



# **CYNGOR CYMUNED DYSERTH COMMUNITY COUNCIL**

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**Minutes of the Meeting of Dyserth Community Council,**

**Held Virtually by Video and Telephone Conference,**

**On Monday, 13<sup>th</sup> April, 2026, at 7.00pm.**

**1(A). 58/26**

**PRESENT**

Councillor Anne R. Rogers (Chair of Council)  
Councillor John Glover (Vice Chair of Council)  
Councillor Ian Clayton  
Councillor Andy Hughes  
Councillor David G. Jones  
Councillor David Parry  
Councillor Peter J. Robinson

Clerk & Financial Officer R. Phillip Parry

**1(B). 59/26**

**APOLOGIES**

Councillor Emyr Morris  
Councillor Haydn Owen  
Councillor Julie Peters

Councillor David G. Williams (Denbighshire County Council)

**1(C). 60/26**

**ABSENT**

Councillor Allan Pennington

**2. 61/26**

**PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS**

No attendance at meeting by public, no questions, comments or representations received prior to meeting.

**3. 62/25**

**DISCLOSURE OF INTEREST**

There were no Declarations of Interest declared.

#### **4. 63/26**

### **TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 9<sup>TH</sup> MARCH, 2026**

The Minutes were proposed by Councillor Andy Hughes and seconded by Councillor David Parry as correct and formally agreed by the Members present.

#### **5. 64/26**

### **PROGRESS REPORT ON MATTERS RAISED AT PREVIOUS MEETINGS**

The Clerk referred to the following matters from previous Minutes:

- (1) Dyserth Kilns:** The Clerk recollected Members to two documents named Project Brief & Funders Options Research that was forwarded by e-mail from Amanda Pearson (AJP Heritage) and Lowri Goss (Lowri Goss Consulting) in relation to Phase 3 of the Dyserth Kilns project.

**Members agreed the following:** The Clerk to arrange a further virtual meeting with Amanda Pearson and Lowri Goss, together with the Councillor sub-committee to discuss the documents. The Clerk to also invite the Denbighshire Conservation Officer to the meeting.

- (2) Tree / branch removal in Recreational area - Near the toddler play area:** The Clerk advised that Councillors' David Parry and Peter Robinson had visited the area with Councillor Parry meeting with a local Tree Surgeon to discuss receiving a quotation to complete work on trees, which had been sought by the Leisure Contractors for the children's play area. Members were shown on screen a quotation for the sum of £450.00 for the removal of one tree with the canopies of two trees to be pruned.

**Members agreed the following:** Accepted the quotation from Wilkinson Saws (Tree & Hedge Care) at a cost of £450.00 – for the work as specified within the quotation.

- (3) Porto loos:** Members were shown on screen photographs of the Porto loos that have been sited within the Waterfall Car Park including metal safety barriers.
- (4) Additional Councillor Bank Signatories:** The Clerk advised that Councillors' John Glover and Haydn Owen have been placed on the Council's Nat West bank account, as signatories.

#### **Pending Matter(s):**

**The Clerk advised, that the following matter remains in the pending file:**

- Scottish Power: Dispute in relation to the cost of the monthly standing charge for the Council's Christmas lights.

#### **6. 65/26**

### **COUNTY COUNCILLOR'S REPORT (CLLR DAVID G. WILLIAMS)**

The Clerk provided the following information on behalf of County Councillor David Williams:

- (1) Notice of temporary road closure:** On 26<sup>th</sup> and 27<sup>th</sup> March between entrance to Thorncliffe Building Supplies and Craig Fawr car park to facilitate the removal of ash dieback deceased trees

- (2) Garden waste subscription: The closing date for subscriptions to be made ceases on the 31<sup>st</sup> March, 2026
- (3) Request received for additional Children's play equipment in the Maes Esgob play area. Request forwarded to the appropriate Denbighshire Officer
- (4) Request to Denbighshire Street Scene to arrange a litter pick clearance in the area of the South side of Trecastell Hill – following complaints from residents
- (5) Request to Denbighshire Highways Traffic Officer to arrange a site meeting in area of the traffic lights at the junction of Dyserth High Street with Waterfall Road. To discuss residents concerns with the un-coordinated timing of the traffic lights which appear to be out of sync, or out of alignment.

Councillor Williams provided the following update: The traffic lights were monitored by a County Highway Officer on 31<sup>st</sup> March whereby the traffic flows, specifically for 'cutting off' scenarios and found no issues with vehicles extending the appropriate green times. The 'Maximum' green times were checked against the most recent Periodic Inspection Report and were confirmed to be accurate at the time of day. The 'Inter-green Times' (the period from a Phase (road) losing Right of Way, to a Phase (road) Gaining Right of Way) were observed and were confirmed to be accurate at the Time of Day. Conclusion: The Traffic Signals at this site were working optimally at the time of the site investigation

#### **7(A). 66/26**

#### **CORRESPONDENCE**

**The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:**

- (a) The Clerk advised, that the following criminal offences had been reported to the North Wales Police, that had occurred within the Dyserth Community Council area:  
2 x Burglary / 1 x Other crime / 2 x Other theft / 6 x Violence and sexual offences

**Members agreed the following:** (1) The Clerk to invite PCSO Alex Jones to the May Council meeting, in particular, to discuss the increase of violence and sexual offences in Dyserth (2) The Clerk to forward to Members the web site link to the Police Offences Web Site.

- (b) Denbighshire County Council: Invitation for the Chair or Vice Chair and Clerk to a meet and greet session with the new Chief Executive of Denbighshire County Council, in County Hall, Ruthin on Monday 27<sup>th</sup> April at 4.00pm. Councillor Anne Rogers and Clerk to attend.

**The following correspondence was forwarded by e-mail to Members:**

- ❖ Denbighshire County Council: Appointment of two Independent Members to the Denbighshire Standards Committee. Councillor Peter Robinson kindly uploaded the information to the Dyserth Facebook page
- ❖ Denbighshire County Council: Public notice in relation to public conveniences in the County
- ❖ Denbighshire County Council: Resident survey. Councillor Peter Robinson kindly uploaded the information to the Dyserth Facebook page
- ❖ Denbighshire County Council: County connectivity status update

**CLERK'S REPORT**

- (a) The Clerk advised that the VAT reclaim of £3,820.32 - for financial year 2025 / 2026 had been completed and sent to HMRC (VAT).
- (b) The Clerk recollected to Members that during the budget setting process held in January of this year, the cost of the Denbighshire Youth Outdoor weekly sessions held in Dyserth was included at a similar cost to the previous budget. The Assistant Denbighshire Play Co-ordinator had written to thank the Council and would provide the Service Level Agreement for signature by the Clerk together with a report for the 2025 weekly event.
- (c) The Clerk recollected to Members a letter forwarded by e-mail which advised in relation to the resignation of the Manager and Safeguarding Officer at Dyserth Junior Football Club. The Clerk had written on behalf of this Council to thank the Officer for their community involvement with the club over a substantial period of time.
- (d) Councillor David Parry had been approached by a local resident seeking the Council's thoughts to the resident refurbishing a wooden bench seat sited within the King George Recreational area, together with placing a memorial plaque on the bench in memory of a family member and former resident of Dyserth, at no cost to this Council. Councillor David Parry provided additional information.

**Members agreed the following:** The Council were pleased to agree to the bench seat request.

- (e) The Clerk advised Members to a bilingual request received to place a memorial seat on a grass verge in the Cwm Road area in memory of a close family member whose home was in Dyserth. The proposed seat would overlook the Vale of Clwyd. Members perused the correspondence on screen. The Clerk further advised, that in his reply to the applicant it was explained that Denbighshire County Council required a planning application to be made. The Clerk had also explained in the reply that whilst the Community Council could apply for planning permission to install their own seat, it was not possible to use public funds to pay for a planning application permission and installation for an individual person, and then issue an invoice to recover.

The Planning Application would require the Community Council to agree the seat installation, including the consent of this Council to place the seat on this Council's asset register for public liability and damage insurance cover.

**Members agreed the following:** Were pleased to support a planning application for the installation of a bench seat in Cwm Road. Once the Council receive notification of the planning consent and bench details following installation, the Council will place on their asset register.

- (f) The following concerns reported to Denbighshire County Council:
  - (i) Damaged footpath stile in area of Ffordd Frainc, Dyserth. Reported by Councillor David Parry with map provided
  - (ii) Broken way marker in SSSI area near Trecastell. Reported by Councillor David Parry with photograph provided. Notification from the County Footpath Officer that the area of the marker is on SSSI land and most probably the marker was installed by the North Wales Wildlife Trust. Councillor David Parry advised, that he would endeavour to make contact with an Officer from the Wildlife Trust.

- (iii) Damaged fencing in area known as The Old Tip, including damage to trees with a large den being built. Reported by Councillor David Parry with photographs provided.
- (g) Councillor John Glover has completed the Chair of Council training course facilitated by One Voice Wales.
- (h) Red Phone Box adjacent to Dyserth Waterfall.

**Members agreed the following:** The Clerk to make contact with BT Payphones to enquire if the Red Phone Box is now available for adoption by the Community Council

#### **7(C). 68/26**

#### **TO APPOINT A COUNCILLOR TO VERIFY, SIGN AND DATE BANK STATEMENTS**

The Clerk recollects to Members that this process is required under the Council's Financial Regulations.

**Members agreed the following:** (1) Councillor David Parry appointed to verify, sign and date bank statements for the quarter: January, February & March, 2026 (2) Councillor David Parry confirmed to Members, that the bank statement reconciliations agreed with the end of year accounts as below Minute - to receive and approve the end of year accounts for 2025 / 2026.

#### **7(D). 69/26**

#### **TO RECEIVE AND APPROVE THE END OF YEAR ACCOUNTS FOR 2025 / 2026**

The Clerk, as Financial Officer had provided Members by e-mail prior to the meeting with copies of the end of year Statement of Financial Accounts - for the year ending 2025 / 2026. The Clerk advised Members further, in relation to the budget analysis, together with the end of year balances.

**Members agreed the following:** Approved the end of year accounts for the financial year 2025 / 2026, with the financial spreadsheet to be signed by the Chair of Meeting – Councillor Anne Rogers.

#### **7(E). 70/26**

#### **TO CONSIDER: AMENDING COUNCIL'S FINANCIAL REGULATIONS**

The Clerk recollects Members to the Council's Financial Regulations, and in particular, to Paragraph 5.9 which states the following: 'Where the value is between £1,000 and £5,000 excluding VAT, the Clerk shall try to obtain 3 estimates (which might include evidence of online prices, or recent prices from regular suppliers)'. The Financial Regulations were shown on screen to Members.

The Clerk provided Members with a scenario that another local Council had encountered which had received a recommendation from Audit Wales. Members perused the Financial Regulations and noted that the figures in other sections, such as Paragraph 5.8 stated greater than £5,000.00. In Paragraph 5.15 two sections stated under £5,000.00 and over £5,000.00.

**Members agreed the following:** Paragraph 5.9 to be amended to state: 'Where the value is greater than £5,000.00 excluding VAT'. This Amendment will align with other paragraphs of the Council's Financial Regulations.

#### **7(F). 71/26**

#### **COMMUNITY AWARD: TO CONSIDER AWARD FOR 2026**

**Members agreed the following:** To organise a Community Award during 2026. The Clerk to arrange the display of Public Notice seeking nominations.

**8. 72/26**

**REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)**

- (i) **Dyserth Community Hall:** Councillor Andy Hughes provided an update to the Hall usage.
- (ii) **Ysgol Hiraddug:** Councillor Andy Hughes advised that the Headteacher has returned to the school.
- (iii) **Red Phone Box:** Councillor Anne Rogers provided an update to the red phone box in James Park, in particular, to the opening and locking aspect.

**9(A). 73/26**

**PLANNING**

No planning applications received from Denbighshire County Council

**9(B). 74/26**

**PLANNING DECISIONS**

No planning decisions received from Denbighshire County Council

**10. 75/26**

**APPROVAL OF ACCOUNTS FOR PAYMENT**

<b>Payee (Authorised to be paid by BACS)</b>	<b>Net £</b>	<b>Vat £</b>	<b>Total £</b>
<b><u>Payments made by BACS – to be confirmed:</u></b>			
Amanda Pearson (AJP Heritage) Dyserth Kilns – Phase 2	1,390.00		1,390.00
Lowri Goss (Lowri Goss Consulting) Dyserth Kilns – Phase 2	1,635.00		1,635.00
Roger Burke (Garden & Environmental Services)	222.00		222.00
<b>(Above three payments authorised by two Councillor bank signatories)</b>			
<b>Standing Order:</b> R. P. Parry - Clerk to Council (Monthly salary & home working allowance for March: Payments dated 01/04/2026)			
<b><u>Payments for consideration at meeting to be paid by BACS:</u></b>			
Glascoed Timber (Dog bin emptying contract – October 2025 to March 2026)	2,222.00	444.40	2,666.40
Information Commissioner Office (Registration renewal)	52.00		52.00

Louise Walsh (Environmental Services & Inspections of Play Area for March)	50.00		50.00
<b>(All invoices listed have been 'examined, verified and certified' by the Clerk)</b>			

**11. 76/26**

**APPLICATIONS FOR FINANCIAL SUPPORT**

<b>Name of organisation (Authorised to be paid by BACS)</b>	<b>Amount granted £</b>
Dyserth Tuesday Morning Community Group (Application for annual grant) (Section 137 LGA 1972)	£300.00
Llangollen International Eisteddfod (Application for annual grant) (Section 145 LGA 1972)	£400.00
Rhyl RNLI (Application for annual grant towards the charity Duck Race held in Dyserth) (Section 144 of the LGA 1972)	£200.00

**12. 77/26**

**Members agreed the payments of the above accounts and financial support as listed.**

**There being no further business, the Chairman thanked everyone for attending and closed the meeting.**

**SIGNED BY CHAIR OF COUNCIL .....**

**DATE OF APPROVAL.....**