)).
- (d) Request from the Chair of Rhuddlan Dementia Group Mike Kermode to attend a future meeting of the Community Council and to provide further information in relation to the Group's activities.

**Members agreed the following:** To invite Mike Kermode to the 14<sup>th</sup> October Council meeting.

- (e) Request from the Dyserth Environmental Group for financial assistance to repair the notice board near the entrance to James Park. A quotation had been received from the Environmental Group for the sum of £775.00. The Clerk provided information from notice board cost repairs in other areas.

**Members agreed the following:** The Council to seek a further quotation.

- (f) The Clerk advised in relation to correspondence received from the Dyserth Flood Initiative Committee, in relation to funding to remove rubble from under and around the Waterfall bridge. The Clerk advised that he had replied and copied County Councillor David Williams into the reply. The Clerk provided Members with the full contents contained within the e-mail request. County Councillor David Williams advised in relation to his reply to the Initiative Committee.

**Members agreed the following:** (1) The Clerk to forward the e-mail from the Dyserth Flood Initiative Committee to Councillor Andy Hughes - as a member of the Initiative Committee (2)

Councillor Hughes to discuss with the Committee their request for funding, and in particular, to advise that the County Council have commissioned a report which will be made public in due course.

**The following correspondence was forwarded by e-mail to Members:**

- ❖ North Wales Police & Crime Commissioner: Have your say on how your neighbourhood is policed. Councillors to complete on a personal basis
- ❖ Field in Tuust: Seeking an environmental survey in the King George's Recreational area. Survey completed by Councillor David Parry
- ❖ One Voice Wales: Digital User Community for Community & Town Councils
- ❖ Office of the Democracy and Boundary Commission for Wales: Link to a guide named – 2026 Review of Senedd constituencies in Wales
- ❖ Denbighshire County Council: Link to a survey in relation to Public Conveniences in the County
- ❖ Denbighshire County Council: Wildflower Management Work. Information forwarded to Councillor David Parry

**7(B). 164/24**

**CLERK'S REPORT**

(a) Received from and deposited into the Council's bank account:

- Denbighshire County Council - £16,833.00: Second precept payment for financial year 2024 / 2025.
- The Clerk advised that he had been copied into correspondence from the Dyserth, Meliden & Cwm Relief In Sickness Fund that had been sent to County Councillor David Williams. The fund had agreed to provide this Council with a donation of £500.00 – to part reimburse this Council towards the £10,000.00 donation made to Ysgol Hiraddug for the accessible doors and other disability work at the school. A cheque for £500.00 was handed to the Clerk by County Councillor David Williams.
- (b) The Clerk advised that he had attended a recent meeting of the Dyserth Waterfall Committee. The Committee have agreed to obtain legal advice in relation to registering the car park area adjacent to the Waterfall with the Land Registry. The Committee further agreed that the legal costs would be shared between the tripartite members and utilised from the yearly funding that is received.
- (c) Notification from Councillor Delyth Lloyd-Williams that a flower planter sited on Waterfall Hill in the area of the St Bridget and St Cwyfan Church, whereby the flowers and plants had been removed and replaced. Councillor Lloyd-Williams provided additional information.
- (d) The Clerk recollected Members that during the month of either August and September the Council complete the annual environmental grass cutting in the area of Council land known as the Burial Field. A quotation for the sum of £100.00 had been received from Lennis Jones (same cost as last year) whereby the Chair and Vice Chair had accepted the quotation; the Clerk had thereafter issued a Work Order.

**Members agreed the following:** Confirmed the acceptance of the above quotation.

- (e) The Clerk advised in relation to a 'News Release' from Denbighshire County Council, which provided details in relation to the County purchase of a machine to cut wildflower areas. This Council has enquired in relation to the possible hire of the equipment for the Burial Field area. To date, despite a reminder, there has been no reply. Councillor David Parry provided additional information.
- (f) The Clerk advised that the quarterly play area report had been received from Aura Leisure. The report asked if the Council had made a decision to replace the wooden picnic table for a recycled plastic model between the play area and multi use games area.

**Members agreed the following:** (1) The Council were unsure that this request was correct, as the picnic table was refurbished some months ago (2) The Clerk to seek further information from the Play Officer.

- (g) The Council had been notified that a seagull had become trapped in the MUGA overhead netting. The seagull was released.

The Clerk recollects to Members that all MUGA areas that are sited within a short distance to residential housing have to be fitted with overhead netting. This is the second incident of a seagull being trapped in the last eight years. Following advice taken a number of years ago during the first incident, the Council were advised that the seagulls would only land in an area if they were able to see food. It was noted on this occasion that the Dyserth Festival had been held a few days previously whereby there was a number of catering units in the area.

- (h) The following concerns had been reported to Denbighshire County Council:

- (i) Handrail from the area of Penrhaedr to the Dyserth Waterfall has broken in two sections (photographs provided)
- (ii) Overgrown grass in area of Weavers Lane, Dyserth – causing visibility concerns. (Reported directly by Councillor David Parry)
- (iii) Faulty traffic red light at the junction of A5151 road and Waterfall / Cwm Road junction
- (iv) Old car battery and oil can dumped by the salt box in James Park. Items were removed by the County

- (i) **Audit Wales (Full Audit – 2022 / 2023)**

The Clerk advised that following the July Council meeting the Audit Wales Full Audit Certificate had been received, following the papers sent to Cardiff over a year ago. The report had been forwarded to the Chair and Vice Chair of Council. The Clerk further advised that the Community Council had received an unqualified report, as detailed below:

'On the basis of my audit, in my opinion no matters have come to my attention to give cause for concern that, in any material respect, the information reported in this Annual Return'

Other matters and recommendations: There are no further matters I wish to draw to the Council's attention.

The Clerk confirmed, that the Audit Wales Report had been uploaded to the Council's web site, together with the following Public Notice: Notice of conclusion of audit and right to inspect the annual return for the year ended 31 March 2022. (Public Audit (Wales) Act 2004 Section 29 Accounts and Audit (Wales) Regulations 2014.

- (j) Members perused a number of photographs taken at the garden seating area adjacent to the children's play area – which showed a young resident kindly assisting with keeping the area nice and tidy.
- (k) The Clerk advised that he was to be hospitalised in early November and would not be able to attend the listed November meeting. The Clerk provided Members with a number of scenarios to ensure the work of the Council continued.

**Members agreed the following:** The listed November meeting will be cancelled and held virtually either towards the end of November or early December. Decision to be made in mid November and to provide the required three days clear notice of the meeting date.

#### **7(C). 165/24**

#### **TO CONSIDER: PAVILION BUILDING LEASE RENEWAL – BETWEEN COMMUNITY COUNCIL AND DYSERTH BOWLING CLUB**

The Chair of Council recollected Members to the discussion with Brian Crompton (Treasurer) to the Dyserth Bowling Club at the commencement of this meeting (**Minute number 2(A). 157/24 (ii) on page 2 above**)

**Members agreed the following:** (1) The Clerk to write to the Dyserth Bowling Club Committee and to advise, that this Council wish to increase the current lease yearly rental of £30.00 to £375.00 a year. In reaching their decision the Council took into consideration that this Council pay the building insurance policy at £241.92 (2) The Clerk to forward the e-mail from the Council's Insurance Company which confirms the Pavilion building insurance policy fee (3) The Clerk to also refer in the correspondence that any Community Committee / Group can apply each year for a financial donation from this Council.

#### **7(D). 166/24**

#### **TO CONSIDER: SECURITY FENCE PANEL SPECIFICATION AND QUOTATION IN RECREATIONAL AREA**

The Clerk recollected Members to the previous discussion during the July Council meeting in relation to seeking a quotation for the erection of a suitable fence to alleviate off-road biking on the Council's recreational land known as the King George Field. Councillor David Parry had met on site with a representative from MJW Welding (Dyserth). Members brought to the attention of Council further complaints received from residents who were concerned with their safety whilst walking along the footpath, and in particular, the speed of the bicycles upon entering the walkway from the multi games area.

The Clerk further advised that a quotation for £483.34 plus VAT £96.66 – total £580.00 had been received from MJW Welding to provide metal fencing. As a second incident had occurred the Chair and Vice Chair of Council had authorised acceptance of the quotation, whereafter the Clerk issued a Work Order.

**Members agreed the following:** Confirmed the acceptance of the above referred to quotation for a total of £580.00 from MJW Welding (Dyserth).

#### **7(E). 167/24**

#### **TO FURTHER DISCUSS: PURCHASE OF ADDITIONAL STREET CHRISTMAS ILLUMINATIONS**

The Clerk recollected Members that the Dyserth Business Group had been approached by this Council's representative with a view that the Group consider a number of options for additional



Christmas illuminations. Councillor Anne Rogers advised, that whilst the additional Christmas lighting had been discussed, the Group had not made a decision.

**Members agreed the following:** (1) Due to the time restraint, no additional Christmas illuminations will be ordered for this year (2) The Clerk to place on the February 2025 agenda for further discussion.

**7(F). 168/24  
TO DISCUSS CHRISTMAS LIGHTS / TREES**

The Clerk advised that this was an annual agenda item.

**Members agreed the following:** (1) Two Christmas trees to be ordered; one for the High Street and one in the Waterfall area (2) Switch on to be arranged with Denbighshire County Council for Monday 2<sup>nd</sup> December (3) The usual electrician to erect the lights (Mick Dodd) (4) The new in-ground Christmas tree holder is required to be installed in the High Street.

**7(G). 169/24  
TO DISCUSS: WINTER / SPRING PLANTS FOR PLANTERS**

The Clerk advised that this was an annual agenda item and recollected to Members, that the purchase cost last year was over £300.00 – with many plants left over that were donated to the Waterfall.

Councillor John Glover advised that he had visited Tre Castell Nurseries to discuss the number of plants for the Council planters. The cost for the winter / spring bulbs would be £250.00 with delivery in early October.

**Members agreed the following:** Confirmed the quotation for £250.00.

**8. 170/24  
REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)**

- (i) **Dyserth Community Hall:** Councillor Andy Hughes provided an update to the Hall usage which included arrangements for a Christmas Fayre – date to be advertised.
- (ii) **Dyserth, Meliden & Cwm Relief In Sickness Fund:** Councillor Allan Pennington advised of a recent meeting held by the Fund Members. As advised earlier in the meeting the Fund Members were pleased to provide a donation to this Community Council of £500.00. Councillor Pennington further advised that local Committees and Groups could apply to the fund for first aid supplies.
- (iii) **Elizabeth Hughes Trust (Cwm):** Councillor Andy Hughes advised that during a recent meeting of the Trust a £250.00 donation had been provided to a local individual.
- (iv) **Dyserth Business Group:** Councillor Anne Rogers advised of her attendance at a recent meeting of the Group. The Group at this time will not be setting up a formal Committee but will continue to meet regularly.
- (v) **Rhuddlan Dementia Group:** Councillor Anne Rogers advised in relation to her attendance at the Annual General Meeting of the Dementia Group on behalf of this Council. Councillor Rogers found the meeting of great interest and provided details to the discussions. Councillor Rogers was pleased that the Chair of the Dementia Group was to visit this Council in October.

**9(A). 171/24  
PLANNING**

**The following planning applications had been received:**

- (a) Application number: 42/2024/1117/HH – for proposed erection of extension and alterations to dwelling, at 21 Glan Ffyddion, Dyserth.

**Comment by Council:** Providing that the application is subject to compliance with relevant policies and planning guidance notes, then no objections raised.

- (b) Application number: 42/2024/1133/HH – for proposed erection of a single storey extension to rear and alterations to dwelling, at Boverton House Carreg Heilin Lane, Dyserth.

**Comment by Council:** Providing that the application is subject to compliance with relevant policies and planning guidance notes, then no objections raised.

- (c) Application number: 42/2024/1161/HH – for the erection of single storey rear extension to dwelling, extension to existing outbuilding and associated works, at 1 Maes Hiraddug, Dyserth.

**Comment by Council:** Providing that the application is subject to compliance with relevant policies and planning guidance notes, then no objections raised.

**(The above three applications were sent to Members for consultation in-between meetings, due to statutory time limits for observations from County Planning).**

**9(B). 172/24**

**Members formally confirmed the above decisions.**

**9(C). 173/24**

**The following planning application(s) were considered by Members at the meeting:**

- No planning applications received from Denbighshire County Council for consideration at meeting

**9(D). 174/24**

**PLANNING DECISIONS**

**The following planning decisions have been received from Denbighshire County Council:**

- (i) Application number: 42/2024/1133/HH – at Boverton House Carreg Heilin Lane, Dyserth, for erection of a single storey extension to rear and alterations to dwelling. Granted.
- (ii) Application number: 42/2024/1117/HH – at 21 Glan Ffyddion, Dyserth, for erection of extension and alterations to dwelling. Refused.

**10. 175/24**

**APPROVAL OF ACCOUNTS FOR PAYMENT**

<b>Cheque Number</b>	<b>Payee</b>	<b>Net £</b>	<b>Vat £</b>	<b>Total £</b>

<b><u>AUGUST</u></b>			
<b><u>Payments made – to be confirmed:</u></b>			
<b>Standing Order:</b> R. P. Parry - Clerk to Council (Monthly salary & home working allowance for July) Payments dated 01/08/2024			
<b><u>Payments for consideration during August recess to be paid by BACS: (Below payments authorised by two Councillor Bank signatories)</u></b>			
One Voice Wales (Virtual Course fee for Cllr David Parry: Biodiversity Part 1)	31.50		31.50
Chambers Conservation Ltd (Re: Dyserth Lime Kilns – as per Purchase Order)	1,965.63	393.13	2,358.76
Louise Walsh (Environmental Services & Inspections of Play Area for July)	50.00		50.00
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<b><u>SEPTEMBER</u></b>			
<b><u>Payments made – to be confirmed:</u></b>			
<b>Standing Order:</b> R. P. Parry - Clerk to Council (Monthly salary & home working allowance for August) Payments dated 02/09/2024			
<b><u>Payments for consideration at meeting to be paid by BACS:</u></b>			
R P Parry – Clerk (Reimbursement of bulk / yearly stationery purchases from Viking, Ryman and Cartridge People – as per receipts)	134.92	26.99	161.91
Louise Walsh (Environmental Services & Inspections of Play Area for August)	40.00		40.00
Ivor Howatson & Son (Monumental Masons) Dyserth War Memorial Refurbishment – as agreed Work Order	790.00		790.00

**11. 176/24  
APPLICATIONS FOR FINANCIAL SUPPORT**

<b>Cheque Number</b>	<b>Name of organisation</b>	<b>Amount granted £</b>
	No applications received	

**12. 177/24**

**Members agreed the payments of the above accounts as listed.**

**There being no further business, the Chairman thanked everyone for attending and closed the meeting.**

**SIGNED BY CHAIR OF COUNCIL .....**

**DATE OF  
APPROVAL.....**