



# **CYNGOR CYMUNED DYSERTH COMMUNITY COUNCIL**

---

**Minutes of the Meeting of Dyserth Community Council,**

**Held in The Sports Pavilion, Thomas Avenue, Dyserth,**

**On Monday, 9<sup>th</sup> June, 2025, at 7.00pm.**

## **TRIBUTE AND MINUTE SILENCE IN MEMORY OF COUNCILLOR MARGARET WILLIAMS**

The Chair of Council Councillor Anne Rogers paid tribute to Councillor Margaret Williams who had sadly passed away during her term of office. Councillor Margaret had served as a Member of this Council for over a 42 year period, she was an inspiration to us all and very supportive and will be sadly missed. The Council send their condolences to Councillor Margaret's family.

Councillor David Jones: It had been a privilege and great pleasure to have served with Margaret for all these wonderful years. We will all miss Margaret, her contribution to both the Council and the Community was vast. Margaret leaves us with a lovely memory – she did not like the kilns !

Councillor David Parry: Margaret had been part of my life in the Village and residing with my wife next door to Margaret, she will be sadly missed.

---

The Chair of Council Councillor Anne Rogers expressed the condolences of the Community Council to Councillor Julie Peters and family, on the sad passing of her husband Mike Peters.

### **1(A). 116/25**

#### **PRESENT**

Councillor Anne R. Rogers (Chair of Council)  
Councillor Andy Hughes  
Councillor David G. Jones  
Councillor Haydn Owen  
Councillor David Parry  
Councillor Peter J. Robinson

Councillor David G. Williams (Denbighshire County Council)

Clerk & Financial Officer R. Phillip Parry

### **1(B). 117/25**

#### **APOLOGIES**

Councillor John Glover  
Councillor Emyr Morris  
Councillor Allan Pennington  
Councillor Julie Peters

**1(C). 118/25**  
**ABSENT**

None

**2. 119/25**  
**PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS**

No attendance at meeting by public, no questions, comments or representations received prior to meeting.

**3. 120/25**  
**DISCLOSURE OF INTEREST**

There were no Declarations of Interest declared.

**4. 121/25**  
**TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 12<sup>TH</sup> MAY, 2025**

The Minutes were proposed by Councillor David Jones and seconded by Councillor Andy Hughes as correct and formally agreed by the Members present.

**5(A). 122/25**  
**PROGRESS REPORT ON MATTERS RAISED AT PREVIOUS MEETINGS**

The Clerk referred to the following matters from previous Minutes:

- (1) Bench seat above Waterfall:** Councillor Emyr Morris had advised the Clerk that he had perused the on-line catalogue for a suitable bench seat and would report at the July Council meeting.
- (2) Dyserth Kilns:** The Clerk advised that a meeting with the Dyserth Kilns sub-committee including himself had taken place in The Pavilion building on the 23<sup>rd</sup> May – together with Amanda Pearson AJP Heritage and Lowri Goss (Goss Consulting) who connected on-line. A site visit to the Kilns with Amanda Pearson and Councillor David Parry followed the meeting.

During the meeting a draft leaflet and questionnaire advertising the public consultation was perused. The Gwynt Y Mor had agreed their logo on the consultation leaflets and questionnaire, with Denbighshire County Council refusing. The Denbighshire Conservation Officer had offered their assistance, however, could not recollect asking the Council to cease work on the kilns. The Dyserth Community Hall has been booked for the public consultation on Thursday 4<sup>th</sup> September, between 2.00pm to 7.00pm.

The draft leaflet and questionnaire will be agreed by the sub-committee and will be advertised in the Dyserth Times edition prior to the 4<sup>th</sup> September.

- (3) Speed Indicator Device:** The Clerk advised that there had still been no reply from the Highway Officer, whereby, a further request for the traffic statistics had been sent.

- (4) **British Red Cross Training:** The Clerk advised that a date for Emergency First Aid and Defibrillator training had been arranged for Tuesday 28<sup>th</sup> October at 7.00pm and would be held in the Pavilion building, subject to the room availability. The event will be advertised nearer the date.
- (5) **Watering of Council's Flower Planters:** Council were advised that a rota of Councillors and residents had been agreed for the watering of the Council planters.
- (6) **Christmas Street Lighting:** The Clerk recollects Members to a number of links to various Christmas lighting companies that had been forwarded to all Councillors to peruse.

**Members agreed the following:** The Clerk to obtain costing for two new street lantern decorations.

**Pending Matters:**

**The Clerk advised, that the following matter remains in the pending file:**

- (7) **Pop Inn Bus Shelter:** The Clerk advised that this Community Asset Transfer / Lease will remain in the pending file, until such time a draft legal document is received from Denbighshire County Council.

**5(B). 123/25**

**TO FURTHER DISCUSS: DYSERTH PUBLIC CONVENIENCES**

The Clerk provided Members with the contents of a number of e-mails that had been received from both Denbighshire County Councillors and County Officers. A further meeting between the Dyserth, Rhuddlan and St. Asaph Councils had been arranged in St. Asaph on Friday 13<sup>th</sup> June at 10.00am. The e-mails advise that the County have other options for the Councils to consider.

**Members agreed the following:** (1) Councillors' David Parry and Anne Rogers together with the Clerk to attend (2) County Councillor David Williams to also attend (3) The Clerk to place on the July agenda for further discussion.

**6. 124/25**

**COUNTY COUNCILLOR'S REPORT (CLLR DAVID G. WILLIAMS)**

County Councillor David Williams, advised the Community Council Members in relation to the following:

- (1) Road repairs in Upper Foel Road: Notification from Denbighshire County Council advising that work on this road will restrict the width of the carriageway supported by the retaining wall, by installing highway bollards at 2m c/c along the line of current scaffold location. The collapsed section of wall can be built like for like and will include a pedestrian refuge location on the road
- (2) Flooding in area of Carreg Heilin Lane: Correspondence from a local resident who provided historical information in relation to information contained in a map dated 1900 – which identified an old spring in the area
- (3) Correspondence received from resident who was concerned with the unofficial bike track and advised in relation to an incident where a dog was hit by one of the bikes. The resident also commented to the recent re-painting of bench seating and requested other bench seating within the area be re-painted. The resident has been asked to identify the particular bench seat(s) that require refurbishing

- (4) Resident concern that Denbighshire County Council do not have qualified staff to repair heat source pumps that have been fitted on Council owned housing properties. Councillor Williams is awaiting a reply from Denbighshire. *Reply from Denbighshire: We do intend to have staff suitably trained. We are looking at training options which have been offered to us by the equipment manufacturers*

**The following concerns were discussed with Councillor Williams:**

- (5) The roadway is cracking a meter away from the edge and the wall appears to be leaning. County Highways are aware.
- (6) Lower Foel Road. Concerns that the roadway appears to be collapsing. Councillor Williams will report to County Highways

**7(A). 125/25  
CORRESPONDENCE**

**The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:**

- (a) The Clerk advised, that the following criminal offences had been reported to the North Wales Police, that had occurred within the Dyserth Community Council area:
- 3 x Anti-social behaviour / 1 x Burglary / 1 x Criminal damage / 2 x Other crime
- (b) Council Members discussed the previous attendances of the local PCSO for the Dyserth area at their meetings, whereby, there has been no attendance for a substantial period of time.

**Members agreed the following:** The Clerk to contact PCSO Alex Joines and to extend an open invitation to any of their future meetings.

**The following correspondence was forwarded by e-mail to Members:**

- ❖ Denbighshire Citizens Advice: Consultation. Councillors to complete on a personal basis
- ❖ Denbighshire County Council: Consultation in relation to 'Pathways to Work'. Councillors to complete on a personal basis
- ❖ Denbighshire County Council: Consultation in relation to proposals to improve the administration and enforcement of Council Tax in Wales. Councillors to complete on a personal basis
- ❖ Denbighshire County Council: Notice of cancellation of previously notified road closure in Weaves Lane on the 22<sup>nd</sup> May

**7(B). 126/25  
CLERK'S REPORT**

**The Clerk advised Members in relation to the following:**

- (a) Following the sad passing of Councillor Margaret Williams the Clerk advised, that the Councillor vacancy would following this meeting be firstly reported to the County Returning Officer, together with a Public Notice displayed on the Council's notice board and web site. The Clerk would report further at the July Council meeting.

- (b) The Wales Audit End of Year 2025 return together with required documents have been submitted to Audit Wales. A copy of the annual return has been uploaded to the Councils web site, with a Public Notice named Notice of Appointment of Date for the Exercise of Electors' Rights also uploaded to the Council's web site together with a copy on the Council's notice board.
- (c) Children's Play area: Following a local inspection damage was found to have occurred in the children's play area to the wet pour surface. Photographs were shown on screen to Members of two areas that had been damaged. The Clerk had arranged for a temporary repair by the Council's play area contractors.

The Clerk read out a report from Gwella Leisure which advised that the wet pour in general is showing signs of the surface deteriorating in the area of the swings and cracks appearing and surface crumbling. The Clerk had sought a quotation for a full repair which had been sourced by Gwella from a company named DCM Surfaces at a cost of: Wetpour and repairs: £3,710.00 plus VAT and Wetpour: £4,250.00.

The Clerk further advised, that he had written to the Play Design Officer at Gwella seeking clarification in relation to the above costings, and asked that Council consider adjourning their decision until the July Council meeting.

**Members agreed the following:** Adjourned this matter to the July Council meeting to receive clarification as to the costings from Gwella.

- (d) Sanding and re-painting of two bench seats by members of staff at the Spar Shop. Members were shown on screen photographs of the completed work.

**Members agreed the following:** Were pleased and grateful to the shop manager and staff for the voluntary work within the community. The Clerk to send a thank you card to the shop manager

- (e) The Clerk advised that damage had been caused to the Waterfall car park barrier by a vehicle. The Clerk further advised that whilst this Council had in the past arranged and paid for repairs following similar incidents, the Waterfall Committee had agreed that they would arrange and cover the repair cost

### **Council Contracts:**

#### **(f) Dog Bin servicing:**

The Clerk recollects Members to the discussion held at the January 2025 budget setting process, and in particular, the dog bin servicing contract. Minute number 7(D). 12/25 (4) of the 13<sup>th</sup> January, 2025 advised in relation to the current cost of £4,505.00 plus VAT for the service, whereby the company Glascoed Timber had advised there would be a 10% increase for the new financial year – due to the increase on ward disposal, now costing £185 per tonne, including the increase of weight disposed in the bins. The Company have stood three increases since the last increase to this Council.

The Clerk also recollects to Members that there is no other company in North Wales that advertises a service to empty dog bins. Denbighshire County Council empty their own bins but do not allow contracts with Town & Community Councils.

A formal quotation has been received from Glascoed Timber, as follows: To service 17 dog bins for the 2025 / 2026 financial year at £93.50 per week plus VAT – total £4,862.00 plus VAT.

**Members agreed the following:** (1) The Council were unable to seek additional quotations for the dog bin emptying service, this is due to the limited availability for this type of service (2) Council's Financial Regulations at 5.12 (iv) Goods or services that are only available from one supplier.

**(g) Grass Cutting & Other Environmental Services:**

The Clerk recollects Members to the discussion held at the January 2025 budget setting process, and in particular, the grass cutting & other environmental services. The Clerk further recollects Members to the following itemised areas of the current contract:

- Grasscutting & strimming at St George's Playing field
- Grasscutting & Strimming & clearing rubbish at Community Centre field
- Grass cutting & Strimming between the field and primary school
- Grass cutting in area of Waterfall footpaths
- Weed spraying at two sites
- Additional cuts at football pitch – to be agreed

The cost for the above service during 2023 was £2,800.00, with the 2024 service cost at £2,900.00. A quotation received from Reg Davies & Son for the 2025 season at £2,900.00 - no increase from the previous year.

**Members agreed the following:** Accepted the quotation for the 2025 season from Reg Davies & Son (Rhuddlan) at a cost of £2,900.00 – for the areas as specified above.  
reasons:

- ❖ No price increase from last year, with a £100.00 increase the previous year
- ❖ Council have previously sought quotations from other grass cutting companies who following site visits have advised, that either their equipment would be unable to reach some of the more awkward and remote areas, such as above the waterfall – which are accessed by steep slopes and steps and also did not wish to take the risk due to the wetness in the area
- ❖ The Council have also previously funded a contractor for the football field grass cutting maintenance (who was recommended by the Dyserth Football Club) - who after the first year did not wish to renew.

**8. 127/25**

**REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)**

- (i) **Dyserth Community Hall:** Councillor Andy Hughes provided an update to the Hall usage which included, the number of weekly bookings and Hall usage in general
- (ii) **Ysgol Hiraddug:** Councillor Andy Hughes advised that a meeting of the School Governors was to be held next month. The School has a financial deficit, as do the majority of Schools in the County
- (iii) **Area of Outstanding Natural Beauty (AONB):** Councillor Anne Rogers advised of her attendance at a recent meeting of the AONB, whereby a number of topics discussed included the Wales Bio Diversity Plan. The Clerk confirmed, that this Council had adopted a plan which was due to be updated for the next review towards the end of October.

**9(A). 128/25**

**The following planning application was considered by Members at the meeting:**

- Application number: 42/2025/0250/PF – for erection of single storey outbuilding to rear to form consulting rooms in connection with existing pharmacy and associated works, at Peter Morgan Pharmacy, The Pharmacy High Street, Dyserth.

**Comment by Council:** Members wish to support the application for the following reasons: The building will support the community with its usage as an additional medical facility; which will also enhance the availability of both consultations and treatments within the locality.

#### 9(B). 129/25

#### PLANNING DECISIONS

No planning determinations have been received from Denbighshire County Council

#### 10. 130/25

#### TO CONSIDER: GARDEN MAINTENANCE CONTRACT

Councillor David Parry discussed with Members the weeding and keeping tidy within the Council’s garden seating area, and in particular, the Mares tail - an invasive weed with deep roots, which is a real challenge to eradicate. The Clerk advised that an initial quotation had been sought from a contractor previous used by this Council. Two quotations had been received from this contractor, one for the general upkeep and weed maintenance and one for the treatment of the Mares tail. Whilst the costings for the various general upkeep, weeding and Mares tail treatment for each visit were advised, the actual number of visits over a year period was not stated.

**Members agreed the following:** The Clerk to further contact the contractor and to clarify the number of visits.

#### 11. 131/25

#### APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
	<b><u>Payments made – to be confirmed:</u></b>			
	<b>Standing Order:</b> R. P. Parry - Clerk to Council (Monthly salary & home working allowance for May) Payments dated 02/06/2025			
	<b><u>Payments for consideration at meeting to be paid by BACS:</u></b>			
	Glascoed Timber: (Dog bin servicing October 2024 to March 2025)	2,210.00	442.00	2,652.00
	Cllr Anne Rogers (Chair of Council annual allowance – 2025 / 2026)	400.00		400.00
	Louise Walsh (Environmental Services & Inspections of Play Area for May)	40.00		40.00
	<b>(All invoices listed have been ‘examined, verified and certified’ by the Clerk)</b>			

**12. 132/25  
APPLICATIONS FOR FINANCIAL SUPPORT**

<b>Cheque Number</b>	<b>Name of organisation</b>	<b>Amount granted £</b>
	No applications received	

**13. 133/25  
Members agreed the payments of the above accounts as listed.**

**There being no further business, the Chairman thanked everyone for attending and closed the meeting.**

**SIGNED BY CHAIR OF COUNCIL .....**

**DATE OF  
APPROVAL.....**