



# **CYNGOR CYMUNED DYSERTH COMMUNITY COUNCIL**

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**Minutes of the Meeting of Dyserth Community Council,**

**Held in The Sports Pavilion, Thomas Avenue, Dyserth,**

**On Monday, 10<sup>th</sup> November, 2025, at 7.00pm.**

**1(A). 204/25**

**SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE (IAN CLAYTON)**

Co-opted Councillor Ian Clayton signed their Declaration of Acceptance of Office following being co-opted to the Council at the October, 2025 Council meeting. The Declaration was witnessed and signed by the Clerk.

The Acting Chair of Council Councillor John Glover welcomed Councillor Clayton to the meeting.

**1(B). 205/25**

**PRESENT**

Councillor John Glover (Vice Chair of Council)  
Councillor Ian Clayton  
Councillor Andy Hughes  
Councillor David G. Jones  
Councillor Emyr Morris  
Councillor David Parry  
Councillor Julie Peters  
Councillor Peter J. Robinson

Clerk & Financial Officer R. Phillip Parry

**1(C). 206/25**

**APOLOGIES**

Councillor Haydn Owen  
Councillor Allan Pennington  
Councillor Anne R. Rogers

Councillor David G. Williams (Denbighshire County Council)

**1(D). 207/25**

**ABSENT**

None

## 2. 208/25

### **PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS**

Correspondence received from a number of local residents who had attended the Emergency First Aid & Defibrillator course held recently which was organised by the Community Council and held in the Pavilion building. The comments included: Very enjoyable; learnt a lot that will assist if I need to use my new skills; the trainer was excellent; thanks to the Community Council for arranging. A photograph of the training group was shown on screen.

## 3. 209/25

### **DISCLOSURE OF INTEREST**

The following Declaration of Interest was declared: Councillor Andy Hughes (**Minute number 11.221/25 on page 8 below**)

## 4. 210/25

### **TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 13<sup>TH</sup> OCTOBER, 2025**

The Minutes were proposed by Councillor David Jones and seconded by Councillor Andy Hughes as correct and formally agreed by the Members present.

## 5. 211/25

### **PROGRESS REPORT ON MATTERS RAISED AT PREVIOUS MEETINGS**

The Clerk referred to the following matters from previous Minutes:

- (1) Dyserth Public Conveniences:** The Clerk recollected Members to the correspondence sent to Denbighshire County Council following the October Council meeting that was copied to all Members in relation to this Council's decision, at this time, not to agree to a two year lease for the public conveniences. The Clerk advised there had been no reply from the County.
- (2) Bus Shelter (Pop Inn):** The Clerk recollected Members to the correspondence sent to Denbighshire County Council following the October Council meeting that was copied to all Members in relation to this Council's decision, not to agree a lease on the bus shelter known as The Pop Inn, due to the additional cost advised by the County. The Clerk advised the following reply had been received from a County legal advisor: I will pass on the Council's e-mail to the instructing officer.
- (3) New Christmas street lights:** The Clerk advised that the Chair and Vice Chair of Council had agreed the lighting models from the range within the weight limit for the street lanterns. The lights were approximately £576.00 cheaper than the originally chosen models. An amended Purchase order had been issued.

**Member agreed the following:** Confirmed the decision made by the Chair and Vice Chair.

- (4) Broken Wooden steps above Waterfall:** The Clerk advised that following the October Council meeting Councillor David Parry had made further contact with Denbighshire Countryside Services, who have now completed a temporary repair to the steps.
- (5) Dyserth Kilns (Phase 2):** The Clerk advised that the Dyserth Kilns Councillor Subcommittee (Councillors' Andy Hughes, David Parry, John Glover and Peter Roibinson) will meet with Amanda Pearson and Lowri Goss, in the Pavilion building on Tuesday 27<sup>th</sup> January 2026 – to discuss Phase 2 for the Dyserth kilns, whereafter, a report will be provided to Members at the February Council meeting.

- (6) **Scottish Power (Christmas lighting energy supply):** The Clerk advised that Scottish Power (SP) had advised that a monthly standing charge of £32.00 will be made for the street Christmas lighting supply. The Clerk had spoken with SP who advised that Ofgem had agreed that all users were to pay this charge even though there is no physical meter. The Clerk had also spoken with the Ofgem policy department who advised, that the charge was not correct. The clerk will write to SP
- (7) **Remembrance Sunday Service & Wreath Laying:** Councillors advised that the service and wreath laying was held, together with a Police presence.
- (8) **Dyserth Christmas Lights – Switch-on:** The Clerk advised that PCSO Alex Jones had confirmed, there will be a Police presence at the event on the 24<sup>th</sup> November.

## 6. 212/25

### COUNTY COUNCILLOR'S REPORT (CLLR DAVID G. WILLIAMS)

- The Clerk advised that County Councillor David Williams had confirmed, there was no report to present to the meeting.

## 7(A). 213/25

### CORRESPONDENCE

**The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:**

- (a) The Clerk advised, that the following criminal offences had been reported to the North Wales Police, that had occurred within the Dyserth Community Council area:

2 x Violence and sexual offences

- (b) Denbighshire County Council: Quotation received for the erection and removal of the Council's Christmas lighting displays at a cost of £2,924.48 plus VAT (Column mounted featured – erect and take down cost of £1,760.00 – (last year £1,732.00). The quotation included the sum of £814.48 for six new timers for the new Christmas lights, electrical test of £220.00 and resetting of timers £130.00.

The Clerk advised that due to time limits the quotation had been sent to the Chair and Vice Chair of Council for consideration – whereafter both had agreed the quotation costs.

**Members agreed the following:** Confirmed the above referred to quotation.

**The following correspondence was forwarded by e-mail to Members:**

- ❖ Denbighshire County Council: Curlew Information pack for Councillors
- ❖ Denbighshire County Council: County Voice & Appointment of new Chief Executive
- ❖ Democracy and Boundary Commission Cymru: Draft Annual Remuneration Report for 2026 / 2027

## 7(B). 214/25

### CLERK'S REPORT

- (a) The Clerk referred Members to a payment to Gwella (Libraries & Leisure) listed on the November payments for £5,120.00 plus VAT £1,024.00 – total £6,144.00 – in relation to the

previously agreed removal and replacement safer surface. The Clerk advised that he would following the payment of the above make a claim to Denbighshire County Council to release the funds of £2,473.43 (with interest) that had been previously granted to the Council under the commuted sums.

**Members agreed the following:** The Clerk to seek the release of funds as referred to above from the Commuted Sums allocation.

- (b) Glascoed Timber (Dog Emptying Contract) Members were shown on screen an e-mail from the aforementioned Company which advised in relation to a further increase of costs. The Company had also provided an option to remove two bins as they are sited near to County Council bins which also accept dog waste.

**Members agreed the following:** The two dog bins near to the junction of Ffordd Ffynnon and St Asaph Road and one in area of Cwm Road near the red telephone box to be removed. In reaching their decision the Councillors took into consideration that there are two nearby Denbighshire County Council bins that also accept dog waste.

- (c) The Clerk advised as to a telephone call received from a Denbighshire Play Ranger who supervises the weekly scheme in Dyserth. Concern was expressed that the area of trees adjacent to the football pitch had been used for either the lighting of fire and or disposal of ashes. The children who had entered the area were covered in ash.
- (d) Members were shown on screen photographs of the removal of the mares tail (invasive weed) together with other general weed removal in the area of the Community Garden – opposite the children’s play area.

#### **7(C). 215/25**

#### **PRECEPT AND FINANCIAL ALLOCATIONS FOR 2026 / 2027**

The Clerk advised, that this exercise was to enquire with the Members of the Council, if there were any items of expenditure extra to the present allocation in the ‘Earmarked Reserves’ to be included in the next financial year. A copy of the current ear-marked reserves was provided to Members.

**Members agreed the following: (1)** To transfer from the current 2025 / 2026 ear-marked reserves budget - for the financial year 2026 / 2027: Councillor Training £2,000.00; Dyserth Lime Kilns Project - Phase 2 £5,000.00; Speed Indication Camera £5,000.00 (provisional); Dyserth Waterfall (Portable public conveniences) £6,000.00; Other possible ring-fenced and general reserves (includes property upkeep & play area) – to be agreed in January 2026 budget setting.

#### **8(A). 216/25**

#### **REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)**

- (i) **Dyserth Community Hall:** Councillor Andy Hughes provided an update to the Hall usage which included, number of users
- (ii) **Ysgol Yr Hiraddug:** Councillor Andy Hughes provided details following a recent meeting of the School Governors
- (iii) **Dyserth Waterfall Committee:** Councillor Andy Hughes provided details following a recent meeting of the Waterfall Committee.

#### **8(B). 217/25**

#### **TO DISCUSS: DYSERTH WATERFALL TRI PARTITE COMMITTEE (INCORPORATED LEGAL STRUCTURE) CLLR ANDY HUGHES**

Councillor Andy Hughes addressed Council Members in relation to the future of the Dyserth Waterfall Tri Partite and Waterfall Management Committee. Members of the Waterfall Management Committee had recently sought legal advice in relation to the land surrounding the Waterfall and car park area, including the legal structure for the Waterfall Tri Partite and Management Committee.

Councillor Hughes provided further information, and in particular, sought the agreement of Council to enter into a Charitable Incorporated Company (CIC) with the Tri Partite and Waterfall Committee. The Clerk advised further as to the legal status of an CIC.

**Members agreed the following:** The Community Council enter into a Charitable Incorporated Company – with the Dyserth Tri Partite and Waterfall Management Committee. This will ensure the future of the Waterfall and surrounding area.

**9(A). 218/25  
PLANNING**

**The following planning application had been received:**

- Application number: 42/2024/1407/PS – for Variation of condition 2 plans to allow amendments to the internal floor layout and door arrangements on the side (left) elevation and variation of condition 9 to amend opening time from 08:00 to 07:00 to be read as follows: The hours of opening for the site shall be Monday to Saturday 07:00 until 18:00hrs. There shall be no opening on Sundays or Public Holidays unless agreed in writing with the Local Planning Authority, at Seaview Garage Meliden Road, Dyserth.

**Comment by Council:** Providing that the application is subject to compliance with relevant policies and planning guidance notes, then no objections raised.

**9(D). 219/25  
PLANNING DECISIONS**

No planning decisions received from Denbighshire County Council

**10. 220/25  
APPROVAL OF ACCOUNTS FOR PAYMENT**

<b>Cheque Number</b>	<b>Payee</b>	<b>Net £</b>	<b>Vat £</b>	<b>Total £</b>
	<b><u>Payments made – to be confirmed:</u></b>			
	BACS: Glascoed Timber (Dog bin emptying contract April to September, 2025 (Paid:18/10/2025))	2,431.00	486.20	2,917.20
	BACS: Lowri Goss (Consultant Re: Dyserth Kilns – Phase 1) (Paid 18/10/2025)	1,743.27		1,743.27
	BACS: Amanda Pearson (Consultant Re: Dyserth Kilns – Phase 1) (Paid 21/10/2025)	1,359.45		1,359.45
	<b>(Above payments authorised by two Councillor bank signatories)</b>			
	<b><u>Payments consideration at meeting to be paid by BACS:</u></b>			

	<b>Standing Order: R. P. Parry - Clerk to Council</b> (Monthly salary & home working allowance for October) Payments dated 03/11/2025			
	Scottish Power (Electricity standing charge) to 30/09/2025	32.64	1.63	34.27
	Gwella (Children’s play area: Removal and laying of new safer surface £4,250.00 / Skip Hire £750.00 / Additional base material £120.00	5,120.00	1,024.00	6,144.00
	Louise Walsh (Environmental Services & Inspections of Play Area for October	50.00		50.00
	Louise Walsh (Honorarium for Health & Safety Inspections – 2024 / 2025)	200.00		200.00
	<b>(All invoices listed have been ‘examined, verified and certified’ by the Clerk)</b>			

**11. 221/25**

**APPLICATIONS FOR FINANCIAL SUPPORT**

<b>Cheque Number</b>	<b>Name of organisation</b>	<b>Amount granted £</b>
	<b><u>Authorised to be paid by BACS:</u></b>	
	Welsh Air Ambulance (Application for annual donation) (Section 137 LGA 1972)	£300.00
	Dyserth Community Hall (Application for funding towards replacement Community Hall fire alarm system) (Section 19 LGA 1976)	£4,500.00
	<b>Note(1):</b> Council agreed to provide the full funding for the Community Hall repair / upgrade to the Fire Alarm system, to ensure that the premises remain open and comply with Health & Safety regulations.	<b>Note(2):</b> Councillor Andy Hughes Declared an Interest ( <b>Minute number 3. 209/25 on page 2 above</b> )

**12. 222/25**

**Members agreed the payments of the above accounts and financial support as listed.**

**There being no further business, the Chairman thanked everyone for attending and closed the meeting.**

**SIGNED BY CHAIR OF COUNCIL .....**

**DATE OF APPROVAL.....**