



CYNGOR CYMUNED DYSERTH COMMUNITY COUNCIL

Minutes of the Meeting of Dyserth Community Council,

Held in The Sports Pavilion, Thomas Avenue, Dyserth,

On Monday, 14th July, 2025, at 7.00pm.

**1(A). 134/25
PRESENT**

Councillor Anne R. Rogers (Chair of Council)
Councillor John Glover (Vice Chair of Council)
Councillor Andy Hughes
Councillor David G. Jones
Councillor Emyr Morris
Councillor Haydn Owen
Councillor Allan Pennington
Councillor Peter J. Robinson

Councillor David G. Williams (Denbighshire County Council)

Clerk & Financial Officer R. Phillip Parry

**1(B). 135/25
APOLOGIES**

Councillor David Parry
Councillor Julie Peters

**1(C). 136/25
ABSENT**

None

**2. 137/25
PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS**

The Clerk advised that a request had been received for this Council to agree the installation of a memorial bench seat dedicated to two former residents who had been involved with the community, including serving as a Community Councillor.

The Clerk had replied to advise, that following receipt a number of years ago to correspondence from the Denbighshire County Council, which stated, that no further installations of bench seating

on Denbighshire County Council land would be allowed, unless a planning application had been granted. Since that time this Council have refused a number of requests for memorial bench seats. The Clerk had written to the applicant to advise of the above decision.

The applicant has further written to request this Council to further consider, whereby the exchange of correspondence was brought to the attention of Members and was shown on screen.

Members agreed the following: Were supportive to the installation of a memorial bench seat in memory of Ednyfed and Eirlys Williams, in particular, for their contribution to the Community of Dyserth. The Council wish the children of Mr & Mrs Williams to kindly complete an appropriate planning application, including arranging the installation process and to pay the fees direct, once the planning application is confirmed. The Council would write a letter to the allocated Planning Officer to support the application and installation. Once the bench seat is in situ, the Community Council would be pleased to be gifted the seat, whereafter, it would be placed on the Council's Asset Register and be covered for public liability insurance cover.

3. 138/25

DISCLOSURE OF INTEREST

There were no Declarations of Interest declared.

4. 139/25

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 9TH JUNE, 2025

The Minutes were proposed by Councillor David Jones and seconded by Councillor Andy Hughes as correct and formally agreed by the Members present.

5(A). 140/25

PROGRESS REPORT ON MATTERS RAISED AT PREVIOUS MEETINGS

The Clerk referred to the following matters from previous Minutes:

- (1) Dyserth Kilns:** The Clerk recollected Members to the exchanges of e-mails, and in particular, to the public consultation due to be held on Thursday 4th September, between 2pm to 7pm in Dyserth Community Hall. The Clerk advised that the bilingual leaflets and questionnaire had been agreed by the sub-committee, with Councillor Peter Robinson kindly agreeing that a leaflet be instated in each copy of the next edition of the Dyserth Times.

Councillor Peter Robinson advised that the leaflets had been received whereby Councillors were provided with copies to distribute to local businesses.

- (2) Speed Indicator Device (SID):** The Clerk advised in relation to a reply from Denbighshire County Highways, which confirmed that the device in Dyserth had been vandalised. A further temporary SID will be installed in the Tre Castell area in the near future.

- (3) Christmas Street Lighting:** Members had been sent prior to the meeting a number of web site links to peruse the lighting options available.

Councillors discussed the two faulty street lights with other High Street Christmas lighting units being re-sited to the Tre Castell area and lower Dyserth, including the re-siting of two units on Ffordd Ffrainc.

Members agreed the following: (1) To purchase Six 2.2m high column mounted displays – code 15451.B2 at a cost of £475 x 6 = £2,850.00 total plus delivery @ £90 total / Six x brackets @ £15 each x 2 = £30 per display x 6 = £180. Total £3,120.00 (plus VAT) (2) The Clerk to discuss with

Denbighshire Street Lighting the positioning of the new lighting units including re-positioning of existing lights.

- (4) PCSO Attendance at Council Meetings:** The Clerk advised that PCSO Alex Jones had confirmed, that attendance at future Council meetings will be possible, but depending on the working pattern. Dates of future meetings had been provided to the PCSO.
- (5) Weed Eradication in Council Community Garden:** The Clerk advised that the following quotation had been received from Roger Burke (Gardening Landscaping), in relation to the persistent weed and Mare's Tail eradication: 6 weekly inspections at no charge; Mare's tail applications x 4 at £82.00 Total: £328.00; Compound clearance x 1 at £120.00; Disposal at £50.00

Members agreed the following: Accepted the above referred to quotation at a total cost of £498.00, including - Additional Mare's tail applications at £82.00 and additional compound applications at £50.00 – both to be agreed prior to the additional work commencing.

5(B). 141/25

TO FURTHER DISCUSS: DYSEARTH PUBLIC CONVENIENCES

Councillor Anne Rogers provided Members with details of a recent site meeting held between Councillors and Dyserth Waterfall committee with Becky Gittins MP, which discussed the proposed closure of the Public Conveniences in Dyserth by Denbighshire County Council. The Clerk recollects Members to the running costs provided by Denbighshire County Council, including costings for a yearly cleaning contract with two other Councils - £2,938.00 (water, electricity and other costs) cleaning contract at £13,000.00 (Total £15,938.00).

Members agreed the following: Due to the above referred to cleaning and running figures which would be too costly for this Council's budget, the Council further agreed to approach Denbighshire County Council with a view to arrange a Community Asset Transfer of the building. This Council did not wish to be part of the joint cleaning contract with the St Asaph and Rhuddlan Councils. The Clerk to also advise Denbighshire County Council that they will be discussing the Community Asset Transfer with other organisations, and in particular, the Dyserth Waterfall Tri Partite Committee (who the Council are one of the three members). The Community Council Members look forward to receiving the 'Heads of Terms' document in due course from Denbighshire County Council for consideration.

6. 142/25

COUNTY COUNCILLOR'S REPORT (CLLR DAVID G. WILLIAMS)

County Councillor David Williams advised Members in relation to the following:

- (1)** Resident request for 30mph road painting in Weavers Lane to be re-instated, due to alleged speeding in the area
- (2)** Resident request in relation to a Parking for 'residents only sign' to be reinstated in area of Maes Esgob. Apparently the sign was removed during construction work at Cysgod Y Graig housing development

The following was also either discussed with or advised by County Councillor David Williams:

- (a)** Concern with the road marking in area of Waterfall road – near junction with A547. Councillor Williams advised in relation to current investigations

- (b) Meeting arranged in Maes Esgob to discuss a number of residents' concerns
- (c) Blockage of culverts in Afon Ffynnon – the Clerk to forward to Councillor Williams the exchange of e-mails

7(A). 143/25 CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) The Clerk advised that the Police Offences Web Site had not been updated since the previous meeting of this Council.
- (2) The Clerk recollected Members to the recent patio cleaner this Council had purchased for cleaning the Memorial Garden area. The cleaner is battery operated whereby Councillor David Parry has advised that the battery does not last long enough to clean the whole area and is requesting the Council consider purchasing a second battery. Councillor Parry is also requesting additional wire wheels as they wear quickly. The Clerk provided the following costings: 1 x RB1850X - 18V ONE+™ 5.0AH Lithium+ Compact Battery at £74.99 and 1 x RAC814X3GB Wire Brush Pack of 3 at £27.99.

Members agreed the following: To the above purchase of battery and wire wheels, the Clerk to arrange the purchase and delivery to the home of Councillor David Parry.

The following correspondence was forwarded by e-mail to Members:

- ❖ Denbighshire County Council: Review of 20mph speed limit in the County; no roads will revert from the 20mph to 30mph
- ❖ One Voice Wales: Various training courses until September. Interested Councillors who wish to attend any course(s) to please notify the Clerk
- (3) One Voice Wales: Invitation to attend a Denbighshire tree nursery tour on Thursday 10th July at 11.30am. Councillors to register their attendance directly
- (4) Denbighshire County Council: Notification that the Chief Executive Graham Bose is to retire

7(B). 144/25 CLERK'S REPORT

- (a) Denbighshire County Council: The Clerk advised that notification had been received that the Commuted Sums application had been successful with the sum of £2,474.43 being awarded to this Council to be utilised within the play area. The Clerk confirmed that he had completed and returned to the County the acceptance form.

The Clerk discussed with Members the adjourned quotation item from the June Council meeting, whereby the cost to either repair the wet pour surface at a cost of £3,710.00 or a complete resurfacing at a cost of £4,250.00 had been confirmed by Gwella Leisure.

The Clerk further discussed with Members the allocation of £2,474.43 awarded from the Denbighshire Commuted Sums and whether or not these funds could be utilised towards the full wet pour repair.

Members agreed the following: The Clerk to enquire with Denbighshire County Council if the Commuted Sums grant of £2,474.43 could be utilised towards the cost for the wet pour full repair.

- (b) Denbighshire County Council: Notification of remaining Code of Conduct training dates. Members were requested to advise the Clerk of their preferred date. The following Councillors advised of their recent attendance: Councillors' Andy Hughes and Peter Robinson.

Members agreed the following: The Clerk to forward the remaining Code of Conduct training dates to Councillors who have not yet completed the course

- (c) The Clerk advised that the adjusted safety railing have been installed at the edge of the MUGA and public footpath – adjacent to the football pitch. Photographs shown on screen. It was reported during the meeting that the fencing had again been vandalised within a day following installation.

Members agreed the following: Thanked Councillors Andy Hughes and David Parry (in absence) or offering to repair the fencing.

- (d) The following concerns have been reported to Denbighshire County Council:

- (i) Fly tipping in area of St Asaph Road (Reported by Cllr. Anne Rogers)
- (ii) Abandoned green bin at entrance to the play field area – off Dyserth High Street (Reported by Cllr John Glover)
- (iii) Overhanging tree branches in area of pavement at traffic lights junction with Waterfall Road. Denbighshire County Council will issue a Section 154 notice to the property owner to remove the branches (Reported by Cllr David Parry)
- (iv) Stile at Maes Glas – difficult to negotiate. Request for kissing gate to be installed (Reported by Cllr David Parry)
- (v) Blocked culverts in area of Afon Ffyddion and near Voel Coaches. Photographs were sent to Denbighshire County Council and Natural Resources Wales. Denbighshire had replied to advise that a request for a site meeting had been made to Natural Resources Wales. The County agreed that the culverts required maintenance / dredging (Reported by Cllr Andy Hughes on behalf of Dyserth Flood Committee)

7(C). 145/25

TO RECEIVE AND APPROVE THE QUARTERLY STATEMENT OF ACCOUNTS TO THE 30TH JUNE 2025

The Clerk, as Financial Officer, provided Members with a copy of the Quarterly Statement of Accounts as at the end of June 2025. (Electronic copies sent prior to the meeting to Councillors). The Clerk further provided Members with a breakdown in relation to the budget headings, which included income and expenditure to date. The financial documents were shown on screen together with bank statements.

Members agreed the following: Approved the Statement of Accounts, whereby the document was agreed to be signed by the Chair of Council, Councillor Anne Rogers.

7(D). 146/25

TO APPOINT A COUNCILLOR TO VERIFY, SIGN AND DATE BANK STATEMENTS

The Clerk recollected to Members that this process is required under the Council's Financial Regulations.

Members agreed the following: (1) Councillor Peter Robinson appointed to verify, sign and date bank statements for the quarter: April, May and June, 2025 (2) Councillor Robinson confirmed to Members, that the bank statement reconciliations agreed with the end of quarter - as per above Minute - to receive and approve the quarterly statement of accounts to the 30th June 2025.

7(E). 147/25

COUNCILLOR VACANCY

The Clerk recollected Members to the Public Notice in relation to the vacant Councillor position that had been displayed on the Council's notice board and web site, with a closing date for a call for an election being Monday 30th June 2025. Following this date it would statutory for the Community Council to be advised if either there had been a call for an election, or the Community Council were authorised to commence the co-option procedure.

The Clerk further advised that despite a reminder e-mail to the Office of the Denbighshire Returning Officer, there had been no reply. The Clerk further recollected to Members that during the last co-option process, the Office of the Denbighshire Returning Officer did not notify this Council following the closing date of the Public Notice, whereby the Clerk had to make contact by both e-mail and telephone.

Members agreed the following: Were dismayed that the Office the Denbighshire Returning Officer had not been in contact, in particular, as it's a legal procedure. The Clerk to make further contact with the Office of the Returning Officer.

7(F). 148/25

TO DISCUSS: MEMORIAL BENCH SEAT IN MEMORY OF COUNCILLOR MARGARET WILLIAMS

Councillor Andy Hughes confirmed to Members that the family of Councillor Margaret Williams were pleased that an engraved memorial bench seat in the name of Councillor Williams to be placed. Councillor Emyr Morris advised Councillors that Councillor Margaret Williams during her daily walks sat on a certain bench in the recreational area (Council owned land) and suggested to Members that this seat be refurbished and a memorial plaque placed. Councillor Morris offered to complete the work personally. Photographs of the existing seat were shown on screen. Councillor John Glover also wished this seat to be utilised for a plaque and felt the inscription should be engraved into the wood.

Members agreed the following: The current seat be refurbished with the cost of materials to be purchased from the Council's Thorncliffe account. Councillor Morris to make enquiries with Meifod Wood products for the cost of new wooden panels and engraving.

7(G). 149/25

ARRANGEMENTS FOR REMEMBRANCE SUNDAY – TO INCLUDE (1) SEEKING A ROAD CLOSURE (2) PUBLIC ADDRESS SYSTEM

The Clerk advised that this is an annual agenda item.

Members agreed he following: (1) Usual wreaths to be purchased (2) Councillor Andy Hughes to enquire with Councillor Julie Peters in relation to the use of their public address system

8. 150/25

REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)

- (i) **Dyserth Community Hall:** Councillor Andy Hughes provided an update to the Hall usage
- (ii) **Dyserth Waterfall:** Councillor Andy Hughes provided an update in relation to the number of visitors to the Waterfall
- (iii) **Ysgol Hiraddug:** Councillor Andy Hughes provided an update in relation to staff changes and budget

9(A). 151/25

PLANNING

The following planning application had been received:

- Application number: 42/2025/0255/PO - for development of 0.07 ha of land by the erection of 1 no. dwelling (outline application - all matters reserved) – at Bod Erw Hiraddug Road, Dyserth.

Comment by Council: Whilst subject to compliance with relevant policies and planning guidance notes, then no objections raised, however, the Council do share the concerns of local residents that Hiraddug Road is prone to flooding - and will this additional property increase the issue.

(The above application was sent to Members for consultation in-between meetings, due to statutory time limits for observations from County Planning).

9(B). 152/25

Members formally confirmed the above decision.

9(C). 153/25

The following planning application(s) were considered by Members at the meeting:

No planning applications received from Denbighshire County Council for consideration at meeting

9(D). 154/25

PLANNING DECISIONS

The following planning decisions had been received from Denbighshire County Council:

- (i) Application number: 42/2025/0119/PF - Full planning application, at Land at (part garden of), 121 Cwm Road, Dyserth. Refused
- (ii) Application number: 42/2025/0118/PS - Section 73 (Removal or Variation of Condition), at Land at, Cartrefle, Ffordd Ffynnon, Dyserth - Variation of condition no. 3 of outline planning permission code no. 42/2020/0903 to allow additional time for commencement of development. Approved.

10. 155/25

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
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	<u>Payments made – to be confirmed:</u>			
	Standing Order: R. P. Parry - Clerk to Council (Monthly salary & home working allowance for June) Payments dated: 01/07/2025			
	<u>Payments for consideration at meeting to be paid by BACS:</u>			
	Standing Order BACS: H. M. Revenue & Customs. Clerk's PAYE & Clerk & Council NI - April, May & June 2025	1,247.91		1,247.91
	Wales Audit (Audit fees for 2022 / 2023)	700.00		700.00
	One Voice Wales (Cllr Peter Robinson – New Councillor induction course) £65.00 less bursary £32.50	32.50		32.50
	Louise Walsh (Environmental Services & Inspections of Play Area for June	50.00		50.00
	MJW Welding (Dyserth) Remove fencing and curve and re-installation (as Work Order)	250.00	50.00	300.00
	(All invoices listed have been 'examined, verified and certified' by the Clerk)			

11. 156/25

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
	<u>Authorised to be paid by BACS:</u>	
	No applications received	

12. 157/25

Members agreed the payments of the above accounts as listed.

There being no further business, the Chairman thanked everyone for attending and closed the meeting.

SIGNED BY CHAIR OF COUNCIL

DATE OF APPROVAL.....